

# **ACTION PLAN**

# **2003-04**



## **City of Austin, Texas**

Neighborhood Housing and Community Development Office  
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**CITY OF AUSTIN  
ANNUAL ACTION PLAN  
FY 2003-04**

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## INTRODUCTION



Overview and Purpose  
Funds Available FY 2003-04  
Goals and Strategies FY 2000-2005  
Citizen Participation Plan  
Leveraging Resources  
Proposed Reprogramming  
Proposed Budget and Estimated Production

**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

**OVERVIEW AND PURPOSE**

The Action Plan for fiscal year 2003-04 is the City's annual strategy for addressing the community's critical housing and community development needs. This plan was developed under the guidelines established by the U.S. Department of Housing and Urban Development (HUD), and it serves as the application for four formula grant programs: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Housing Opportunities for People with AIDS (HOPWA) and Emergency Shelter Grants (ESG).

**ANNUAL HUD PROCESS**

Every five years, the City of Austin is required by law to prepare a Consolidated Plan in order to receive federal funds from the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan combines in one report important information about Austin/Travis County demographics and economic activity as well as detailed information on the housing and job needs of its residents. For each succeeding year, the City of Austin is required to prepare a one-year Action Plan to notify citizens and HUD of the City's intended actions during that particular fiscal year. This plan includes citizen and stakeholder input and is due to the HUD Field Office in San Antonio, Texas no later than August 15, annually.

At the end of each fiscal year, the City must also prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to HUD and citizens about that year's accomplishments. This information allows HUD, City officials, and the public to evaluate the City's performance and determine whether the activities undertaken during the fiscal year helped to meet the City's five-year goals and to address priority needs identified in the Consolidated Plan and the Annual Action Plan. This annual performance report, prepared with public review and comment, must be submitted to HUD annually no later than December 31.

**LEAD AGENCY**

The Neighborhood Housing and Community Development Office (NHCD) is designated by the City, as the single point of contact with the U.S. Department of Housing and Urban Development (HUD), and lead agency for the grant administration of the CDBG, HOME, HOPWA, and ESG programs. The City designates NHCD to be the program administrator for CDBG and HOME programs. The City designates the Austin/Travis County Health and Human Services Department (HHSD) as the program administrator for the HOPWA and ESG programs.

As the single point of contact for HUD, NHCD is responsible for developing the 5-Year Consolidated and Annual Action Plans. NHCD coordinated with the HHSD, the Community Development Commission (CDC), and the Austin Area Comprehensive HIV Planning Council (HIV Planning Council) to develop the Action Plan for FY 2003-2004.

**Neighborhood Housing and Community Development Office Funding Sources**

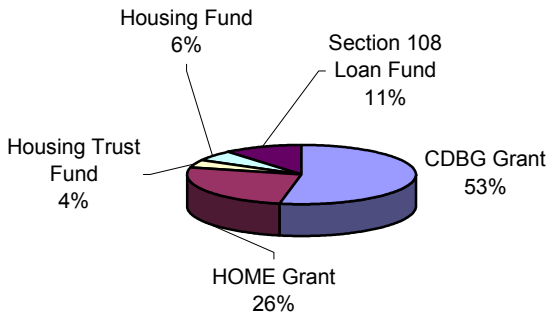
In fiscal year 2002-03, the City received \$13.2 million from HUD through four formula grants. HUD estimates the City of Austin's allocation for FY 2003-04 to be \$15 million. Funds are provided through four entitlement grants with amounts determined by statutory formulas: Community Development Block Grant (CDBG); HOME Investment Partnerships Program (HOME); Emergency Shelter Grant Program (ESG); and Housing Opportunities for People with AIDS (HOPWA). In addition, the City had previously secured approximately \$13 million in Section 108 loans that will carry into fiscal year 2003-04.

The City anticipates receipt of the following new resources in fiscal year 2003-04:

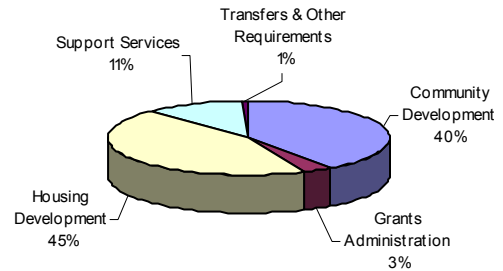
**CITY OF AUSTIN  
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**FUNDS AVAILABLE FOR FY 2003-04:**

**2003-2004 Sources of Funds**



**2003-2004 Uses of Funds**



**Federal Funds**

Community Development Block Grant (CDBG) (PL 93-383)	\$ 9,176,000
CDBG Program Income	\$ 783,109
CDBG Revolving Fund	\$ 180,000
HOME Investment Partnership Program (HOME) (PL 102-625)	\$ 4,700,178
HOME Program Income	\$ 385,000
Emergency Shelter Grant Program (ESG) (PL 102-550)	\$ 291,000
Housing Opportunities for Persons with AIDS Program (HOPWA) (PL 102-550)	\$ 988,000
Section 108 Loans	\$ 2,000,000
Housing Assistance Fund (AHFC Income)	\$ 1,586,803
Lead Based Paint Hazards Grant	\$1,851,741

**City of Austin General Fund**

Operating Funds	\$ 1,175,252
Housing Trust Fund	\$ 800,000
Housing CIP	\$ 1,240,000

<b>TOTAL</b>	<b>\$25,157,083</b>
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**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

**GOALS AND STRATEGIES**

The City of Austin's vision is to be the most livable community in the country. The mission of the City's Neighborhood Housing and Community Development (NHCD) Office is to provide housing, community, and small business development services to benefit eligible residents, so they can have access to livable neighborhoods and increase their opportunities for self-sufficiency. The City considers the HUD planning process a viable and successful mean to foster greater coordination of federal, state, and local resources to address the identified needs of low- and moderate- income residents of Austin.

In FY 2000, the City of Austin prepared its second five-year Consolidated Plan FY 2000-2005, as required by HUD. The Consolidated Plan combines in one report, important information about Austin/Travis County demographics and economic activity as well as detailed information on the housing and job needs of its residents. It sets goals to meet the most pressing housing and community development needs identified by community reports and input from residents and stakeholders. It also provides a foundation of information for the City and other stakeholders to use to invest its resources strategically and measure performance against stated goals and planned objectives.

City of Austin's Progress toward Consolidated Plan 2000-05 Goals:

**CAPER 2001-02 Table 1-1 Summary of Accomplishments of 5-Year Goals, 2000-2005**

<b>Consolidated Plan 2000-2005 GOAL</b>	<b>PROGRAM</b>	<b>FY 2000-01</b>		<b>FY 2001-02</b>		<b>FY 2002-03</b>		<b>Total #</b>
		<b>Actual</b>	<b>% of Goal</b>	<b>Actual</b>	<b>% of Goal</b>	<b>Actual</b>	<b>% of Goal</b>	
Create and/or retain 5,000 units annually by 2005	Affordable Housing:	2,206	44%	2,924	58%	N/A	N/A	5130
Create and/or preserve 250 jobs by 2005	Community/Economic Development: Job Creation	71	28%	115	46%	N/A	N/A	178
Revitalize East 11th and 12th street corridor	Community/Economic Development: Revitalization	*	N/A	*	N/A	N/A	N/A	
Increase opportunities for self-sufficiency (measured as increase/decrease from FY 1999-00)	Public Services	+9,349	142%	+4766	118 %	N/A	N/A	

\* Projects are underway.

N/A = Not applicable.



**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

**AMENDED GOALS AND STRATEGIES**

**FISCAL YEAR 2003-04 GOALS**

Housing Goals	9,350 Households Served
Community/Economic Development Goals	20,049 Households Served

**TOTAL: 29,399 HOUSEHOLDS SERVED**

The City of Austin has re-evaluated the measures of its goals, and determined that a more accurate measurement of programs is to reflect households served rather than units produced. With this modification, the city can more accurately report the impact of all federally-assisted programs. The City of Austin went through a citizen participation process for a Substantial Amendment to the Consolidated Plan 2000-2005 to receive input on the changes to the departmental goals. For the purposes of these goals and strategies:

- all units will be considered a household
- all persons will be counted as a household
- all jobs and businesses will be counted as a household

**GOAL 1: Assist 30,450 eligible families with services that lead to self-sufficiency annually by 2005 as measured by:**  
**Housing**

**Four thousand (4000) households will gain and/or retain housing**

**Strategies:**

- Link housing services through a continuum from homelessness to homeownership
- Increase the supply of affordable, adaptable, accessible units, particularly rental units
- Retain affordable housing stock through rehabilitation and construction programs
- Increase nonfederal resources in order to create and retain more affordable housing units
- Facilitate regulatory reform to reduce institutional barriers to housing development
- Expand the capacity of nonprofit housing developers

**Economic Development**

**One hundred (100) households will gain and/or retain jobs;**

**Seventeen thousand, three hundred and fifty (17,350) households served through Neighborhood Revitalization and Public Facilities activities**

**Strategies:**

- Increase capital available to small businesses & micro-enterprises for startup & expansion
- Amend the Consolidated Plan to reflect the Long-term Strategic Plan for Regional Minority Economic Development.
- Strengthen workforce development efforts
- Continue active involvement in the Austin/Travis County Welfare-to-Work Coalition and monitor progress of the Greater Austin@Work Initiative to inform NHCD workforce development efforts

**Public Services**

**Nine thousand (9000) households benefiting from Community Revitalization activities.**

**Strategies:**

- Expand resources to increase the supply of affordable, high-quality child care
- Collaborate with other departments to expand availability of youth services
- Support efforts to improve the delivery of services to neighborhoods
- Continue efforts to strengthen fair housing enforcement

**Goal 2: Meet or exceed HUD's commitment and spending requirements annually.**

**No more than 1.5 times the annual CDBG allocation will be available on July 31;**

**No repayment by City on behalf of NHCD.**

**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

**CITIZEN PARTICIPATION**

The U.S. Department of Housing and Urban Development (HUD) requires that citizens have opportunities to review and comment on the local jurisdiction's plans to allocate federal funds. The City of Austin considers it the right of all citizens to be informed of and have the opportunity to comment on the use of public funds. Austin's Citizen Participation Plan provides information about how residents, institutions, businesses, and community organizations may participate in the development of the City's Consolidated Plan and related documents. The Citizen Participation Plan applies to five areas of planning for Austin's use of federal housing and community development funds: (1) the development of the five-year Consolidated Plan; (2) each annual Action Plan; (3) each annual performance report; (4) substantial amendments to a Consolidated Plan and/or Action Plan; and (5) amendments to the Citizen Participation Plan itself. Copies of Austin's Citizen Participation Plan are available from the Neighborhood Housing and Community Development Office.

**ACTION PLAN PROCESS**

The Action Plan is designed to be a collaborative process whereby a community establishes a unified vision for community development actions. Citizen participation is a critical element. HUD requires that the public have opportunities to participate through two public hearings annually, and a thirty-day written comment period for the Action Plan. The City of Austin conducted a total of four public hearings for the development of the Action Plan FY 2003-04. Two hearings were hosted by the Community Development Commission on community needs, and two hearings were held before the City Council on the Draft Action Plan during the 30-day comment period. The City of Austin chooses to provide further opportunities by meeting with stakeholders and conducting citizen surveys. The City makes special efforts to solicit the views of citizens who reside in the designated CDBG-priority neighborhoods of Austin and to encourage the participation of all citizens including minorities, the non-English speaking population, and persons with disabilities.

In developing the Action Plan for fiscal year 2003-04, the following opportunities for public participation were provided:

- **Citizen Surveys:** The City of Austin NHCD Office conducted a survey in March 2003 on Austin's housing and community development needs. Boards with surveys and a return box attached were distributed to twenty key community locations. 226 surveys were returned out of approximately 1000 surveys available.

Survey results confirmed a strong trend consistent in 2000, 2001, and 2002 ranking "lack of affordable housing" highest of citizens' concerns. Respondents consistently chose the need for an increased supply of affordable apartments and single-family houses as the two greatest needs of the community.

While "child care services" has consistently been named in the top three concerns in 2000, 2001, and 2002, the third highest concern in 2003 was "job creation and training for low-income people." Child care ranked six. In light of the downturn of the economy and recent layoffs throughout the City, it was not surprising to see these priorities. The fourth most popular survey response was the need for "more homeless/emergency/domestic violence shelters", and fifth was "reduced waiting list for subsidized public housing." This question was new to the 2003 survey.

These differences in priorities can also be attributed to the difference in survey method. The survey method previously was a direct mail-out to citizens who had utilized services. This method was cumbersome and yielded a 10 percent return rate. In order to reach a greater spectrum of Austinites, the survey boards were distributed in prime community locations, including homeless shelters, the Housing Authority, and neighborhood centers in East, South East, South West, North and North West Austin (these are areas where communities have utilized services.)

- **Stakeholder meetings:** Six stakeholder meetings were held in February and March 2003. Non-profit and private organizations that receive or have interest in receiving HUD funding were invited to inform City staff on housing and community and economic development needs of the City, specifically those of low- and moderate- income residents. Topics discussed included: homelessness; assisted and rental housing; owner-occupied housing; public services; economic development; and fair housing. The Housing Authority of the City of Austin (HACA) and Travis County Housing Authority were invited to these stakeholder meetings. The HACA attended numerous meetings.
- **Community Development Commission (CDC) Public Hearings:** Two public hearings were held on March 18 and April 8, 2003. Notifications appeared in the *Austin Chronicle*, *El Mundo* and *The Villager* on March 7. See Appendix IX for a summary of testimony and the City's response to comments.
- **Written Comments:** The draft Plan was made available to the public for written comments at the main library, eight neighborhood centers, NHCD, and the HACA in May 2003. Copies were made available upon request from NHCD.
- **City Council Hearings:** There were two public hearings held with the City Council to receive oral public comments on the draft Plan. These hearings were held May 8 and May 22, 2003.

#### **Efforts to Increase Participation by Minorities, Non-English Speaking Persons, and Persons with Disabilities**

The City of Austin made specific efforts to encourage the participation of minorities, non-English speaking persons, and persons with disabilities in preparation of the Action Plan FY 2003-04. Notification of public hearings and public comment period appeared in English and Spanish in the general circulation newspaper (*Austin Chronicle*) and in two minority newspapers, one targeting Spanish-speaking residents (*El Mundo*) and one targeting African American residents (*The Villager*). Advertisements for the public hearings were distributed to the public housing authorities, the City's public health clinics and mental health office to encourage participation of their clients. Two public hearings held by the Community Development Commission – in addition to the hearings at City Council – were held at public facilities in predominantly minority neighborhoods. ADAPT, a local advocacy group for disabled residents, was included in all mailings for notifications of hearings, survey information, and comment periods.

**CITY OF AUSTIN  
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**LEVERAGING RESOURCES**

Federal requirements define leveraging as “other” public and private resources that address needs identified in the Consolidated Plan. The table below shows the estimated non-federal funds to be leveraged by program. For homeownership programs, leveraging is the total amount of the mortgage loan minus the amount of assistance. For rental programs, leveraging is the total project funding minus the amount of assistance.

<b>Programs</b>	<b>Fund Source</b>	<b>Estimated Leveraging</b>
Homebuyer Lending Assistance	HOME	\$ 15,000,000
Homeownership Development	HOME	\$ 6,372,000
Rental Housing Dev. Assistance	HOME/CDBG	\$ 11,177,900
<b>TOTAL- FEDERAL PROGRAMS</b>		<b>\$ 32,549,900</b>
Multi-Family Bonds		\$15,000,000
Single Family Bonds		\$5,000,000
<b>TOTAL- NON-FEDERAL PROGRAMS</b>		<b>\$ 20,000,000</b>
<b>TOTAL- ALL HOUSING PROGRAMS</b>		<b>\$52,549,900</b>

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**REPROGRAMMING OF CDBG FUNDS**

Reprogramming is the process required to substantially amend CDBG- funded programmatic and/or financial activities approved in prior year's action plans. The Action Plan FY 2003-04 includes the below identified substantial amendments to Action Plan FY 2002-03. As a separate process to the Action Plan, the City Council reviews and authorizes the reprogramming actions. The Council approved reprogramming is a concurrent, but separate, action to the approval of the Action Plan FY 2003-04. In accordance with the City's Citizen's Participation Plan (CPP) NHCD complied with public participation requirements for the below identified substantial amendments including 30-day written comment period, two City Council public hearings, and final recommendations from the Community Development Commission).

**HOMEOWNER MODERATE REHABILITATION**

The following reprogramming activities became effective April 24, 2003 by City Council action. The reprogramming action has been placed into this Action Plan as a matter of convenience since the local review and approval process is the same for both actions.

Funds Available/Sources

Acquisition and Development (Rental)	CDBG 2002-03	<u>\$585,000</u>
	Total	\$585,000

Uses of Funds

Homeowner Moderate Rehabilitation	<u>\$585,000</u>
Total	\$585,000

Explanation of Funds Available

- Acquisition and Development (Homeowner). All Acquisition and Development (Rental) projects proposed for fiscal year 2002-03 have been fully funded.

Explanation of Uses

- Homeowner Moderate Rehabilitation. Funds will be used for renovation and improvements to the living quarters of low- and moderate- income homeowners to make their housing more accessible.

**HOMEOWNERSHIP DEVELOPMENT REPROGRAMMING**

CDBG funds are proposed for the following reprogramming actions the transfer of \$240,141 in Community Development Block Grant (CDBG) funds from Homeownership Development to Public Facilities and Commercial Revitalization programs. These changes will amend the Action Plan for fiscal year 2002-03.

**FUNDS AVAILABLE/ SOURCES**

Homeownership Development

Acquisition/Development: CDBG FY 93-94 & FY 01-02	\$240,141
Total	\$240,141

**USES OF FUNDS**

Public Facilities: Park Improvements (New)	\$ 97,053
Commercial Revitalization (Existing): East 11th and 12th Streets Revitalization Project	\$143,088
Total	\$240,141

## **Explanation of Funds Available**

Acquisition and Development: The \$240,141 of funding was originally used to acquire property within the Anderson Hill Redevelopment area for the development of affordable housing.

## **Explanation of Uses**

Public Facilities: Three (3) parcels that were originally acquired for affordable housing are to be dedicated by the City as parkland and will be used to increase the size of the existing Lott park to improve recreational opportunities to the residents of the Anderson Hill Neighborhood.

Commercial Revitalization: Eleven (11) parcels of land and improvements located along the East 12th Street corridor will be used in accordance with the East 11th and 12th Streets Revitalization Project.

## **AMENDMENT TO THE CONSOLIDATED PLAN GOALS AND PRIORITIES (2000-2005)**

The City of Austin has re-evaluated the measures of its goals, and determined that a more accurate measurement of our programs is to reflect households served rather than units produced. For the purposes of these goals and strategies, all units will be considered a household, all persons will be counted as a household, and all jobs will be counted in relation to how many households benefit.

### **Current Consolidated Plan 2000-05 goals:**

- Create and/or Retain 5,000 Units of Affordable Housing Annually by 2005
- Create or Preserve 250 Jobs by 2005 Primarily for Low & Moderate-Income Residents
- Revitalize 11th & 12th Streets
- Increase Opportunities for Self-Sufficiency

### **Amended Action Plan 2003-04 goals:**

Assist 30, 450 eligible families with services that lead to self-sufficiency annually by 2005 as measured by:

- Four thousand (4000) households will gain and/or retain housing
- One hundred (100) households will gain and/or retain jobs
- 17,350 households served through Neighborhood Revitalization and Public Facilities activities
- Nine thousand (9000) households benefiting from Community Revitalization activities.

### **Amending the Consolidated Plan 2000-2005 Priorities**

The City of Austin has re-evaluated the Housing and Community Development Priority Tables, and has determined that the following programs need to be changed to high priorities in accordance with HUD's definitions for priorities.

<u>Program Priority Goal Addressed</u>	<u>Consolidated Plan 2000-05</u>	<u>Amended Action Plan 2002-03</u>
Transitional/Assisted Housing	Medium	High
Homeless/Emergency Shelter	Medium	High
Small Business Development	Medium	High
Commercial Revitalization	Medium	High
Public Facilities	Low	High

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**PROPOSED BUDGET**

	Funding Source	FY 03-04 Estimated CarryForward	Funding FY03-04	Projected Program Level FY03-04 (Estimated plus Funding FY03-04)	Households Served
<b>HOUSING DEVELOPMENT</b>					
<u>Homeless/Emergency Shelter:</u>					
Shelter Operation and Maintenance.....	ESG	0	133,602	133,602	2,269
Homeless Prevention Services.....	ESG	0	20,000	20,000	70
Homeless Essential Services.....	ESG	0	87,000	87,000	2,610
Transitional Housing (Homeless).....	ESG	0	35,898	35,898	250
<i>Subtotal, Homeless/Emergency Shelter.....</i>		<u>0</u>	<u>276,500</u>	<u>276,500</u>	<u>5,199</u>
<u>Assisted Housing</u>					
Tenant-based rental assistance.....	HOME	0	387,000	387,000	60
	HTF	0	150,000	150,000	15
Subtotal, TBRA.....			537,000	537,000	75
Housing for People with HIV/AIDS:					
Rent, Mortgage, and Utility Assistance.....	HOPWA	0	683,105	683,105	632
Residential Support Services.....	HOPWA	0	275,255	275,255	19
Subtotal, HIV/AIDS Housing.....		0	958,360	958,360	651
<i>Subtotal, Assisted Housing.....</i>		<u>0</u>	<u>1,495,360</u>	<u>1,495,360</u>	<u>726</u>
<u>Rental Housing:</u>					
<u>Rental Development Services</u>					
Rental Hsg. Development Assistance.....	HOME	15,090	0	15,090	
	CDBG	558,220	235,587	793,807	125
	GF-CIP	190	0	190	
	HTF	0	500,000	500,000	
Subtotal, Rental Housing Dev. Assist.....		573,500	735,587	1,309,087	125
Anderson Hill Redevelopment (rental).....	HOME	855,028	925,000	1,780,028	
Subtotal, Anderson Hill Redevelopment (rental).....		855,028	925,000	1,780,028	
<i>Subtotal, Rental Housing.....</i>		<u>1,428,528</u>	<u>1,660,587</u>	<u>3,089,115</u>	<u>125</u>
<u>First-Time Homebuyer</u>					
<u>Homebuyer Assistance</u>					
Down Payment Assistance.....	HOME	0	1,610,435	1,610,435	200
Subtotal, Homebuyer Lending Assistance.....		0	1,610,435	1,610,435	200
<u>Homeownership Development</u>					
Acquisition & Development.....	CDBG	10,446	353,841	364,287	100
	HOME	0	406,386	406,386	
	HOME (CHDO)	0	705,027	705,027	
	CDBG-Rev. Loan	14,638	130,000	144,638	
	GF-CIP	41,450	740,000	781,450	
	*HAF sales proceeds		1,000,000	1,000,000	
	HOME Match	749,542	749,542	749,542	
	PI (HOME)	78,275	385,000	463,275	
(special needs housing) HTF			100,000	100,000	5
Subtotal, Acq. & Development (owner).....		894,351	3,820,254	4,714,605	105
Anderson Hill Redevelopment .....					
Juniper/Olive Street Housing Project	PI (CDBG)	600,000	0	600,000	7
Homeownership	PI (CDBG)	203,729	0	203,729	
Subtotal, Anderson Hill Redevelopment .....		803,729		803,729	7
Neighborhood Housing Services .....	HOPE III proceeds	232,940	0	232,940	8
Subtotal, Homebuyer Development.....		1,931,020	3,820,254	5,751,274	120
<i>Subtotal, First-Time Homebuyer.....</i>		<u>1,931,020</u>	<u>5,430,689</u>	<u>7,361,709</u>	<u>320</u>
<u>Owner-Occupied Housing:</u>					
<u>Housing Rehabilitation Services</u>					
Architectural Barrier Program (Owner/Rental).....	CDBG	0	853,515	853,515	563
Emergency Repair Program.....	CDBG	0	1,000,000	1,000,000	475
Homeowner Rehabilitation Loan Program .....	CDBG	0	440,932	440,932	21
(Match for Lead Hazard Control Prgrm) CDBG		0	63,000	63,000	
CDBG-Rev. Loan		0	50,000	50,000	
(Match for Lead Hazard Control Prgrm) HOME		0	175,000	175,000	
Subtotal, Homeowner Moderate Rehab.....			728,932	728,932	21
Materials Grants Program.....	HTF	25,000	50,000	75,000	25
	HAF	0	21,483	21,483	
Subtotal, Materials Grants Program.....		25,000	71,483	96,483	25
Housing Rehabilitation Challenge Fund.....	HTF	300,000	0	300,000	
Lead Hazard Control					
Lead Based Paint Program (Owner/Rental).....	LHCG	1,851,741	0	1,851,741	44
Subtotal, Lead Hazard Control Grant.....		1,851,741	0	1,851,741	44
<i>Subtotal, Owner-Occupied Housing.....</i>		<u>2,176,741</u>	<u>2,653,930</u>	<u>4,830,671</u>	<u>1,128</u>
<b>SUBTOTAL, Housing.....</b>		<u>5,536,289</u>	<u>11,517,066</u>	<u>17,053,355</u>	<u>7,498</u>

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**PROPOSED BUDGET**

	Funding Source	FY 03-04 Estimated CarryForward	Funding FY03-04	Projected Program Level FY03-04 (Estimated plus Funding FY03-04)	Households Served
<b>COMMUNITY DEVELOPMENT</b>					
<i>Small Business Development</i>					
Business Assistance Center.....	CDBG	0	322,000	322,000	12
Community Development Bank.....	CDBG	0	108,335	108,335	50
Microenterprise Technical Assistance.....	CDBG	1,923	160,000	161,923	40
Neighborhood Commercial Mgmt.....	CDBG	9,336	41,045	50,381	5
	Section 108	0	2,000,000	2,000,000	16
Neighborhood Commercial Mgmt Debt Service	PI (CDBG)	0	151,000	151,000	0
Small Minority Business Assistance.....	CDBG	0	177,058	177,058	8
<i>Subtotal, Small Business Development.....</i>		<u>11,259</u>	<u>2,959,438</u>	<u>2,970,697</u>	<u>131</u>
<i>Commercial Revitalization</i>					
East 11/12th Streets Revitalization.....	CDBG	617,396	787,564	1,404,960	3,269
	PI (CDBG)	0	632,109	632,109	
East 11/12th Streets Revital. Debt Service.....	CDBG	0	772,575	772,575	
<i>Subtotal, Commercial Revitalization.....</i>		<u>617,396</u>	<u>2,192,248</u>	<u>2,809,644</u>	<u>3,269</u>
<i>Neighborhood Revitalization (Public Services)</i>					
Child Care Services.....	CDBG	0	650,000	650,000	282
English as a Second Language.....	CDBG	0	50,000	50,000	950
Tenants' Rights Assistance.....	CDBG	0	278,870	278,870	630
Housing Information and referral.....	CDBG	46,534	92,715	139,249	11,000
Neighborhood Support Services.....	CDBG	123,816	80,000	203,816	3,000
Senior Services.....	CDBG	1,918	120,000	121,918	187
Voluntary Compliance Agreement.....	GF	0	76,700	76,700	
Youth Support Services.....	CDBG	122,039	104,815	226,854	300
<i>Subtotal, Public Services.....</i>		<u>294,307</u>	<u>1,453,100</u>	<u>1,747,407</u>	<u>16,349</u>
<i>Public Facilities</i>					
Homeless Shelter, Debt Service.....	CDBG	105,759	332,855	438,614	300
Public Facilities.....	CDBG	166,991	633,009	800,000	
Millennium Youth Center (Debt Service).....	CDBG	1	735,479	735,479	
<i>Subtotal, Public Facilities.....</i>		<u>272,751</u>	<u>1,701,342</u>	<u>1,974,093</u>	<u>300</u>
<b>SUBTOTAL, Community Development.....</b>		<u>1,195,713</u>	<u>8,306,128</u>	<u>9,501,841</u>	<u>20,049</u>
<b>ADMINISTRATION.....</b>					
	CDBG		782,806	782,806	
	HOME		491,330	491,330	
	ESG		14,500	14,500	
	HOPWA		29,640	29,640	
	HAF		565,320	565,320	
	GF		1,090,430	1,090,430	
<b>SUBTOTAL, Administration.....</b>			<u>2,974,026</u>	<u>2,974,026</u>	
<b>S.M.A.R.T. HOUSING</b>					
S.M.A.R.T. Housing Review Team.....	GF-CIP		500,000	500,000	1,500
S.M.A.R.T. Housing Initiative.....	EDI	35,000		35,000	
<b>SUBTOTAL, S.M.A.R.T. Housing.....</b>		<u>35,000</u>	<u>500,000</u>	<u>535,000</u>	<u>1,500</u>
<b>SUBTOTAL, Grant and Local Funding.....</b>		<u>6,767,002</u>	<u>23,297,220</u>	<u>30,064,222</u>	<u>29,047</u>
<b>HOUSING BOND PROGRAMS</b>					
Single Family Bond Programs.....		5,000,000		5,000,000	50
Multifamily Bond Programs.....		15,000,000		15,000,000	302
<b>SUBTOTAL, Housing Bond Programs.....</b>		<u>20,000,000</u>		<u>20,000,000</u>	<u>352</u>
<b>Total, All Programs.....</b>		<u>26,767,002</u>	<u>23,297,220</u>	<u>50,064,222</u>	<u>29,399</u>

Funding Sources:

CDBG = Community Development Block Grant  
 ESG = Emergency Shelter Grant  
 HTF = Housing Trust Fund  
 HOME = Home Investment Partnership Program  
 PI = Program Income (by source grant)-CDBG  
 GF-CIP = S.M.A.R.T. Housing Capital Improvement Program-A/E Repayment Omitted  
 HOPWA = Housing Opportunities for People with AIDS  
 Section 108 = Housing of Urban and Development Section 108 Loans  
 \*HAF Sales Proceeds=Revolving a \$250,000 investment four times during the fiscal year

GF = General Fund (local revenue)  
 HAF = Housing Assistance Fund (AHFC income)  
 CDBG Rev. Lo = CDBG Revolving Loan Funds  
 PI = Program Income (by source grant)-HOME



**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

			<u>FY 03/04 Estimated CarryForward</u>	<u>Funding FY03/04</u>	<u>Projected Program Level FY03/04 (Estimated plus Funding FY03/04)</u>	<u>Households Served</u>
	<u>Funding Source</u>					
<b>HOUSING DEVELOPMENT</b>						
<u>Rental Housing:</u>						
<u>Rental Development Services</u>						
Rental Hsg. Development Assistance.....	CDBG		558,220	235,587	793,807	125
Anderson Hill Redevelopment (rental).....	PI (CDBG)			0		
<i>Subtotal, Rental Housing.....</i>			<i>558,220</i>	<i>235,587</i>	<i>793,807</i>	<i>125</i>
<u>First-Time Homebuyer</u>						
<u>Homeownership Development</u>						
Acquisition & Development.....	CDBG		10,446	353,841	364,287	
	CDBG-Rev. Loan		14,638	130,000	144,638	
Anderson Hill Redevelopment (Juniper/Olive)	PI (CDBG)		600,000		600,000	
			203,729		203,729	7
<i>Subtotal, First-Time Homebuyer.....</i>			<i>828,813</i>	<i>483,841</i>	<i>1,312,654</i>	<i>7</i>
<u>Owner-Occupied Housing:</u>						
<u>Housing Rehabilitation Services</u>						
Architectural Barrier Program (owner).....	CDBG			853,515	853,515	563
Emergency Repair Program.....	CDBG		0	1,000,000	1,000,000	475
Homeowner Rehabilitation Loan Program .....	CDBG		0	440,932	440,932	21
(Match for Lead Hazard Control Prgm)	CDBG			63,000	63,000	
	CDBG-Rev. Loan		0	50,000	50,000	
Subtotal, Homeowner Moderate Rehab.....			0	553,932	553,932	21
<i>Subtotal, Owner-Occupied Housing.....</i>				<i>2,407,447</i>	<i>2,407,447</i>	<i>1,059</i>
<b>SUBTOTAL, Housing.....</b>			<b>1,387,033</b>	<b>3,126,875</b>	<b>4,513,908</b>	<b>1,191</b>
<b>COMMUNITY DEVELOPMENT</b>						
<u>Small Business Development</u>						
Business Assistance Center.....	CDBG		0	322,000	322,000	12
Community Development Bank.....	CDBG		0	108,335	108,335	50
Microenterprise Technical Assistance.....	CDBG		1,923	160,000	161,923	40
Neighborhood Commercial Mgmt.....	CDBG		9,336	41,045	50,381	5
Neighborhood Commercial Mgmt Debt Service	PI (CDBG)		0	151,000	151,000	
Small Minority Business Assistance.....	CDBG		0	177,058	177,058	8
<i>Subtotal, Small Business Development.....</i>			<i>11,259</i>	<i>959,438</i>	<i>970,697</i>	<i>115</i>
<u>Commercial Revitalization</u>						
East 11/12th Streets Revitalization.....	CDBG		617,396	787,564	1,404,960	3,269
	PI (CDBG)			632,109	632,109	
East 11/12th Streets Revital. Debt Service.....	CDBG		0	772,575	772,575	
<i>Subtotal, Commercial Revitalization.....</i>			<i>617,396</i>	<i>2,192,248</i>	<i>2,809,644</i>	<i>3,269</i>
<u>Neighborhood Revitalization (Public Services)</u>						
Child Care Services.....	CDBG		0	650,000	650,000	282
English as a Second Language.....	CDBG		0	50,000	50,000	950
Tenants' Rights Assistance.....	CDBG			278,870	278,870	630
Housing Information and referral.....	CDBG		46,534	92,715	139,249	11000
Neighborhood Support Services.....	CDBG		123,816	80,000	203,816	3000
Senior Services.....	CDBG		1,918	120,000	121,918	187
Youth Support Services.....	CDBG		122,039	104,815	226,854	300
<i>Subtotal, Public Services.....</i>			<i>294,307</i>	<i>1,376,400</i>	<i>1,670,707</i>	<i>16,349</i>
<u>Public Facilities</u>						
Homeless Shelter, Debt Service.....	CDBG		105,759	332,855	438,614	
Public Facilities.....	CDBG		166,991	633,009	800,000	300
Millennium Youth Center (debt service).....	CDBG		1	735,478	735,479	
<i>Subtotal, Public Facilities.....</i>			<i>272,751</i>	<i>1,701,342</i>	<i>1,974,093</i>	<i>300</i>
<b>SUBTOTAL, Community Development.....</b>			<b>1,195,713</b>	<b>6,229,428</b>	<b>7,425,141</b>	<b>20,033</b>
<b>ADMINISTRATION.....</b>						
	CDBG			782,806	782,806	
<b>SUBTOTAL, Administration.....</b>				<b>782,806</b>	<b>782,806</b>	
<b>SUBTOTAL, CDBG Funding.....</b>			<b>2,582,746</b>	<b>10,139,109</b>	<b>12,721,855</b>	<b>21,224</b>

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**HOME INVESTMENT PARTNERSHIP**

				<i><b>Projected Program Level FY03/04 (Estimated plus Funding FY03/04)</b></i>	<i><b>Households Served</b></i>
	<i><b>Funding Source</b></i>	<i><b>FY 03/04 Estimated CarryForward</b></i>	<i><b>Funding FY03/04</b></i>		
<b>HOUSING DEVELOPMENT</b>					
<i><u>Assisted Housing</u></i>					
Tenant-based rental assistance.....	HOME	0	387,000	387,000	60
<i>Subtotal, Assisted Housing.....</i>		<i>0</i>	<i>387,000</i>	<i>387,000</i>	<i>60</i>
<i><u>Rental Housing:</u></i>					
<i><u>Rental Development Services</u></i>					
Rental Hsg. Development Assistance.....	HOME	15,090	0	15,090	
Anderson Hill Redevelopment (rental).....	HOME	855,028	925,000	1780028	
<i>Subtotal, Rental Housing.....</i>		<i>870,118</i>	<i>925,000</i>	<i>1,795,118</i>	
<i><u>First-Time Homebuyer</u></i>					
<i><u>Homebuyer Assistance</u></i>					
Down Payment Assistance.....	HOME	0	1,610,435	1,610,435	200
<i>Subtotal, Homebuyer Lending Assistance.....</i>		<i>0</i>	<i>1,610,435</i>	<i>1,610,435</i>	<i>200</i>
<i><u>Homeownership Development</u></i>					
Acquisition & Development.....	HOME	0	406,386	406,386	15
	HOME (CHDO)	0	705,027	705,027	
St. Johns Development Project.....	HOME Match	749,542	0	749,542	8
	PI (HOME)	78,275	385,000	463,275	
<i>Subtotal, Acq. &amp; Development (owner).....</i>		<i>827,817</i>	<i>1,496,413</i>	<i>2,324,230</i>	<i>23</i>
Anderson Hill Redevelopment (owner).....					
<i>Subtotal, Homebuyer Development.....</i>		<i>827,817</i>	<i>1,496,413</i>	<i>2,324,230</i>	<i>23</i>
<i>Subtotal, First-Time Homebuyer.....</i>		<i>827,817</i>	<i>3,106,848</i>	<i>3,934,665</i>	<i>223</i>
<i><u>Owner-Occupied Housing:</u></i>					
<i><u>Housing Rehabilitation Services</u></i>					
Homeowner Rehabilitation Loan Program .....	HOME	0	175,000	175,000	
(Match for Lead Hazard Control Prgm)	HOME	0	175,000	175,000	
<i>Subtotal, Owner-Occupied Housing.....</i>		<i>0</i>	<i>175,000</i>	<i>175,000</i>	
<b>SUBTOTAL, Housing.....</b>		<b>1,697,935</b>	<b>4,593,848</b>	<b>6,291,783</b>	<b>283</b>
<b>ADMINISTRATION.....</b>					
	HOME	0	491,330	491,330	
<b>SUBTOTAL, Administration.....</b>		<b>0</b>	<b>491,330</b>	<b>491,330</b>	
<b>SUBTOTAL, HOME Grant Funding.....</b>		<b>1,697,935</b>	<b>5,085,178</b>	<b>6,783,113</b>	<b>283</b>

Funding Sources:

HOME = Home Investment Partnership Program

PI = Program Income (by source grant)-HOME

HOME Match = \$1,057,540 -Appendix

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**OTHER FEDERAL FUNDS**

		<u>Projected Program</u>			
		<u>Level FY03/04</u>			
		<u>(Estimated plus</u>			
		<u>Funding FY03/04)</u>			
	<u>Funding Source</u>	<u>FY 03/04 Estimated</u> <u>CarryForward</u>	<u>Funding</u> <u>FY03/04</u>		<u>Households</u> <u>Served</u>
<b>EMERGENCY SHELTER GRANT</b>					
<b>HOUSING DEVELOPMENT</b>					
<i>Homeless/Emergency Shelter:</i>					
Shelter Operation and Maintenance.....	ESG	0	133,602	133,602	2269
Homeless Prevention Services.....	ESG	0	20,000	20,000	70
Homeless Essential Services.....	ESG	0	87,000	87,000	2610
Transitional Housing (Homeless).....	ESG	0	35,898	35,898	250
<i>Subtotal, Homeless/Emergency Shelter.....</i>		<i>0</i>	<i>276,500</i>	<i>276,500</i>	<i>5,199</i>
<b>SUBTOTAL, Housing.....</b>			<b>276,500</b>	<b>276,500</b>	<b>5,199</b>
<b>ADMINISTRATION.....</b>					
	ESG	0	14,500	14,500	
<b>SUBTOTAL, Administration.....</b>		<b>0</b>	<b>14,500</b>	<b>14,500</b>	
<b>TOTAL, ESG Funding.....</b>		<b>0</b>	<b>291,000</b>	<b>291,000</b>	<b>5,199</b>

**HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS**

<b>HOUSING DEVELOPMENT</b>					
<i>Assisted Housing</i>					
Housing for People with HIV/AIDS:					
Rent, Mortgage, and Utility Assistance.....	HOPWA	0	683,105	683,105	632
Residential Support Services.....	HOPWA	0	275,255	275,255	19
<i>Subtotal, Assisted Housing.....</i>		<i>0</i>	<i>958,360</i>	<i>958,360</i>	<i>651</i>
<b>SUBTOTAL, Housing.....</b>		<b>0</b>	<b>958,360</b>	<b>958,360</b>	<b>651</b>
<b>ADMINISTRATION.....</b>					
	HOPWA	0	29,604	29,604	
<b>SUBTOTAL, Administration.....</b>		<b>0</b>	<b>29,604</b>	<b>29,604</b>	
<b>TOTAL, HOPWA Funding.....</b>		<b>0</b>	<b>987,964</b>	<b>987,964</b>	<b>651</b>

**SECTION 108**

<b>COMMUNITY DEVELOPMENT</b>					
<i>Small Business Development</i>					
Neighborhood Commercial Mgmt.....	Section 108		2,000,000	2,000,000	16
<i>Subtotal, Small Business Development.....</i>			<i>2,000,000</i>	<i>2,000,000</i>	<i>16</i>
<b>TOTAL, Section 108 Loan Funding.....</b>			<b>2,000,000</b>	<b>2,000,000</b>	<b>16</b>

**LEAD HAZARD CONTROL GRANT**

<b>LEAD HAZARD CONTROL</b>					
Lead Based Paint Program .....		1,851,741	0	1,851,741	44
<b>TOTAL, Lead Hazard Control Grant.....</b>		<b>1,851,741</b>	<b>0</b>	<b>1,851,741</b>	<b>44</b>

**HOPE 3 Proceed**

<b>HOUSING DEVELOPMENT</b>					
<i>First-Time Homebuyer</i>					
<i>Homeownership Development</i>					
Neighborhood Housing Services .....	HOPE III proceeds	232,940	0	232,940	
<b>TOTAL, HOPE 3 Proceed.....</b>		<b>232,940</b>		<b>232,940</b>	

**Economic Development Initiative (EDI)**

<b>S.M.A.R.T. HOUSING</b>					
S.M.A.R.T. Housing Initiative.....	EDI	35,000		35,000	
<b>SUBTOTAL, EDI Funding.....</b>		<b>35,000</b>		<b>35,000</b>	

**CITY OF AUSTIN  
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NON-FEDERAL FUNDS					
				<u>Projected Program Level FY03/04 (Estimated plus Funding FY03/04)</u>	<u>Households Served</u>
	<u>Funding Source</u>	<u>FY 03/04 Estimated CarryForward</u>	<u>Funding FY03/04</u>		
GENERAL FUND					
<u>Neighborhood Revitalization (Public Services)</u>					
Voluntary Compliance Agreement.....	GF	0	76,700	76,700	
Subtotal, Public Services.....		0	76,700	76,700	
SUBTOTAL, Community Development.....			76,700	76,700	
ADMINISTRATION.....					
	GF	0	1,090,430	1,090,430	
SUBTOTAL, Administration.....			0	1,090,430	1,090,430
TOTAL, Local Funding.....			1,167,130	1,167,130	
HOUSING TRUST FUND					
HOUSING DEVELOPMENT					
<u>Assisted Housing</u>					
Tenant-based rental assistance.....	HTF	0	150,000	150,000	15
Subtotal, Assisted Housing.....		0	150,000	150,000	15
<u>Rental Housing:</u>					
<u>Rental Development Services</u>					
Rental Hsg. Development Assistance.....	HTF	0	500,000	500,000	
Subtotal, Rental Housing.....			500,000	500,000	
<u>First-Time Homebuyer</u>					
<u>Homeownership Development</u>					
Acquisition & Development.....	HTF		100,000	100,000	5
Subtotal, First-Time Homebuyer.....			100,000	100,000	5
<u>Owner-Occupied Housing:</u>					
<u>Housing Rehabilitation Services</u>					
Materials Grants Program.....	HTF	25,000	50,000	75,000	25
Subtotal, Materials Grants Program.....		25,000	50,000	75,000	25
Housing Rehabilitation Challenge Fund.....	HTF	300,000		300,000	
Subtotal, Owner-Occupied Housing.....		325,000	50,000	375,000	25
TOTAL, Housing Trust Fund.....			325,000	800,000	1,125,000
S.M.A.R.T. Housing CIP FUND					
HOUSING DEVELOPMENT					
<u>Rental Housing:</u>					
<u>Rental Development Services</u>					
Rental Hsg. Development Assistance.....	GF-CIP	190	0	190	
Subtotal, Rental Housing.....		190		190	
<u>First-Time Homebuyer</u>					
<u>Homeownership Development</u>					
Acquisition & Development.....	GF-CIP	41,450	740,000	781,450	85
Subtotal, First-Time Homebuyer.....		41,450	740,000	781,450	85
S.M.A.R.T. HOUSING					
S.M.A.R.T. Housing Review Team.....	GF-CIP		500,000	500,000	1500
SUBTOTAL, S.M.A.R.T. Housing.....			500,000	500,000	1,500
Total, S.M.A.R.T. Housing CIP.....			41,640	1,240,000	1,281,640
1,585					

CITY OF AUSTIN  
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NON-FEDERAL FUNDS				
			<u>Projected Program</u> <u>Level FY03/04</u> <u>(Estimated plus</u> <u>Funding FY03/04)</u>	<u>Households</u> <u>Served</u>
<u>Funding Source</u>	<u>FY 03/04 Estimated</u> <u>CarryForward</u>	<u>Funding</u> <u>FY03/04</u>		
<b>HOUSING ASSISTANCE FUND</b>				
<b>HOUSING DEVELOPMENT</b>				
Anderson Hill Redevelopment .....				
Single Family Units	HAF sales proceeds	1,000,000	1,000,000	
Subtotal, First-Time Homebuyer.....		1,000,000	1,000,000	
<u>Owner-Occupied Housing:</u>				
<u>Housing Rehabilitation Services</u>				
Materials Grants Program.....	HAF	21,483	21,483	
Subtotal, Materials Grants Program.....		21,483	21,483	
Subtotal, Owner-Occupied Housing.....		21,483	21,483	
SUBTOTAL, Housing.....		1,021,483	1,021,483	
<b>ADMINISTRATION.....</b>				
	HAF	0	565,320	565,320
SUBTOTAL, Administration.....		0	565,320	565,320
TOTAL, Housing Assistance Fund.....		1,586,803	1,586,803	
<b>BOND PROGRAM</b>				
<b>HOUSING BOND PROGRAMS</b>				
Single Family Bond Programs.....		5,000,000	5,000,000	50
Multifamily Bond Programs.....		15,000,000	15,000,000	302
SUBTOTAL, Housing Bond Programs.....		20,000,000	20,000,000	352
Total, Bond Program.....		20,000,000	20,000,000	352



## CHAPTER 2 HOUSING ACTIVITIES



Continuum of Housing Services:

Homeless Shelter/Emergency Shelter

Transitional/Assisted/Public Housing

Rental Housing

First-Time Homebuyer Housing

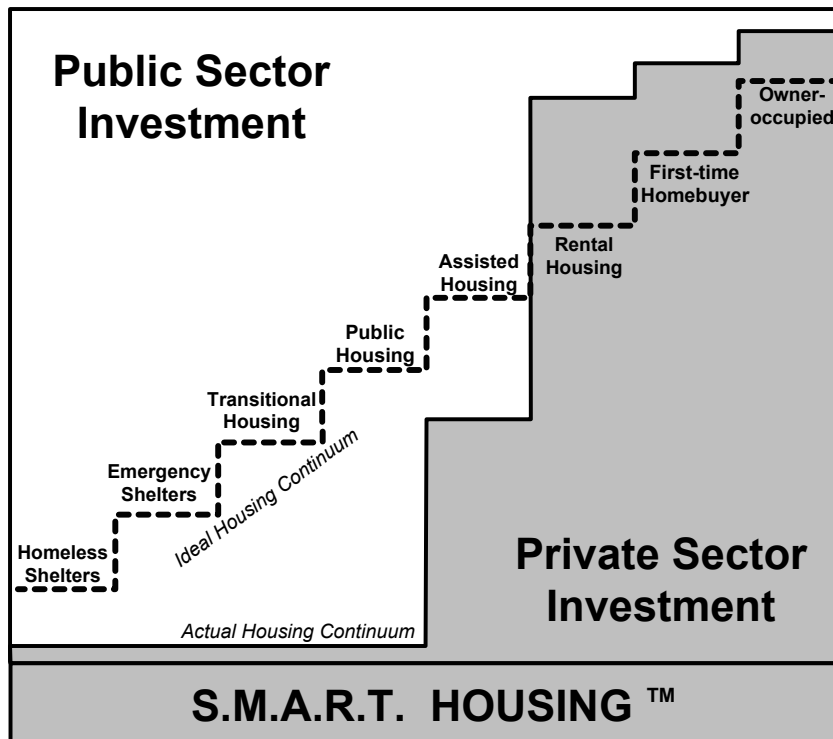
Owner-Occupied Housing

Other Federally Funded Housing

Non-Federally Funded Housing

**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

**CONTINUUM OF HOUSING SERVICES**



In an effort to coordinate services, improve housing services for City of Austin residents, and better leverage housing resources, the City of Austin developed a continuum of housing services. This Continuum serves as the framework for investment to link housing programs through the community and to assist residents in moving into the private housing market. The continuum uses S.M.A.R.T.™ Housing as its foundation and extends across eight categories: homelessness, emergency shelter, transitional housing, public housing, assisted housing, rental housing, first-time homebuyer housing, and owner-occupied housing.

The City uses this framework to assess housing needs and encourage the development of programs to address gaps or complement private and nonprofit sector activities. Coordination of services in order to create a “stairway to self-sufficiency” serves as the foundation of an investment strategy for housing activities. This housing continuum allows us to evaluate how our programs assist residents in moving toward self-sufficiency. Also, and more importantly, it provides a framework for collaboration and partnerships among formerly competing interests.

**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

<b>Continuum of Care for Homelessness Services</b>
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The Homeless Task Force (HTF), a working group of the Community Action Network, leads the planning for homeless services in the Austin area. In the 2003 Continuum of Care of Homelessness plan, the HTF includes goals for ending chronic homelessness and for addressing other homelessness issues. The HTF works with Austin/Travis County Health and Human Services Department to annually update the Continuum of Care plan for homeless services. The following goals are to be accomplished by providers of homeless services in Austin and Travis County, in conjunction with the City and County. Progress on the 2003 Continuum of Care plan's goals will be reported by the HTF in the 2004 Continuum of Care plan.

**A. Eliminating chronic homelessness**

The following are Austin/Travis County's goals to end chronic homelessness.

**Close the Front Door by Preventing Homelessness**

Goal 1: Quantify the number of chronic homeless persons served and their needs.

Goal 2: Continue to improve discharge planning from hospitals and emergency room in order to end discharge to the streets

Goal 3: Improve discharge planning from mental health institutions -reduce discharge to shelters

Goal 4: Improve discharge planning from state and county jails and reduce discharge to shelters

**Open the Back Door to Help Homeless Persons Transition to Maximum Self Sufficiency**

Goal 1: Maintain outreach and engagement to rapidly place chronic homeless into appropriate services

Goal 2: Increase access to appropriate shelter and reduce shelter stays

Goal 3: Add 50 units per year of permanent supportive housing for chronically homeless individuals

Goal 4: Establish more systematic access to mainstream services for chronic homeless

Goal 5: Expedite benefit enrollment by Social Security Administration (SSA)

Goal 6: Help more homeless persons secure employment

**Build the Infrastructure**

Goal 1: Increase supply of affordable housing

Goal 2: Increase essential supportive services

Goal 3: Provide employment that meets basic needs

**Manage for Results**

Goal 1: Build community support and buy-in for 10-Year Plan

Goal 2: Issue annual reports to community

**B. Other Homeless Goals**

Austin/Travis County's other homeless goals for 2003 are:



**Close the Front Door by Preventing Homelessness**

Goal 1: Support homeless prevention efforts

Goal 2: Ensure ongoing availability of Section 8 and Public Housing units for homeless

**Open the Back Door to Help Homeless Persons Transition to Maximum Self Sufficiency**

Goal 1: Expand transitional housing to help homeless persons exit shelter more quickly

Goal 2: Expand permanent housing options for homeless persons

Goal 3: Explore options for funding new programs through existing resources

Goal 4: Establish more systematic access to mainstream services for all homeless persons

Goal 5: Help more homeless persons secure employment

**Build the Infrastructure**

Goal 1: Increase supply of affordable housing

Goal 2: Increase availability of essential supportive services

Goal 3: Provide opportunities for employment that meets basic needs

**Manage for Results**

Goal 1: Fully implement Homeless Management Information System

Goal 2: Issue annual reports to community

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

<b>Affirmative Marketing and Minority Outreach Plan</b>
---

As a recipient of federal funds, the City of Austin must adopt affirmative marketing procedures and requirements for federally-assisted rental and homebuyer projects. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons in the housing market area to the available housing without regard to race, color, national origin, sex, religion, familial status or disability.

The City of Austin's Human Rights Commission informs the public of Austin's fair housing laws. The City has adopted laws that go beyond the federal guidelines to make protections based on race, color, sex, creed, religion, national origin, age (18 years or older), status as a student, physical and mental handicap, parenthood, sexual orientation and marital status. The Commission has worked to update the City ordinance and conducts a public information campaign for Fair Housing Month in April. The City is working to strengthen partnerships between the Human Rights Commission, the Austin Tenants' Council and the Mayor's Committee on People with Disabilities to address the problems of housing discrimination. The City also provided a forum to discuss housing discrimination with stakeholders during its Action Plan FY 2003-04 planning process.

When a HOME-assisted housing project containing five or more units will be constructed, the City of Austin will provide information to the community to attract eligible persons through neighborhood association newsletters, informational flyers, events, newspaper ads, posting on the City's website, home tours, postcards, groundbreakings, Austin Board of Realtors listing, press releases, homebuyer fairs and workshops, education classes, and advertisements on the City television station without regard to race, color, national origin, sex, religion, familial status or disability.

In each program's guidelines, requirements for owners are outlined. Each owner is required to agree to carry out the following affirmative marketing procedures and requirements.

1. The business/builder/non-profit shall not refuse to sell the subject homes to an individual because of race, color, religion or national origin.
2. The business/builder/non-profit shall not refuse to sell the subject homes to an individual because that individual has children who will be residing in that dwelling.
3. The business/builder/non-profit shall not refuse to sell the subject homes to an individual because that individual is eligible for public housing assistance.
4. The business/builder/non-profit shall conduct special outreach to a target group of persons least likely to apply through advertisement in newspapers whose circulation is primarily among the target group, as well as through notification of appropriate community groups and agencies.
5. The business/builder/non-profit shall advertise all homes for sale in the appropriate local media.
6. The business/builder/non-profit shall include in all advertising HUD's Equal Housing Opportunity logo, slogan or statement, as defined in 24 CFR 200.600.

7. The business/builder/non-profit shall instruct all employees and agents both orally and in writing about the City's affirmative marketing requirements.
8. The business/builder/non-profit shall prominently display in its office HUD's Fair Housing Poster or Equal Housing Opportunity logo.
9. The business/builder/non-profit must keep on file any and all sales advertisements and applicant information. Copies of this information must be forwarded upon request to staff so that staff may properly assess the affirmative marketing practices.
10. Nondiscrimination: In the performance of its obligations under this agreement, The business/builder/non-profit will comply with the provisions of any federal, state or local law prohibiting discrimination in housing on the grounds of race, color, sex, creed or national origin, including Title IV of the Civil Rights Act of 1964 (Public Law 88-352, 78 Stat. 241), all requirements imposed or pursuant to the Regulations of the Secretary (24 CFR, Subtitle A, Part I) or pursuant to that Title; regulations issued pursuant to Executive Order 11063, and Title VIII of the 1968 Civil Rights Act.

The City of Austin keeps files of all marketing efforts.

Austin will report on its annual accomplishments in the CAPER. The measurement of the City's success will be to compare program participation to the City of Austin's overall demographics. The City of Austin will work with any contractor who is not meeting the requirements of the affirmative marketing plan.

### **Minority Outreach**

On February 19, 1987, the Austin City Council passed an ordinance establishing the Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program. The City Council approved major amendments to that ordinance on July 13, 1995. The program, which is administered by the City Department of Small and Minority Business Resources (DSMBR), established procurement goals for City departments that target Minority- or Women-Owned Business Enterprise (MBE/WBE). To qualify as a MBE/WBE, the business must be certified by the Department of Small and Minority Business Resources as a sole proprietorship, partnership, corporation, joint venture or any other business entity that is owned, managed and operated by a minority or woman, and which performs a commercially useful function. Once certified, MBE/WBE vendors are included on a citywide database that details the products and services they provide by commodity code. This database is also available to prime contractors who are seeking to subcontract with City-certified MBE/WBE vendors.

The City of Austin produces the Contractor/subcontractor Activity Report after the close of every contract which is used to determine the amount of MBE/WBE contracts.

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**HOUSING ACCOMPLISHMENTS**

**CONSOLIDATED PLAN GOALS 2000-2005**

<b>Amended Consolidated Plan Goal:</b>	Assist 30,450 eligible families with services that lead to self-sufficiency annually by 2005 as measured by: <b>Four thousand (4000) households will gain and/or retain housing</b>
<b>Amended Consolidated Plan Strategies:</b>	<ul style="list-style-type: none"> <li>• Link housing services through a continuum from homelessness to homeownership</li> <li>• Increase the supply of affordable, adaptable, accessible units, particularly rental units</li> <li>• Retain affordable housing stock through rehabilitation and construction programs</li> <li>• Increase nonfederal resources in order to create and retain more affordable housing units</li> <li>• Facilitate regulatory reform to reduce institutional barriers to housing development</li> <li>• Expand the capacity of nonprofit housing developers</li> </ul>

**Emergency Shelter Grants Matching Funds**

**Fiscal Year 2003-04 (2003-2005 ESG Allocation)**

The Emergency Shelters Grant (ESG) Program requires each local government grantee to match dollar-for-dollar the ESG funding provided by the U.S. Department of Housing and Urban Development (HUD). These matching funds must come from other public or private sources. For fiscal year 2003-2004, the City of Austin's preliminary ESG grant allocation is \$291,000. Thus, another \$291,000 will be needed from the subcontractors and the City for matching funds.

Any of the following may be included in calculating the matching funds requirement: 1) cash; 2) the value or fair rental value of any donated material or building; 3) the value of any lease on a building; 4) any salary paid to staff to carry out the program of the recipient; and 5) the value of the time and services contributed by volunteers to carry out the program of the recipient at a current rate of \$5 per hour.

In June 2001, the Austin/ Travis County Health and Human Services Department (HHSD) released a Request for Proposals (RFP) for ESG services. Awards were made in August 2001. Contracts began on October 1, 2001, and will end on September 30, 2002. The City exercised a contract renewal option and renewed the same ESG contracts for the period of October 1, 2002, through September 30, 2003. Each contract includes the requirement that subcontractors will provide a one-to-one match of the funds they receive from ESG. The City will match administrative costs using an in-kind match of salaries of City personnel who administer the grant.

Each ESG contract has one one-year renewal option remaining. Pending availability of funds and contractors' performance, the City anticipates renewing each contract for the 2003-2004 fiscal year.

Allocations have been tentatively made to utilize the \$291,000 that the City should receive in its 2003-2004 ESG allocation.

The proposed match by service category is:

IDIS Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 Projected Funding	Projected Program Level	Match	Proposed Accomplish-ments
Shelter Operation and Maintenance	High	ESG	0	\$133,602	\$133,602	\$133,602	2269 households
Prevention Services	High	ESG	0	\$20,000	\$20,000	\$20,000	70 households
Essential Services	High	ESG	0	\$87,000	\$87,000	\$87,000	2610 households
Transitional Housing (homeless)	High	ESG	0	\$35,898	\$35,898	\$35,898	250 households
Grant administration costs	N/A	ESG	0	\$14,500	\$14,500	\$14,500	

### Homeless/Emergency Shelter

The purpose of homeless/emergency shelter services is to provide temporary housing or shelter for people with no permanent place to live. These services are described below.

#### Homeless Shelter

(See Chapter 3: Public Facilities)

#### Shelter Operation and Maintenance

**Project Description:** This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate-incomes and most are 50 percent MFI or below.

**Proposed Accomplishments:** Shelter will be provided to 2,269 homeless persons. This number reflects the *total* number of people sheltered during the fiscal year at Casa Marianella, LifeWorks, Push-Up Foundation and SafePlace.

## Shelter Operation and Maintenance Proposed Accomplishments:

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-2004 Projected Funding	Projected Program Level	Proposed Accomplishments
Casa Marianella	Shelter Op and Maintenance	High	ESG	\$0	\$30,277	\$30,277	500 households
Casa Marianella Posada	Shelter Op and Maintenance	High	ESG	\$0	\$7,220	\$7,220	23 households
LifeWorks	Shelter Op and Maintenance	High	ESG	\$0	\$24,609	\$24,609	250 households
Push-Up-men	Shelter Op and Maintenance	High	ESG	\$0	\$17,360	\$17,360	161 households
Push-Up-women	Shelter Op and Maintenance	High	ESG	\$0	\$17,640	\$17,640	135 households
SafePlace-families	Shelter Op and Maintenance	High	ESG	\$0	\$28,711	\$28,711	1,000 households
SafePlace-women	Shelter Op and Maintenance	High	ESG	\$0	\$7,785	\$7,785	200 households
<b>TOTAL</b>	<b>Shelter O&amp;M</b>	<b>High</b>	<b>ESG</b>	<b>\$0</b>	<b>\$133,602</b>	<b>\$133,602</b>	<b>2,269 households</b>

## Homelessness Prevention Services/Emergency Assistance

**Project Description:** Homeless Prevention Services/Emergency Assistance provides emergency assistance to individuals who are at risk of becoming homeless due to eviction, foreclosure, termination of utility services, or temporary financial problems. For FY 2003-2004, ESG funds for homelessness prevention will be spent to provide legal assistance related to housing and public benefits issues. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.

**Proposed Accomplishments:** Homelessness prevention services will be provided to 70 homeless persons.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplishments
Texas Rural Legal Aid	Emergency Assistance / Prevention Services	High	ESG	0	\$20,000	\$20,000	70 households

## Homeless Essential Services

**Project Description:** Essential services are supportive services such as case management, mental health care, primary health care, public health care, and legal assistance that homeless individuals and families may need to help them move out of homeless situations. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.

**Proposed Accomplishments:** Essential services will be provided to 2610 homeless persons.

Project	Activity	Con Plan Priority	Fund Source	Estimate Carry Forward	2003-04 - Fund	Projected Program	Accomplish -ments
TX Rural Legal Aid	Essential Services	High	ESG	\$0	\$15,750	\$15,750	60 households
LifeWorks	Essential Services	High	ESG	\$0	\$12,638	\$12,638	250 households
Homeless Health Clinic	Essential Services	High		\$0	\$36,456	\$36,456	1,200 households
Public Health	Essential Services	High	ESG	\$0	\$22,156	\$22,156	1,100 households
<b>TOTAL</b>	<b>Essential Services</b>	<b>High</b>	<b>ESG</b>	<b>\$0</b>	<b>\$87,000</b>	<b>\$87,000</b>	<b>2,610</b> households

### Transitional and Assisted Housing

The purpose of transitional housing services is to provide temporary housing for up to 24 months for eligible residents so that they have shelter and can be placed in permanent housing. The Austin Housing Finance Corporation (AHFC) administers the Tenant Based Rental Assistance Project (TBRA). Neighborhood Housing and Community Development (NHCD) provides rental assistance for needy families and passes HOME, Emergency Shelter Grant (ESG), and Housing Opportunities for People With AIDS (HOPWA) grant funds to the Austin/Travis County Health and Human Services Department (HHSD) for several transitional housing activities including: Rental, Mortgage & Utility Assistance for People Living with HIV/AIDS, Residential Support Services for People Living With HIV/AIDS, Intensively Supervised Transitional Housing With Supportive Services, and Transitional Housing for the Homeless. Eligible services may include rental assistance, information & referral, acquisition, relocation assistance, demolition, new construction, renovation, loans, inspections, and lead testing/abatement.

### Tenant-Based Rental Assistance Project

**Project Description:** The Tenant-Based Rental Assistance (TBRA) project provides rental-housing subsidies and security deposits to homeless persons with incomes at or below 50 percent of the median family income. Assisted persons/households are referred through the Passages Program and are provided appropriate supportive services to meet special needs and to assist in the attainment of independent living. The Passages Program provides services to the homeless, through collaborations of six service providers: Salvation Army, LifeWorks, SafePlace, Caritas, Foundations for the Homeless, and Austin Families.

The Homeless Task Force (Community Action Network's central coordinating body for health and human services in the Austin/Travis county area) has guided the process for updating information on the inventory of housing and services provided to homeless, need for the services and service priorities. The Continuum of Care Gap Analysis focused on assessing the needs of the homeless to provide strategic planning and services to fill gaps and identified unmet need/gap in permanent supportive housing.

The TBRA project fills the unmet need/gap in permanent support housing by providing rental subsidies. TBRA transitions homeless persons from emergency shelters and transitional housing to rental housing.

All renters are challenged to afford Austin rental rates, particularly those at 30 percent or below MFI.

“Half of all renters in the Austin metropolitan area could also not afford the average two-bedroom apartment at \$820 per month while paying only 30 percent of their income for housing - the federal housing affordability standard. An Austin renter needed to earn at least \$16 per hour to afford the average rent in 2000. Earning minimum wage, a person would have to work 112 hours per week and meet the federal affordability standard.”(Community Action Network, *Urgent Issues Action Plan Report* (May 2001.) Accessed: April 22, 2003 [www.caction.org/CAN\\_UrgentIssues/Housing.htm](http://www.caction.org/CAN_UrgentIssues/Housing.htm).)

Neighborhood Housing and Community Development and the Homeless Task Force have increased coordination and joint planning. HOME-funded Tenant-Based Rental Assistance provides rental subsidies to assist homeless persons in securing and maintaining rental housing and living independently, housing which may otherwise have been unaffordable.

Homeless persons transition from emergency shelters and transitional housing to rental housing/permanent housing, through the TBRA project. TBRA has been an indispensable step in housing continuum, and directly impacts the transition to permanent housing and independent living.

#### **Proposed Accomplishments:**

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 Projected Funding	Projected Project Level	Proposed Accomplishments
Tenant-Based Rental Assistance	N/A	High	HOME	\$0	\$537,000	\$537,000	75 households

#### **Rent, Mortgage, and Utility Assistance for People Living with HIV/AIDS**

**Project Description:** This project provides partial or whole monthly payments, depending on actual needs, to People Living With HIV/AIDS (PLWH/A). The money is paid directly to landlords and utility companies on behalf of eligible clients and their families to prevent them from becoming homeless or being without essential utilities.

**Proposed Accomplishments:** Under contract with HHSD, AIDS Services of Austin will work with four other community-based organizations to provide essential financial help to 632 unduplicated HIV-positive clients and their family members.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003/04 New Projected Funding	Projected Activity Level	Proposed Accomplishments
AIDS Services of Austin	Rent, Mortgage, and Utility Assistance	High	HOPWA	\$ 0	\$683,105	\$683,105	632 households



### Residential Support Services (HOPWA)

**Project Description:** This project provides apartment-style housing with 24-hour supportive services to PLWH/A clients and their families who are of low- or very low- income. Supportive services include: meals, homemaker services, personal assistance, counseling, client advocacy, and transportation.

**Proposed Accomplishments:** Project Transitions will provide 24-hour Residential Supportive Services to approximately 19 unduplicated HIV-positive clients and family members.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003/04 New Projected Funding	Projected Activity Level	Proposed Accomplish-ments
Project Transitions	Residential Support Services	High	HOPWA	\$ 0	\$275,255	\$275,255	19 households

### Homeless Transitional Housing

**Project Description:** Transitional housing is housing that is available to people making the transition from homeless situations or shelter to permanent housing. Housing is available for a limited period of time, usually up to 24 months. Supportive or essential services, including case management, are provided along with the housing.

**Proposed Accomplishments:** Transitional housing will be provided to 250 homeless persons. This number reflects the *total* number of households served in transitional housing during the fiscal year at Community Partnership for the Homeless, which serves homeless veterans.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplish-ments
Community Partnership for the Homeless	Transitional Housing	High	ESG	\$ 0	\$35,898	\$35,898	250 households

### Public Housing

The purpose of Public Housing is to provide and maintain existing governmentally financed residential, rental housing for use by qualified low-income persons. The Public Housing component is administered through the Housing Authority of the City of Austin (HACA) and the Housing Authority of Travis County.

### Housing Authority of the City of Austin (HACA)

The annual operating budget of HACA for its public housing operations is approximately \$9,096,115 million. Thirty-five percent (35%) of the operations funds comes from residents' rents, income from investments, and other non-federal operating funds. The remaining 65 percent of the operations funds comes from a federal operating subsidy.

All capital costs including acquisition, construction and/or modernization efforts are federally- funded through the United States Department of Housing and Urban Development (HUD) Capital Fund

Program. This competitive program funding also addresses accessibility issues related to Section 504 of the American Disability Act (ADA).

Additionally, HACA receives both federal funding and nonfederal grants for resident initiative programs to empower the residents to become self-sufficient. The federally-funded Resident Opportunity Self – Sufficiency Delivery Model grant provides programs and assistance for residents to receive employment training, childcare and dropout prevention services.

The Housing Authority of the City of Austin continues to be recognized by HUD as a high performing agency. For more information about resident initiatives, please see Chapter 4 Other Actions.

### **Housing Authority of Travis County**

The Housing Authority of Travis County receives funding from the Federal, Local and State levels as well as financing from banks. The Housing Authority will continue to apply for additional vouchers for the disabled as well as families as the Notice of Fund Availability are made available by the Department of Housing and Urban Development.

The Housing Authority of Travis County has

- 564 Section 8 Housing Choice Vouchers,
- Tenant Based Rental Assistance Program through Texas Department of Housing and Community Affairs,
- 3 Public Housing Developments which consist of 105 units,
- 8 duplex in Del Valle which consists of a 16-unit, and a 152-unit Apartment Complex.
- The agency is in the process of building an Elderly Apartment Complex in Manor, Texas.

HATC Current Activities:

- The HATC has applied for Fair Share Vouchers under the Super NOFA, and is currently applying for additional Shelter Plus Care vouchers and Mainstream Housing Choice Vouchers.
- The HATC has opened discussions with Williamson County Judge Doefler and Commissioner Boatwright regarding the Commissioners Court of Williamson County officially acknowledging and supporting HATC in serving those residents in Williamson County, not being served by a municipal housing authority because they live outside of jurisdictional boundaries.
- The HATC has a Family Self Sufficiency program that assist families in becoming self sufficient. The HATC has one family that has moved into homeownership with the utilization of the voucher to assist with the mortgage payments. There are two additional families in the process of looking for a home to purchase.
- The HATC has implemented its Homeownership Program; they have partnered with East Austin Economic Development to conduct Homeownership Training.
- The HATC will be hiring contractors to complete the installations of Sprinklers and New Grass, Replacing Storm Windows with double pane to trap water, Reinforce roof, level some units, replace side vents, replace railroad tie retaining walls, and paint complexes under the Capital Fund Program for public housing units. Total expenditures will be approximately \$85,000.
- The HATC has completed its project under the Capital Fund Program for the public housing units and closed out two of the Capital Fund Grants.

## **Rental Housing**

The purpose of the rental housing services is to provide construction and financial services to eligible organizations in order to produce or retain reasonably-priced rental units and rental housing for special needs populations, such as the elderly.

### **Rental Development Services Project**

**Project Description:** Rental development services are provided through the AHFC and include two main program areas: Rental Housing Development Assistance, and Multi Family Bonds.

Rental Development Services activities may provide low interest loans and limited grants for acquisition, relocation assistance, demolition, new construction, rehabilitation, reconstruction, inspections, lead testing/abatement, information & referral, issuance of 501(c)3 bonds and private activity bonds, and refunding of both 501(c)3 and private activity bonds. AHFC rental development services are more fully described as follows:

- **Rental Housing Development Assistance (RHDA) Activity**

**Activity Description:** This Project provides CDBG, HOME and City of Austin Housing Trust Fund loans on a City-wide basis to create and retain affordable rental units. This activity provides below-market rate financing to developers including Community Housing Development Organizations (CHDOs) for the acquisition, development, or rehabilitation of affordable rental projects that would otherwise be economically infeasible. At least 15 percent of the annual HOME funding allocation received by the City of Austin is set aside under RHDA for projects developed or owned by CHDOs.

RHDA will work with lenders and developers to leverage City and Federal funds, reducing the cost of capital for the development of multifamily units. Using bond financing, as well as S.M.A.R.T.™ Housing fee waivers to reduce development costs, the City through the Austin Housing Finance Corporation may act as a joint venture partner with nonprofit and for-profit developers to convert surplus tracts of land into affordable rental housing.

All RHDA projects must create or maintain units affordable for low- and moderate- income residents or meet the needs of special populations. Developers will affirmatively market rental units with respect to federal and local fair housing and non-discrimination laws and will exert efforts to solicit and contract with minority-owned and women-owned business enterprises (MBE/WBE) to achieve established MBE/WBE project participation goals.

**Proposed Accomplishments:** For fiscal year 2003-04, CDBG, HOME and City Housing Trust Funds will be used as financing to assist in the development of 125 rental units for low to moderate-income households and/or persons with special needs.

- **Anderson Hill Redevelopment – Rental**

**Activity Description:** The Anderson Hill Redevelopment activity will construct units in the Anderson Hill neighborhood of central east Austin. The City will be responsible for the construction of the units and will manage the rental units until ownership is transferred to the Anderson Community Development Corporation.

**Proposed Accomplishments:** There is no anticipated production scheduled for fiscal year 2003-04. This is one part of a project in the Anderson Hill neighborhood that will produce units in a future funding cycle.

#### **Architectural Barrier Removal (ABR) – Rental Activity**

Please refer to the Owner-Occupied section for information about the ABR rental activity on page 2-17.

**Rental Development Program Proposed Accomplishments:** In 2003-04, the Rental Development Program is expected to assist in the acquisition or construction of 125 rental units for low to moderate-income households.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 Projected Funding	Projected Funding Level	Proposed Accomplishments
Rental Development Project	RHDA	High	HOME, CDBG, GF-CIP,	\$573,500	\$735,587	\$1,309,087	125 households
	Anderson Hill-Rental			\$855,028	\$925,000	\$1,780,028	0 households

#### **Multi Family Bond Project**

**Project Description:** The bond program activities are further described under the description of the non-federally funded housing programs.

#### **First-Time Homebuyer Housing**

Housing assistance services for first-time homebuyers are provided by the AHFC through the Homebuyer Assistance Services and Homeownership Development Services. First-time homebuyer projects are more fully described below.

#### **Homebuyer Assistance Project**

**Project Description:** Homebuyer Assistance Project provides services for first-time homebuyers with low- and moderate- income to purchase a home. Eligible services may include lending of down payment, closing costs, and prepaids, the provision of mortgage credit certificates, inspections, foreclosure prevention lending, and information & referral. Specific lending service activities are as follows:

- Down-Payment Assistance**

**Activity Description:** This activity provides HOME sponsored deferred, zero-interest loans to low- and moderate- income homebuyers to assist with the down payment, closing costs, and pre-paids of their home purchase. The amount of assistance per household will be in an amount not to exceed \$5,000 based on need. An additional \$1,000 may be applied if the applicant is applying for Mortgage Credit Certificates through the City of Austin and Austin Housing Finance Corporation. Clients acquire their own financing through a lender and AHFC will take a non-assumable secondary lien position.

Clients' gross annual incomes will be certified as defined by HUD in 24 CFR Part 5. The Part 5 definition of annual income includes the total gross income of all adults in the household anticipated during the coming 12-month period. Clients must provide their four most recent consecutive pay

stubs and W-2 forms and tax returns from the past two years. Clients must also execute a notarized income affidavit statement.

The Down Payment Assistance activity may be suspended without notice if funding is assessed by staff to be insufficient to meet demand as determined by the volume of applications being submitted. Funding may be administered on a priority basis depending on the goals identified in the plan.

**Proposed Accomplishments:** Down payment assistance will assist at least 200 low- to moderate-income families in the purchase of their homes. In FY 2003-04, eligible participants may also combine assistance with the homes built through the Acquisition and Development activity.

- **HOME Mortgage Assistance (Mortgage Credit Certificates):** This activity is more fully described later in this chapter (see non-federally funded housing).

An educational component is required for homebuyers applying for Down Payment Assistance or Mortgage Credit Certificates.

### Homebuyer Assistance Services Proposed Accomplishments

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Homebuyer Assistance	Down Payment Assistance, Mortgage Lending	High	HOME	\$ 0	\$1,610,435	\$1,610,435	200 households

### Homeownership Development Project

**Project Description:** The Homeownership Development Project works with non-profit and for-profit developers, lenders, and homebuilders to leverage City and Federal funds to create affordable homeownership opportunities for first-time homebuyers with household income of 80 percent or less of the Austin-San Marcos MSA Median Family Income. Eligible activities may include: acquisition of land and houses, new construction, demolition, rehabilitation, lead testing/abatement, construction financing, gap financing, inspections, information and referral, relocation assistance, and homebuyer loans. Project activities are more fully described below:

- **Acquisition & Development:**

**Activity Description:** AHFC will provide financing and technical assistance for the purchase of existing lots and land to be subdivided and developed into lots for the construction of new, affordable housing. The City, through the Austin Housing Finance Corporation, uses low interest repayment loans, S.M.A.R.T.™ Housing fee waivers (see Non-Federally Funded Activities), and consultation to reduce development costs and time frames. Land planning and engineering of surplus tracts of land into affordable lots for owner-occupied and rental housing are pursued on an ongoing basis. The Acquisition & Development loan proceeds are designated as revolving loan funds in FY 2003-04. As a designated revolving loan fund, proceeds from the repayment of loans can only be used to provide additional loans for projects that meet program requirements.

The Anderson Hill Redevelopment program will construct new single-family housing units in Anderson Hill neighborhood of central east Austin. The Austin Housing Finance Corporation (AHFC) will manage the construction, marketing and sale of the properties.

**Proposed Accomplishments:** AHFC will provide low- and no- interest- rate financing for home construction loans, and other incentives to builders of affordable housing and build new homes for 85 households in neighborhoods historically underserved by private building companies.

In fiscal year 2003-04, Anderson Hill Redevelopment activity will produce 15 units. AHFC will construct a total of 15 affordable units of which 10 units will be town-homes and 5 will be single-family detached units. These homes will be made available to families earning no more than 80 percent of MFI. Any program income will be used to facilitate the development of rental and/or ownership units.

AHFC will provide financing for homeownership activities developed by certified Community Housing Development Organizations (CHDOs). At least 15 percent of the City of Austin's HOME allocation will be reserved for financing CHDOs.

- **Anderson Hill Redevelopment - Juniper/Olive Street**

**Activity Description:** Juniper/Olive Street Historic District Affordable Housing Project is another part of the Anderson Hill Redevelopment activity. This part of the activity will use CDBG program income to renovate and use CDBG and private funds to construct up to 17 housing units. The existing structures will be renovated to Department of Interior Standards for historic structures. The Austin Revitalization Authority (ARA) will manage the construction, marketing and sale of the properties.

**Proposed Accomplishments:** In fiscal year 2003-2004, ARA will construct 4 new units and renovate 3 units. The newly constructed units will meet the S.M.A.R.T.<sup>TM</sup> Housing criteria. All units would be marketed to families at or below 80 percent Median Family Income (MFI).

**Homeownership Development Services Program Proposed Accomplishments:**

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Homeowner-ship Development	Acquisition Development	High	HOME CDBG, CDBG PI nonfederal	\$894,351	\$3,720,254	\$4,614,605	100 households
	Anderson Hill- (Juniper/ Olive St.)			\$803,729	\$0	\$803,729	7 households

**Neighborhood Housing Services (NHS)/St. Johns Development Project**

**Project Description:** The Neighborhood Housing Services of Austin (NHS) Development Project 2003 will create housing for first-time low-to moderate- homebuyers in the St. John's neighborhood. This is a continuing partnership between NHCD and NHS to both provide housing opportunities for income-eligible households and develop the organizational capacity of NHS.

**Proposed Accomplishments:** This project will complete construction of 8 new home for income-eligible households.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplish-ments
St. John's Development Project	N/A	High	HOPE III	\$232,940	\$ 0	\$232,940	8 households

### Owner-Occupied Housing

The purpose of owner-occupied housing services is to provide construction and financial services for existing, income eligible homeowners to address building code violations so that they can continue to live in their homes. Owner-occupied services are funded through grants and loans that are delivered through various homeowner rehabilitation services.

#### Housing Rehabilitation Services Project

**Project Description:** Housing Rehabilitation Services include the Architectural Barrier Removal (Owner), Emergency Home Repair, Homeowner Rehabilitation Loans, and Material Rebates. Program activities may include inspections, lead testing/abatement, demolition, rehabilitation, reconstruction, materials grants to nonprofit organizations, acquisition and rehab of existing properties, technical assistance, and information and referral. The materials grants activity is discussed later in this chapter. Project descriptions of activities follow:

- **Architectural Barrier Removal (ABR)– Owner and Renter Activity**

**Activity Description:** This Project provides CDBG grant funds to modify or retrofit the living quarters of low-income elderly and mobility-impaired homeowners and renters to make their housing more accessible and purchase medical equipment. No more than \$5,000 per home per year can be provided to a single home through the Architectural Barrier Removal (ABR) activity and the Emergency Home Repair activity collectively. The Austin Housing Finance Corporation (AHFC) oversees the provision of ABR services and may contract with local non-profits to administer the activity. An administrator develops a scope of work approved by the property owner and manages the contracting and inspection of all work. Clients' incomes will be certified using the HUD Section 8 method of income certification.

**Proposed Accomplishments:** This activity is expected to serve 563 households during fiscal year 2003-04.

- **Emergency Home Repair (EHR) Activity**

**Activity Description:** This Project provides CDBG grant funding to make repairs to alleviate life-threatening living conditions, health and safety hazards, and major mechanical systems for low- and moderate-income homeowners. An administrator works with homeowners to develop a mutually agreeable scope of work and then manages the contracting and inspection of the work. No more than \$5,000 in grants, per home per year, can be provided to a single home through Architectural Barrier Removal and Emergency Home Repair collectively. AHFC oversees Emergency Home Repair and currently contracts with the Austin Area Urban League to administer the services. Clients' incomes will be certified using the HUD Section 8 method of income certification.

**Proposed Accomplishments:** Emergency Home Repair is expected to serve 475 households during FY 2003-04.

- **Homeowner Rehabilitation Loan Activity**

**Activity Description:** This Project provides CDBG low interest loans to assist income-eligible homeowners with substantial home repairs, such as foundation repair or replacement. Homeowners earning incomes at 80 percent of the median family income or below are considered income-eligible. In fiscal year 2003-04, the activity will provide deferred interest loans of up to \$50,000 per home for rehabilitation. This amount does not include funds that may be granted to assist with the appropriate treatment of lead-based paint. In cases where it is economically infeasible to rehabilitate the units, the activity will finance the reconstruction of a replacement home. Deferred interest loans for housing reconstruction will not exceed \$85,000 per home.

The Homeowner Rehabilitation Loan Project proceeds are designated as revolving loan funds in FY 2003-04. Revolving loan proceeds may only be used to provide additional homeowner rehabilitation loans that meet program guidelines. Clients' annual gross incomes will be certified as defined by HUD in 24 CFR Part 5. The Part 5 definition of annual income includes the total gross income of all adults in the household anticipated during the coming 12-month period. Clients must provide their four most recent consecutive pay stubs and W-2 forms and tax returns from the past two years. Clients must also execute a notarized income affidavit statement.

**Proposed Accomplishments:** Loans will be provided to 21 households during FY 2003-04. Applications may be accepted on a limited basis if demand for services exceeds the capacity and/or funding to deliver services. (This service was previously delivered under the Homeowner Moderation Rehabilitation Program.)

- **Materials Rebate Activity**

**Activity Description:** This Project provides grants from unrestricted funds to eligible non-profit organizations to recover the cost of materials to repair homes of low-income families. This is accomplished by providing rebates to the non-profit organizations for materials required to make the home livable for income-eligible households.

**Proposed Accomplishments:** Household income of families receiving grants must not exceed 60 percent of HUD's area median income, adjusted for family size. Grants will not exceed \$5,000 per household. A total of 25 households will be served in FY 2003-04.

- **Housing Rehabilitation Challenge Fund**

Please refer to the Non-Federally Funded Housing Services section for the activity description on page 2-20.

**Homeowner Rehabilitation Services Proposed Accomplishments:** The Homeowner Rehabilitation Program will serve a total of 1,084 eligible low-income homeowners in fiscal year 2003-04.



## Homeowner Rehabilitation Services Proposed Accomplishments

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplish -ments
Homeowner Rehabilitation	Architectural Barrier Removal	High	CDBG, CDBG-RL, HTF, HAF HOME,	\$ 0	\$853,515	\$853,515	563 households
	EHR (Urban League)			\$ 0	\$1,000,000	\$1,000,000	475 households
	Homeowner Rehab. Loans			\$0	\$728,932	\$728,932	21 households
	Materials Grants			\$25,000	\$71,483	\$96,483	25 households
						Total	1,084 households

## Other Federally Funded Programs

### Lead-Based Paint Abatement Program

**Project Description:** NHCD has been awarded \$1,851,741 by the U.S. Department of Housing and Urban Development (HUD) under the Healthy homes and Lead Hazard Control Program. The objective of the project is to develop a citywide, lead-based paint awareness and inspection program using the Lead Hazard Control Grant for homes built prior to 1978. The program will serve families at all income levels. The goal for FY 2003-04 will be to abate the lead hazard in 44 houses.

**Proposed Accomplishments:** There will be 142 inspections and assessments; 44 units completed and cleared; eight community outreach/education activities; and three skills training activities.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplish -ments
Lead Based Paint	N/A	High	Lead Hazard Control Grant	\$1,851,741	0	\$1,851,741	44 households

### Rehabilitation Grant Activity

**Project Description:** The AHFC will apply for \$500,000 from the Federal Home Loan Bank's Affordable Housing Program to assist with providing financing to low- to moderate- income households to purchase and rehabilitate existing housing or for homeowners to rehab their principal single-family residence.

**Proposed Accomplishments:** To implement a pilot program to rehabilitate 20 homes for households at or below 80 percent median family income.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplish -ments
Rehabilitation	N/A	High	Federal Home Loan Bank	0	\$500,000 (proposed)	\$500,000 (proposed)	20

**CITY OF AUSTIN  
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**NON-FEDERALLY FUNDED HOUSING SERVICES**

The City of Austin continues its commitment to increase affordable housing opportunities not only with federal funding, but also with City-sponsored resources and services. These City sponsored, non-federal resources are more fully described below:

**Housing Bond Project (Please see also Chapter 4: Other Actions)**

**Project Description:** The objective of the Bond programs is to provide below-market financing for both single-family and multifamily housing. Every three years, the City receives authority from the State to issue non-recourse single-family bonds or Mortgage Credit Certificates (MCCs) to assist in the financing of affordable single-family housing. Homebuyers must earn below 115 percent of Median Family Income (MFI) at the time of purchase.

For multifamily housing, projects are submitted to an annual lottery for authority to issue the multifamily bonds. Federal law requires that at least 20 percent of the units financed be leased to families at or below 50 percent of MFI or 40 percent of the units be leased to families with incomes below 60 percent of MFI. In addition to the lottery, 501(c)3 bonds may be issued to finance a rental project if it is to be owned by a nonprofit corporation.

**Proposed Accomplishments:** Proposed accomplishments for 2003-04 include completion of the issuance of any remaining Mortgage Credit Certificates to assist first time homebuyers before the December 2003 expiration deadline and use of previously issued \$15 million in multifamily bonds to finance the construction of 280 units reserved for families with incomes below 60 percent of MFI (\$42,650 for a family of four). Occupancy goals for the year from previously funded projects are estimated at 302 with another 80 units to be occupied in FY 2004-05

<b>Non-Federally Funded Program</b>	<b>Activity</b>	<b>Consolidated Plan Priority</b>	<b>Fund Source</b>	<b>Estimated Carry Forward</b>	<b>2003-04 New Funding</b>	<b>Projected Funding Level</b>	<b>Proposed Accomplishments</b>
Singlefamily Bonds or MCCs	N/A	High	N/A	\$5,000,000	\$0	\$5,000,000	50 units
Multifamily Bonds	N/A	High	Private Sector	\$15,000,000	\$0	\$15,000,000	302 units

**Housing Rehabilitation Challenge Fund**

This previously operated program provided rehabilitation loans for moderate- income families. Lower interest rates resulted in a lack of demand for this activity. Staff will continue to track the status of this activity until all formerly- issued loans are repaid.

**S.M.A.R.T.™ Housing Initiative Project**

**Project Description:** A creative initiative passed by Austin City Council in April 2000 encourages development of reasonably priced, mixed income housing that meets accessibility, transit-oriented, and Green Building standards. The S.M.A.R.T.™ (Safe, Mixed-Use, Accessible, Reasonably-Priced, and Transit-Oriented) Housing Initiative stipulates that all single-family units meet accessibility standards

reflected in the City's Visitability Ordinance<sup>1</sup>. All multifamily units must meet accessibility standards developed through the Voluntary Compliance Agreement,<sup>2</sup> meaning and at least 25 percent must be adaptable and at least 10 percent must be accessible. Developments that meet these and other prerequisites are given expedited City review, advocacy through the City processes and reductions/exemptions for certain development and construction fees. In fiscal year 2002-03, the City Council approved additional funding to support a special S.M.A.R.T.™ Housing Review Team to assist with expediting proposed subdivisions through the development review process.

**Proposed Accomplishments:** The S.M.A.R.T.™ Housing Initiative will certify at least 1,500 new housing units in fiscal year 2003-04 to receive fee waivers and expedited review and inspection. Funding costs are limited to personnel expenses.

Non-Federally Funded Initiative	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
S.M.A.R.T. Housing	N/A	High	Non-federal	\$35,000	\$500,000	\$535,000	1,500 units completed; 3,000 units certified

### Pilot Program for Creating Homeownership Opportunities for People with Disabilities

**Project Description:** The purpose of the pilot program for People with Disabilities is to provide additional assistance in an amount not to exceed \$15,000 as needed to qualify for a mortgage loan. The assistance is intended to provide people income eligible people with disabilities, less than 80% of the HUD median family income, an additional resource to assist with qualifying for a mortgage loan. The assistance is administered on an “as needed” basis based on the homebuyer’s ability to qualify for a mortgage loan.

**Proposed Accomplishments:** Mortgage Write Down assistance to 5 households. The program will fund approximately 15 principal reduction loans assisted during FY 2003-04.

Non-Federally Funded Initiative	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Pilot Program for People with Disabilities	N/A		Housing Trust Fun	\$0	\$100,000	\$100,000	5

<sup>1</sup> The Visitability Ordinance created a minimum level of accessibility for new single-family homes, duplexes, and triplexes that receive City financial assistance. This ordinance was based on a model adopted in Atlanta, Georgia.

<sup>2</sup> The Voluntary Compliance Agreement (VCA) created clear minimum standards of accessibility for multifamily housing projects that either received federal assistance or were built after 1991. The S.M.A.R.T.™ Housing Initiative states that at least 25 percent of total units must be adaptable (including all ground-level units), 10 percent of total units must be accessible, and at least two percent of the units must be available to people who are visually or hearing impaired.

**CITY OF AUSTIN**  
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Table 2A: Housing Accomplishments and Goals

CONTINUUM OF HOUSING	PROGRAMS/PROJECTS/ACTIVITIES	FUNDING SOURCE	FY 2002-03 ESTIMATED CARRY FORWARD	FUNDING FY 2003-04	PROJECTED PROGRAM LEVEL FY 2003-04 (Estimated plus Funding FY 02-03)	HOUSEHOLDS SERVED
Homeless/Emergency Shelter	Shelter Operation and Maintenance	ESG	0	\$ 133,602	\$ 133,602	2,269
	Homeless Prevention Services		0	\$ 20,000	\$ 20,000	70
	Homeless Essential Services		0	\$ 87,000	\$ 87,000	2,610
	Transitional Housing (Homeless)		0	\$ 35,898	\$ 35,898	250
Assisted Housing	Tenant-based rental assistance	HOME/HTF	\$ -	\$ 537,000	\$ 537,000	75
	Housing for People with HIV/AIDS:	HOPWA				
	Rent, Mortgage, and Utility Assistance		0	\$ 683,105	\$ 683,105	632
	Residential Support Services		0	\$ 275,255	\$ 275,255	19
Rental Housing	<u>Rental Development Services</u>	HOME				
	Rental Hsg. Development Assistance		\$ 15,090	0	\$ 15,090	
		CDBG	\$ 558,220	\$ 235,587	\$ 793,807	125
		GF-CIP	\$ 190	0	\$ 190	
		HTF	0	\$ 500,000	\$ 500,000	
	Anderson Hill Redevelopment (rental)	HOME	\$ 855,028	\$ 925,000	\$ 1,780,028	
First-Time Homebuyer	<u>Homebuyer Assistance</u>	HOME				
	Down Payment Assistance		0	\$ 1,610,435	\$ 1,610,435	200
	<u>Homeownership Development</u>	CDBG				
	Acquisition & Development		\$ 10,446	\$ 353,841	\$ 364,287	100
		HOME	0	\$ 406,386	\$ 406,386	
		HOME (CHDO)	0	\$ 705,027	\$ 705,027	
		CDBG-Rev. Loan	\$ 14,638	\$ 130,000	\$ 144,638	
		GF-CIP	\$ 41,450	\$ 740,000	\$ 781,450	
		HAF sales proceeds	\$ -	\$ 1,000,000	\$ 1,000,000	
		HOME Match	\$ 749,542	\$ -	\$ 749,542	
		PI (HOME)	\$ 78,275	\$ 385,000	\$ 463,275	
		HTF	\$ -	\$ 100,000	\$ 100,000	5
	Anderson Hill Redevelopment	PI (CDBG)				
	Juniper/Olive Street Townhomes		\$ 803,729	\$ -	\$ 803,729	7
Owner-Occupied Housing	NHS Projects	HOPE III proceeds	\$ 232,940	0	\$ 232,940	8
	<u>Housing Rehabilitation Services</u>	CDBG				
	Architectural Barrier Program (owner)		0	\$ 853,515	\$ 853,515	563
	Emergency Repair Program	CDBG	0	\$ 1,000,000	\$ 1,000,000	475
	Homeowner Rehabilitation Loan Program	CDBG	0	\$ 440,932	\$ 440,932	21
	(Match for Lead Hazard Control Program)		0	\$ 63,000	\$ 63,000	
		CDBG-Rev. Loan	0	\$ 50,000	\$ 50,000	
		HOME				
	(Match for Lead Hazard Control Program)		0	\$ 175,000	\$ 175,000	
	Materials Grants Program	HTF	\$ 25,000	\$ 50,000	\$ 75,000	25
		HAF	0	\$ 21,483	\$ 21,483	
	Housing Rehabilitation Challenge Fund	HTF	\$ 300,000	0	\$ 300,000	
S.M.A.R.T.™ Housing	S.M.A.R.T.™ Housing Review Team	GF-CIP	\$ -	\$ 500,000	\$ 500,000	1,500
	S.M.A.R.T.™ Housing Initiative	EDI	\$ 35,000	\$ -	\$ 35,000	
Lead Hazard Control	Lead-Based Paint Program	LHCG	\$ 1,851,741	0	\$ 1,851,741	44
Housing Bond Programs	Single Family Bond Programs		\$ 5,000,000	\$ -	\$ 5,000,000	50
	Multifamily Bond Programs		\$ 15,000,000	\$ -	\$ 15,000,000	302
<b>TOTAL All Housing Programs</b>			<b>\$ 25,571,289</b>	<b>\$ 12,017,066</b>	<b>\$ 37,588,355</b>	<b>9,350</b>



## **CHAPTER 3**

### **COMMUNITY DEVELOPMENT ACTIVITIES**



**Economic Development Initiatives**

**Small Business Development**

**Commercial Revitalization**

**Public Facilities**

**Public Services**

**Non-Federally Funded Public Services**

**CITY OF AUSTIN  
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**ECONOMIC DEVELOPMENT INITIATIVES**

**Overview**

Over the past three years there have been three major studies looking at different aspects of the Austin economy. Each of the three examined the most effective way to encourage the growth of small and minority-owned businesses as well as the overall Austin economy. Since the economic recent economic downturn, these efforts have taken on new importance and urgency.

**High-Technology Report – December 2001.**

In May 2000, the City Council requested a strategic plan for better integrating Austin's minority community into city's economic growth. The final version of this plan, *Fostering the Austin Equitable Region*, was received in December 2001.

Unfortunately, in the year and a half between the reports commission and its completion, the economic situation of Austin dramatically changed. The widespread slump in the high tech sector hit Austin's economy hard. Major firms laid off employees and many smaller start-ups closed their doors. While information technology remains an important part of Austin's economy, this area is no longer providing the rapid growth in employment that it was throughout the 1990's. The recommendations of *Fostering the Austin Equitable Region*, designed to spread the benefits of a booming tech sector, provide little guidance for the new economic reality.

**Needs Assessment Study – November 2002.**

The Department of Small Minority Business Resources commissioned a second study, *Needs Assessment for Small Business Development Services*. This report, completed in November, 2002, researched the gap between the assistance small businesses need what is available. The report provided specific suggestions for service improvements, and called for the City to re-design how it selects the sub-contractors it uses to provide small business assistance. As a result of the study, DSMBR will adopt a competitive bidding process to acquire specific services from sub-contractors to provide development services to the small business community.

**Mayor's Task Force on the Economy – April 2003.**

In April 2003, City Councilmembers Will Wynn and Betty Dunkerley released the results of a six month effort - "Mayor's Task Force on the Economy – Subcommittee Recommendations". The Task Force focused on the need to create jobs and make Austin more business friendly while maintaining Austin's quality of life and core community values.

The three subcommittees of the Task Force focused on different aspects of Austin's economy – Traditional Industries Recruitment and Retention, Small Business and Entrepreneurship, and Cultural Vitality. These three subcommittees each had recommendations that can be used throughout the various City departments and programs that support economic development.

The Traditional Industries Recruitment and Retention subcommittee struggled with the large issues of addressing the growing unemployment in Austin (6.2 % in early 2003) through a program of shared investment. It recommended that the City of Austin should be willing, under the right circumstances, to create a shared investment with firms that are either relocating or expanding. The criteria for determining if a firm is a good candidate for shared investment include not just job creation, but the overall impact on City finances and infrastructure, the firms link to the Austin economy, and its impact on the environment and the city's quality of life.

The Small Business and Entrepreneurship subcommittee focused on the smaller businesses in Austin. Almost 94% of the firms in Austin area employ fewer than 50 workers. These small firms are one of the main drivers of

the Austin economy. Improving access to capital, a more flexible land use code and providing greater information on existing services are just of the things the City could do to assist small business in Austin.

The Cultural Vitality subcommittee made recommendations to build upon Austin's strong base as a creative center for innovation, its role as a center for arts and music, and the contribution made by the arts to Austin's quality of life. In addition to expanded funding of cultural and arts programs, the subcommittee recommended that the City incorporate consideration of cultural impacts into major City policy decisions.

The Task Force developed dozens of specific recommendations for a wide range of programs and policies. These recommendations will be incorporated into the Community Development Division's strategic plan. Some key recommendations that may be directly incorporated into the work plan of the Community Development Division include:

- Keeping the jobs we have and bringing new jobs to the community.
- Shared investment in small businesses.
- Supporting and prioritizing programs that provide access to capital and training.
- City coordinating and acting as a clearinghouse for information and services available.

**CITY OF AUSTIN  
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**COMMUNITY AND ECONOMIC DEVELOPMENT**

**CONSOLIDATED PLAN 2000-2005**

Amended Consolidated Plan Goal:	<p>Assist 30,450 eligible families with services that lead to self-sufficiency annually by 2005 as measured by:</p> <ul style="list-style-type: none"> <li>• <b>One hundred (100) households will gain and/or retain jobs</b></li> <li>• <b>17,350 households served through Neighborhood Revitalization and Public Facilities activities</b></li> </ul>
Amended Consolidated Plan Strategies:	<ul style="list-style-type: none"> <li>• Increase capital available to small businesses &amp; micro-enterprises for startup &amp; expansion</li> <li>• Strengthen workforce development efforts</li> </ul>

**Small Business Development**

Identified as a high priority, the City of Austin commits a significant portion of its annual allocation of Community Development Block Grant (CDBG) funds to help create and retain jobs opportunities through various economic development activities. For FY 2003-04, these economic development activities include the following:

**Business Assistance Center**

**Project Description:** The purpose of the project in partnership with the City's Department of Small and Minority Business Resources is to establish a one-stop shop that serves micro-enterprises and small and minority owned businesses needing procurement, management, marketing, micro-loans, and loan service assistance. In addition to the training provided the Business Assistance Center goal is the ultimate creation or retention of jobs for low- to moderate- income individuals. This project will be completed by 9/30/04.

**Proposed Accomplishments:** The project will be responsible for the creation or retention of 12 jobs by providing office space at no cost to six small development providers in exchange for creating at least 2 jobs each in fiscal year 2003-2004. At least 51 percent of jobs created will be held by low- to moderate- income individuals. This project will be funded with CDBG funds.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplishments
Business Assistance Center	Small Minority Business Resources	High	CDBG	\$ 0	\$322,000	\$322,000	12 households

**Community Development Bank**

**Project Description:** The purpose of the project is to provide program delivery funds to a certified Community Development Financial Institutions (CDFI) to administer a loan program that provides flexible capital and technical assistance to small and minority businesses that are expanding or relocating to targeted areas. In addition to providing a loan program, the ultimate goal for this project is job



creation or retention for low- to moderate- income individuals. This project will be completed by 12/31/04.

**Proposed Accomplishments:** The project will be responsible for the creation or retention of 50 jobs by providing capital and technical assistance to small and minority businesses. At least 51 percent of the jobs created will be held by low- to moderate- income individuals. This project will be funded with CDBG funds.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplishments
Community Development Bank	N/A	High	CDBG	\$ 0	\$108,335	\$108,335	50 households

### Micro-enterprise Technical Assistance

**Project Description:** The purpose of the project is to provide operational funds to train individuals in qualified micro-enterprises. (A micro-enterprise is a business with five or fewer employees, one being the owner.) This project will be completed by 9/30/04.

**Proposed Accomplishments:** The project will assist 40 businesses by providing technical assistance and training. This project will be funded with CDBG.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplishments
Micro-enterprise Technical Assistance	N/A	High	CDBG	\$1,923	\$160,000	\$161,923	40 households

### Neighborhood Commercial Management Project

**Project Description:** The purpose of the project is to provide a revolving loan pool that helps small businesses that have been in existence for two years or more to expand their operations by providing gap financing for fixed assets in exchange for job creation.

**Proposed Accomplishments:** The project will create or retain 21 jobs. Of which at least 51 percent will be held by low- to moderate- income individuals. This project will be funded with CDBG, CDBG Program Income, and Section 108 financing.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplish-ments
Neighborhood Commercial Management Program (NCMP)	N/A	High	CDBG Program Income	\$ 0	\$151,000	\$151,000	0
			Section 108	\$ 0	\$2,000,000	\$2,000,000	16 households
			CDBG	\$9,336	\$41,045	\$50,381	5 households
		<b>TOTAL</b>		<b>\$9,336</b>	<b>\$2,192,045</b>	<b>\$2,201,381</b>	<b>21 households</b>

### Small Minority Business Assistance

**Project Description:** The purpose of the project is to provide operational funds to train small and minority business owners through workshops, one-on-one technical assistance, and information referrals. In addition to the training provided, the ultimate goal is job creation or retention. This project will be completed by 9/30/04 date.

**Proposed Accomplishments:** The project will create or retain 8 jobs. Of which at least 51 percent will be held by low- to moderate- income individuals. This project will be funded with CDBG.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplish-ments
Small Minority Business Assistance	N/A	High	CDBG	\$ 0	\$177,058	\$177,058	8 households

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**COMMERCIAL REVITALIZATION**

**CONSOLIDATED PLAN 2000-2005**

Amended Consolidated Plan Goal:	Assist 30,450 eligible families with services that lead to self-sufficiency annually by 2005 as measured by: <ul style="list-style-type: none"> <li>• <b>17,350 households served through Neighborhood Revitalization and Public Facilities activities</b></li> </ul>
Amended Consolidated Plan Strategies:	<ul style="list-style-type: none"> <li>• Increase capital available to small businesses &amp; micro-enterprises for startup &amp; expansion</li> <li>• Strengthen workforce development efforts</li> </ul>

**East 11<sup>th</sup> and 12<sup>th</sup> Street Redevelopment Project**

**Project Description:** The project is designed to remove the blighting influences within the East 11<sup>th</sup> and 12<sup>th</sup> Street commercial corridors. This project includes but not be limited to, land acquisition, demolition of dilapidated structures, relocation of displaced persons/businesses, preservation of historic structures, redevelopment of abandoned and/or substandard structures, façade improvement and construction of new retail and office facilities. To assist in the implementation of the East 11<sup>th</sup> and 12<sup>th</sup> Street Redevelopment Project, the City secured a \$9 million HUD Section 108 Loan Guarantee; approved an Urban Renewal Plan to utilize urban renewal powers; and executed a tri-party agreement between the City of Austin, the Urban Renewal Agency of the City of Austin, and the Austin Revitalization Authority (ARA) which identifies each entities role and responsibility and establishes a process for how development will occur in the redevelopment area.

**Proposed Accomplishments:** Funding during fiscal year 2003-04 will result in the continuation of construction of approximately 50,000 square feet of office/retail space in the 1000 Block of East 11<sup>th</sup> Street and a 171-space parking garage. Construction is scheduled for completion in June 2004. The historical renovation of approximately 3,000 square feet commercial office space is anticipated to begin in November 2003 and be completed in early 2004.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
East 11 <sup>th</sup> /12 <sup>th</sup> Street Revitalization	Austin Revitalization Authority (ARA)	High	CDBG	\$617,396	\$1,419,673	\$2,037,069	100 percent of construction to be completed; 0 jobs to be created during FY 2003-04

**East 11<sup>th</sup> and 12<sup>th</sup> Street Revitalization Debt Repayment**

**Project Description:** The City secured a \$9 million HUD Section 108 Loan Guarantee to implement the East 11<sup>th</sup> & 12<sup>th</sup> Street Revitalization Project. Repayment of the Section 108 loan will be in the form of annual payments from current and future CDBG grant funds for a 20-year period.

**Proposed Accomplishments:** CDBG funds will be used to pay HUD the annual debt service payment on the Section 108 Loan.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
East 11 <sup>th</sup> / 12 <sup>th</sup> Street Revitalization on Debt Service	N/A	High	CDBG	\$ 0	\$772,575	\$772,575	Timely debt service payment

**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

<b>PUBLIC FACILITIES</b>
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**CONSOLIDATED PLAN 2000-2005**

Amended Consolidated Plan Goal:	Assist 30,450 eligible families with services that lead to self-sufficiency annually by 2005 as measured by: <ul style="list-style-type: none"><li>• <b>17,350 households served through Neighborhood Revitalization and Public Facilities activities</b></li></ul>
Amended Consolidated Plan Strategies:	<ul style="list-style-type: none"><li>• Increase capital available to small businesses &amp; micro-enterprises for startup &amp; expansion</li><li>• Strengthen workforce development efforts</li></ul>

### Homeless Shelter

**Project Description:** The City of Austin has committed to develop a downtown homeless facility. The facility will include a day resource center, an emergency shelter for men, and a health clinic. Upon completion, the facility will be known as the Austin Resource Center for the Homeless (ARCH).

The Day Resource Center will be open to all homeless persons and will provide centralized intake, information and referral, and basic services (including showers, telephone/mail/messaging, laundry facilities, and computer access). In addition, other services that help homeless persons to reach self-sufficiency will be co-located at the resource center (e.g., legal aid, case management, mental health outreach, and assistance for homeless students in AISD).

The emergency shelter will provide 100 beds for men in homeless situations. The center will be able to provide shelter to 250 people in extreme weather conditions. Clients of the shelter will be able to utilize showers, restrooms, lockers, and laundry equipment. Community organizations will be housed in the resource center to provide support services including legal assistance, case management, and school liaisons.

The Health Clinic will provide acute care, wellness and prevention services along with public health screenings. The Health Clinic will replace the Homeless Health Clinic currently operated by the City's Primary Care Division at the Salvation Army shelter. The City's Public Health unit will also provide services. The new expanded space will allow staff to serve more clients more efficiently. Homeless families, adults and youth will be able to access acute care, wellness/prevention care, and public health screenings.

**Proposed Accomplishments:** The City of Austin originally allocated funding for the project by approving \$500,000 in fiscal year 1997-1998 CDBG funds, \$500,000 in fiscal year 1998-1999 CDBG funds and \$1.1 million in fiscal year 1999-2000. A pre-award of \$1.5 million in fiscal year 2001-02 CDBG funds has been de-obligated as a result of the City of Austin securing a \$6 million Section 108 loan from HUD, which will now be used to fund the construction of the shelter, and which will be paid back annually. Construction on the shelter is currently underway with completion by 2004.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Homeless Shelter	N/A	High	Section 108 Debt Service	\$105,759	\$332,855	\$438,614	300 households

### Millennium Youth Entertainment Center

**Project Description:** The Millennium Youth Entertainment Center, located at 1156 Hargrave Street has a bowling alley, a roller skating rink, a video arcade, a soft-play area for small children, a food court, and a movie theatre. The facility was completed and opened to the public in June 1999. A Section 108 loan in the amount of \$7,830,00 was secured by the City and used to fund the center's construction. The Section 108 loan will be repaid with future CDBG grant funds over 20 years.

**Proposed Accomplishments:** The City of Austin will maintain the annual debt service payment schedule using CDBG grant funds.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Millennium Youth Entertainment Center	N/A	High	CDBG	\$1	\$735,478	\$735,479	Loan repayment as scheduled

### Public Facilities Project

**Project Description:** Under certain federal grant regulations, the City has the ability to earmark a limited amount of anticipated future grant funds for specific project purposes. The process of obligating funds prior to receiving the grant is called Pre-Award. When future grant funds are pre-awarded, it will effectively reduce the availability of grant funds for other eligible uses by the amount of the pre-award funding for the designated year. The following projects were pre-awarded in the FY 2002-03 Action Plan to be expended in FY 2003-04.

- Under the Action Plan FY 2002-03, the City of Austin authorized the pre-award of \$500,000 in FY 2003-04 for the development of a Youth and Family Business Training Center using CDBG grant funds in accordance with 24 CFR 570.200(h). The use of the funds is also conditional upon the project meeting all applicable CDBG rules and regulations.

Should this endeavor prove to be unsuccessful, the City will move to de-obligate the pre-award funding allocation for this project and will reprogram the funds to identified high priority activities as established by the Council and identified in the City's Consolidated Plan.

- Under the Action Plan FY 2002-03 the City of Austin authorized the pre-award of \$300,000 in FY 2003-04, CDBG grant funds in accordance with 24 CFR 570.200(h). The purpose of the pre-award of public facilities funding is to provide partial costs towards the development of an amphitheater in East Austin. The use of the grant funds is also conditional upon the project meeting all applicable CDBG rules and regulations.

Should this endeavor prove to be unsuccessful, the City will move to de-obligate the pre-award funding allocation for this project and will reprogram the funds to identified high priority activities as established by the Council and identified in the City's Consolidated Plan.

**Proposed Accomplishments:** The City of Austin has not decided at this time to fund these projects. These projects are still under review.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Public Facilities	N/A	High	CDBG	\$166,991	\$633,009	\$800,000	N/A

**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

**PUBLIC SERVICES**

**CONSOLIDATED PLAN 2000-2005**

<b>Amended Consolidated Plan Goal:</b>	GOAL 1: Assist 30,450 eligible families with services that lead to self-sufficiency annually by 2005 as measured by: <ul style="list-style-type: none"> <li>• <b>Nine thousand (9000) households benefiting from Community Revitalization activities.</b></li> </ul>
<b>Amended Consolidated Plan Strategies:</b>	<ul style="list-style-type: none"> <li>• Expand resources to increase the supply of affordable, high-quality child care</li> <li>• Collaborate with other departments to expand availability of youth services</li> <li>• Support efforts to improve the delivery of services to neighborhoods</li> <li>• Continue efforts to strengthen fair housing enforcement</li> </ul>

The City of Austin assists in the provision of public services for the benefit of low- and moderate-income neighborhoods and residents. These funds are also used to improve the quality of life in priority neighborhoods and assist residents in becoming more self-sufficient. HUD allows, and the City will allocate, up to 15 percent of the annual Community Development Block Grant (CDBG) allocation to provide funds for public services to low- and moderate- income residents and neighborhoods. A description of these projects for FY 2003-043 are as follows:

**Tenants Rights Assistance Project**

**Project Description:** The objectives of the project are:

- 1.) Facilitate mediations between landlords and tenants resulting in completing health and safety related repairs to rental units, which will help maintain reasonable habitability standards,
- 2.) Provide direct counseling and technical assistance to low income renters regarding tenant/landlord issued,
- 3.) Provide public education and information through workshops and public forums on landlord/tenant relationships and the law,
- 4.) Identify fair housing issues, which may assist in resolving, reducing or minimizing discriminatory housing practices.

**Proposed Accomplishments:** Tenants Rights Assistance services shall be targeted to an

estimated 630 renters with incomes at or below 60 percent of the Median Family Income (MFI), as amended by the U.S. Department of Housing and Urban Development and who reside within the city limits of Austin. Project services may be provided to landlords whose tenants earn no more than 80 percent of MFI and reside within the Austin city limits.



Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplish-ments
Tenants Rights Assistance	Austin Tenants' Council	High	CDBG	\$ 0	\$278,870	\$278,870	630 households

### Childcare Services Project

**Project Description:** This project, administered by the Austin/Travis County Health and Human Services Department (HHSD), increases the supply and quality of childcare by providing these services to children from low- income households (80 percent or less MFI) residing within the Austin city limits . HHSD provides childcare vouchers for: 1) homeless and near-homeless families, 2) clients enrolled in self-sufficiency programs, 3) teenage parents and low-income working families. The Childcare Services project also provides training for childcare providers that serve low-income residents as a means of improving the quality of their services. Training is offered on a competitive basis to providers who accept HHSD childcare vouchers.

**Proposed Accomplishments:** HHSD plans to provide childcare for homeless and near-homeless children by issuing vouchers for up to six months of childcare. This will serve 136 children. In addition, this project will provide childcare for children from low-income working families and children of teen parents attending school. It will reserve 28 full-time childcare spaces that will serve approximately 55 children. (The actual number of children served will depend on whether a family's eligibility changes during the year or whether a family pays a portion of childcare expenses.) The Child Care Services project also provides training for teachers and directors of at least ten childcare centers. An estimated 31 low-income childcare staff will be provided scholarships for child development classes, and about 60 childcare staff will receive on-site training. A total of 282 low- to moderate- income children and adults will benefit from funding of \$650,000 in fiscal year 2003-04.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplish-ments
Child Care Services	N/A	High	CDBG	\$ 0	\$650,000	\$650,000	282 households

### English as a Second Language Project

**Project Description:** The purpose of the Adult Basic Education (ABE) project is to provide English as a Second Language (ESL) services and Basic Education classes, which lead to achieving a GED. These skills include learning how to better participate in both school and community decision-making and by improving their literacy skills and English proficiency, students are able to further their educational and career goals. English classes are offered at no cost in collaboration with the Austin Independent School District Community Education Program through an inter-local agreement with the Austin/Travis County Health and Human Services Department.

**Proposed Accomplishments:** The goal is to serve 950 students, of who at least 485 (51 percent) will be CDBG eligible at the following sites: Allison, Becker, Brown, Pecan Springs, Ridgetop, Sunset Valley, Walnut Creek, and Zavala schools, as well as Sacred Heart Church. City of Austin general funding will enable the project to serve an additional 250 students. Overall, this project will serve approximately 1200 students.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
English as a Second Language	Austin Independent School District	High	CDBG	\$ 0	\$50,000	\$50,000	950 households

### Senior Services Project

**Project Description:** The Senior Services project currently provides operating costs to Family Eldercare, a local nonprofit that helps prevent and protect elders from becoming victims of abuse, neglect, or exploitation. Family Eldercare also enables elders to live independently for as long as possible. Persons served shall have a gross income that is no more than 80 percent of Austin's Median Family Income, are 55 years of age and older and reside within the city limits of Austin.

The Senior Services project operates a variety of community-based services and develops partnerships supporting older adults, people with disabilities and those who care for them. The agency advocates for older adults and people with disabilities so they may remain in their homes and communities. Through the Bill Payer Program, the agency assesses the clients needs linking them to needed resources, recruits, trains, matches and supports volunteer advocates to serve as bill payer representative payee. Through the Guardianship Program, the agency will recruit, train, support and match volunteers guardians to oversee the care of elders who have been declared legally incompetent in a court of law. Pro-bono attorneys provide legal services to low-income elderly and remain as the attorney of record for the duration of the Guardianship. The In-Home Care Program will recruit, screen, train, employ and supervise respite workers to provide in-home companionship and support to low-income elders and their caregivers. Services include, assistance with meal preparation, light housekeeping, dressing, monitoring of medication and transportation. The Family ElderShelter Program includes the provision of temporary housing in a furnished apartment as well as case management support needed in establishing a permanent housing plan. Crisis intervention is provided to stabilize the client's situation. Case management services will link the client to services necessary to support them in the shelter and in their permanent housing. Emergency financial assistance and food bank services are also available

**Proposed Accomplishments:** Through these programs, the Senior Services project plans to provide temporary shelter for 20 elders who are in a housing crisis; assist 42 elders in or at risk of abusive, neglectful, or exploitative situations, assist 111 elders to maintain their independence as a result of access to affordable in-home care services, and provide money management services to 14 elders. An estimated total of 187 elderly persons will be served in 2003-04.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Senior Services	Family Eldercare	High	CDBG	\$1,918	\$120,000	\$121,918	187 households

### Youth Services Project

**Project Description:** The Youth Services Project funds Austin/Travis County Health and Human Services Department (HHS) to identify youth who are likely to engage in at-risk behaviors. The selection

of schools was made by examining which schools had a.) High rate of behavior problems, b.) Low attendance, c.) High health needs and.) Low incomes. Also considered were the interests of entities funding the project and approaches that would leverage existing resources. Also taken into account were the full representation of ethnic minorities in schools that were selected and the number of housing Authority resident in school. Based on these consideration it was determined that the target group would be youth 21 years of age and younger attending the following schools or residing in the following school boundary areas: Johnston High School, Kealing Middle School, Martin Middle School, Allison Elementary, Blackshear Elementary, Oak Springs Elementary, and Zavala Elementary. Once identified, wrap-around services are provided to youth and they family, and they are referred to appropriate service(s). These services may include intervention, prevention, counseling, tutoring, mentoring, and training. Follow-up evaluations are conducted, enabled by technical linkages among and between involved entities. The result is increased communication among social service providers and governmental agencies, which also allows for the identification of gaps and surpluses in services.

**Proposed Accomplishments:** The Youth Services Project will serve 300 persons in FY 2003-04.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Youth Services	Austin/Travis County Health and Human Services contractors	High	CDBG	\$122,039	\$104,815	\$226,854	300 households

#### **Neighborhood Support Project:**

**Project Description:** This project assists in the creation of working partnerships in priority neighborhoods to improve the quality of life in the neighborhood and increase resident participation in neighborhood activities. Partnerships include the City, neighborhood associations, community-based organizations, and volunteers. Priority neighborhoods are those where census tract records reflect the majority of residents' income level at 80 percent or below the area median family income.

**Proposed Accomplishments:** The project will assist 3,000 households located in census tracts with incomes that are at 80 percent or below median family income for Austin. The following activities will be conducted through this project: "Raise the Roof Day" housing repair event, two community workshops, and other neighborhood revitalization efforts, including special community service projects, neighborhood clean-ups, etc. Additional activities include increasing communication and participation among neighborhood residents through newsletter and flyers. This project will be funded with CDBG.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Projected Funding	Projected Program Level	Proposed Accomplishments
Neighborhood Support Program	N/A	High	CDBG	\$123,816	\$80,000	\$203,816	3,000 households

## Housing Information and Referral Project

**Project Description:** Austin's strong housing market has created an acute need to improve access to information about available affordable housing. NHCD provides technical assistance and referrals regarding housing and social services providers by telephone. Additional services are provided to potential homebuyers in the form of educational workshops, community outreach activities, and homeownership training.

A Homeownership Collaborative is being formed as a pilot project to foster more community outreach and homeownership training. The purpose of the Homeownership Collaborative is to bring together housing related providers to support education and counseling of first time homebuyers and homeowners. The first year goal of the collaborative is to assist 1% of households contacting the information and referral project (estimated at 110 households.)

**Proposed Accomplishments:** More than 11,000 people will be assisted in fiscal year 2003-04.

Project	Activity	Consolidated Plan Priority	Fund Source	Estimated Carry Forward	2003-04 New Funding	Projected Funding Level	Proposed Accomplishments
Housing Information and Referral	N/A	High	CDBG	\$46,534	\$2,715	\$139,249	11,000 households

**CITY OF AUSTIN  
ACTION PLAN FY 2003-2004**

<b>NON-FEDERALLY FUNDED PUBLIC SERVICES</b>
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The City of Austin provides non-federal (local funding) to activities that are indirectly related to the administration of federal grants received from HUD or as a direct result of federally funded activities. For FY 2003-04, these activities include, but are not limited to the following:

- **Accessibility Services Project**

**Project Description:** As a result of complaint filed with HUD by ADAPT, the City of Austin, HUD and ADAPT signed a Voluntary Compliance Agreement (VCA) on October 10, 1997. In part, the VCA requires training for City housing staff and recipients of HUD funding on Section 504 and ADA; amending the City's Consolidated Plan to make the housing needs of people with disabilities a priority; increasing funding for the Architectural Barrier Removal Project by an additional 100 units a year, through 2002; providing incentives for recipients of HUD monies to develop housing that contains more than the minimum-required number of accessible units; and developing a monitoring and compliance mechanism to ensure that covered dwellings meet Section 504, ADA, and other applicable accessibility regulations. In addition, the City adopted a "Visitability Ordinance" that requires public financed housing to be visitable to disabled residents. In October 2002, HUD released the City of Austin from the VCA. The City met or exceeded all of its requirements under this agreement. The City of Austin remains committed to ensuring compliance with the accessibility features in S.M.A.R.T.™ Housing and other applicable federal, state and local accessibility regulations.

**Proposed Accomplishments:**

Public Interest Provisions (Section I): The City of Austin continues to comply with the requirements of Section 504 and Title II of the Americans with Disabilities Act specifically listed in this section I.

Training (Section II): The City of Austin has provided all required funding for training required in this section. ADAPT continues to provide training required by this section of the Agreement.

Consolidated Plan: Accessibility requirements that meet or exceed federal and state accessibility standards are included in the Consolidated Plan as well as the City's Visitability Ordinance and S.M.A.R.T.™ Housing Resolution. State and federal law does not require any level of accessibility for new single-family homes, duplexes, or triplexes. The City of Austin requires visitability compliance for all new one-family, two-family, and three-family dwellings certified under the S.M.A.R.T.™ Housing policy.

Local codes generally require two percent of the units in a new multi-family development to be accessible. Section 504 requires five percent of the units in a new multi-family development to be adaptable and at least two percent accessible. The City of Austin requires ten percent of the units in a new multi-family development to be accessible and at least 25 percent of the units in a new multi-family development to be accessible for people with visual or hearing disabilities if the development is certified under S.M.A.R.T.™ Housing policy.

Architectural Barrier Removal: The City of Austin will continue to provide annual funding for Architectural Barrier Removal as required.

Other Contractual Requirements: The City of Austin will contract to provide review and inspection services, disability rights training, housing referral services for people with disabilities, and Fair Housing training as required. Visitability: The City of Austin not only examined the option of adopting visitability standards as required by the Agreement. The City Council adopted a Visitability Ordinance in 1998 and incorporated these standards in the S.M.A.R.T.™ Housing Resolution approved by City Council in April 2000. Incentives for Accessible Multi-Family Housing: The City of Austin adopted incentives to make all new City funded multi-family development at least 10 percent accessible as part of the S.M.A.R.T.™ Housing Resolution. Federal law and the Voluntary Compliance Agreement established a threshold of 5 percent for federally funded multi-family development.

Review and Inspection: The Voluntary Compliance Agreement requires annual review or inspection of at least four multi-family developments governed by Section 504, the Americans with Disabilities Act, the Fair Housing Act, or the Architectural Barriers Act. The Agreement also requires that at least 20 sites be inspected during the 5-year period. This requirement has been completed.

The City of Austin has issued 38 non-compliance reports for multi-family sites, and has developed the reports and enforcement mechanisms in accordance with the terms of the Voluntary Compliance Agreement. Multi-family owners are in the process of implementing the elements of their compliance plans approved by the City of Austin. Several multi-family owners have passed final inspections to date.

<b>Non-Federally Funded Project</b>	<b>Activity</b>	<b>Consolidated Plan Priority</b>	<b>Fund Source</b>	<b>Estimated Carry Forward</b>	<b>2003-04 New Funding</b>	<b>Projected Funding Level</b>	<b>Proposed Accomplishments</b>
Accessibility Services	ADAPT, The Buck Group	High	General Fund	\$ 0	\$76,700	\$76,700	N/A

**CITY OF AUSTIN**  
**ACTION PLAN FY 2003-04**

Table 3-A: Community/ Economic Development and Public Services  
Goals and Accomplishments

Economic Development Program	Projects/ Activity	FUNDING SOURCE	FY 2002-03 ESTIMATED CARRY FORWARD	FUNDING FY 2003-04	PROJECTED PROGRAM LEVEL FY 2003-04 (Estimated plus Funding FY 02-03)	HOUSEHOLDS SERVED
Small Business Development	Business Assistance Center	CDBG	0	\$ 322,000	\$ 322,000	12
	Community Development Bank	CDBG	0	\$ 108,335	\$ 108,335	50
	Microenterprise Technical Assistance	CDBG	\$ 1,923	\$ 160,000	\$ 161,923	40
	Neighborhood Commercial Management	CDBG	\$ 9,336	\$ 41,045	\$ 50,381	21
		Program Income (CDBG)	0	\$ 151,000	\$ 151,000	
		Section 108	0	\$ 2,000,000	\$ 2,000,000	
	Small Minority Business Assistance	CDBG	0	\$ 177,058	\$ 177,058	8
Commercial Revitalization	E.11th and 12th St.-Redevelopment	CDBG and CDBG PI	\$ 617,396	\$ 1,419,673	\$ 2,037,069	3,269
	E.11th and 12th St. Debt Service	CDBG	0	\$ 772,575	\$ 772,575	Timely debt service payments
Public Services	Child Care Services	CDBG	0	\$ 650,000	\$ 650,000	282
	English as a Second Language	CDBG	0	\$ 50,000	\$ 50,000	950
	Tenants' Rights Assistance	CDBG	0	\$ 278,870	\$ 278,870	630
	Housing Information and Referral	CDBG	\$ 46,534	\$ 92,715	\$ 139,249	11,000
	Neighborhood Support Services	CDBG	\$ 123,816	\$ 80,000	\$ 203,816	3,000
	Senior Services	CDBG	\$ 1,918	\$ 120,000	\$ 121,918	187
	Voluntary Compliance Agreement	N/A	0	\$ 76,700	\$ 76,700	0
	Youth Support Services	CDBG	\$ 122,039	\$ 104,815	\$ 226,854	300
Public Facilities	Homeless Shelter	CDBG	\$ 105,759	\$ 332,855	\$ 438,614	300
	Public Facilities	CDBG	\$ 166,991	\$ 633,009	\$ 800,000	
	Millennium Youth Entertainment Center	CDBG	\$ 1	\$ 735,478	\$ 735,479	Loan Repayment as scheduled
			\$ 1,195,713	\$ 8,306,128	\$ 9,501,841	16,480

## CHAPTER 4

### OTHER ACTIONS



Address obstacles to meeting underserved needs

Foster and maintain affordable housing

Remove barriers to affordable housing

Evaluate and reduce lead-based paint hazards

Reduce the number of poverty-level families

Overcome gaps in institutional and enhance coordination

Foster public housing improvements and resident initiatives



CITY OF AUSTIN  
ACTION PLAN FY 2003-2004

OTHER ACTIONS

Federal regulations require that jurisdictions include in their annual plans discussion of how the community will use HUD grant funds in conjunction with other HUD monies and community resources to improve the lives of residents who earn low- to moderate- incomes. The Federal requirement leads each section in bold and italics; the descriptions that follow explain major initiatives underway or planned to begin in fiscal year 2003-04 to meet that directive.

*Address obstacles to meeting underserved needs.*

- Continuum of Housing Services. In an effort to coordinate services, improve housing services for our residents, and better leverage housing resources, the City of Austin developed a continuum of housing services. This Continuum serves as the framework for investment to link housing programs through the community and to assist residents in moving into the private housing market. The continuum uses S.M.A.R.T.<sup>TM</sup> Housing as its foundation and extends across eight categories: homelessness, emergency shelter, transitional housing, public housing, assisted housing, rental housing, first-time homebuyer housing, and owner-occupied housing. The City uses this framework to assess housing needs and encourage the development of programs to address gaps or complement private and nonprofit sector activities. Coordination of services in order to create a “stairway to self-sufficiency” serves as the foundation of an investment strategy for housing activities. This housing continuum allows us to evaluate how our programs assist residents in moving toward self-sufficiency. Also, and more importantly, it provides a framework for collaboration and partnerships among formally competing interests.
- Tenants Rights Assistance. With the limited stock of affordable homes and apartments in Austin, the City continues its investment in the Austin Tenants’ Council (ATC). ATC provides an array of counseling and enforcement services for renters in Austin and is a recipient of HUD Fair Housing Initiatives program funds.
- S.M.A.R.T.<sup>TM</sup> Housing Initiative. An innovative policy adopted by the Austin City Council in April 2000 encourages development of reasonably priced, mixed income housing units that meet accessibility standards. S.M.A.R.T.<sup>TM</sup> Housing Initiative ensures that new homes are Safe, Mixed-Use, Accessible, Reasonably-Priced, and Transit-Oriented. The policy stipulates that all single-family units certified meet accessibility standards reflected in the City's Visitability Ordinance. All multifamily development must comply with accessibility standards originally established in the Voluntary Compliance Agreement<sup>1</sup>. At least 25 percent of multifamily units must be adaptable and at least 10 percent must be accessible. Developments that meet these and other pre-requisites are given expedited review under the City’s development process and reductions/ exemptions for certain development and construction fees. S.M.A.R.T.<sup>TM</sup> Housing provides a vehicle to achieve neighborhood support for housing that serves low- and moderate-income residents by requiring applicants to meet with affected neighborhood organizations prior to filing an application for a zoning change.

*Foster and maintain affordable housing*

- S.M.A.R.T.<sup>TM</sup> Housing Initiative. The Initiative provides incentives to for-profit and non-profit builders of single-family and multi-family development who make a portion of their developments affordable to low- and moderate- income residents. In addition to creating new supply of housing, the policy incorporates Green

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<sup>1</sup> *The Voluntary Compliance Agreement (VCA)* created clearer minimum standards of accessibility for multifamily housing projects that either received federal assistance or were built since 1991. The VCA states that least 25 percent of the total units must be adaptable (including all ground-level units), 10 percent of total units must be accessible, and at least two percent of the units must be available to people who are visually or hearing impaired.

Building standards to ensure utility demands of these new units are efficient. As part of the S.M.A.R.T.<sup>TM</sup> Housing Initiative, Austin City Council also adopted rehabilitation guidelines for single-family housing and review of regulatory obstacles to remove barriers to the repair and production of housing that meets the policy's "reasonably-priced" standard (serves a family at 80 percent MFI or below that spends no more than 30 percent of its gross income, including utilities, on housing).

- Improve Existing Financing Mechanisms. In 1999, a community report on affordable housing encouraged government officials to review current programs to improve their efficiency and effectiveness (available at [www.caction.org/throughtheroof.html](http://www.caction.org/throughtheroof.html)). The City of Austin through the Neighborhood Housing and Community Development Office and Austin Housing Finance Corporation (AHFC) has responded by redesigning several programs to better serve Austin's housing needs. For example, an outcome-based funding approach was adopted for nonprofit housing developers and a loan program targeted at small builders who are committed to producing affordable housing was instituted. The continued review and enhancement of City programs that assist home owners, first-time buyers and affordable housing developers will provide additional affordable housing opportunities in Austin.
- Housing Bond Program: Single Family Mortgage Credit Certificates The Austin Housing Finance Corporation (AHFC) has created a Mortgage Credit Certificate (MCC) program to make single-family homes more affordable to low- and moderate- income households. MCCs increase a family's disposable income by reducing their Federal income tax obligations. This tax saving makes it easier for families to qualify for loans and meet mortgage payment requirements. After having reserved the MCC Program for new construction for one year, the program was modified to provide up to twenty-five percent of loan interest as a tax credit. This change reduces the amount of mortgages that can be assisted to twenty-three (23.) For FY 2003-04, AHFC will issue its 25 % MCC program to assist first time homebuyers until its full \$23 million allocation is exhausted.

The program is funded on a first-come, first-served basis, and can be used to assist purchasers of homes with a maximum price of \$150,000. To further assist in the purchase of a home, homebuyers earning 80 percent of MFI or below (approximately \$56,500 for a family of four) are also eligible to receive down payment and closing cost assistance. The MCC program expires December 31, 2003.

### ***Remove barriers to affordable housing***

- Fair Housing. The City continues to support the Austin Tenants' Council (ATC) through its public services program. ATC provides an array of counseling and enforcement services for renters in Austin and is a recipient of HUD Fair Housing Initiatives program funds. The City has made Fair Housing a priority, and the Mayor's Task Force has developed a publicity campaign to alert residents of their rights and the process to file complaints in the case of housing discrimination. NHCD hosted a stakeholder meeting in preparation for the FY 2003-04 Action Plan to discuss Fair Housing, and will continue working with the City's Human Rights Commission.
- S.M.A.R.T.<sup>TM</sup> Housing Initiative. For builders of single-family and multi-family developments who make a portion of their new homes or apartments affordable to working families, the S.M.A.R.T.<sup>TM</sup> Housing Initiative provides expedited review and inspection, including more rapid decisions on zoning change and zoning variance requests. In fiscal year 2002-03 a S.M.A.R.T.<sup>TM</sup> Housing Review Team was established to focus entirely on expediting S.M.A.R.T.<sup>TM</sup> Housing developments through the City development review and approval process. The policy included adoption of rehabilitation guidelines and review of regulatory obstacles to the repair and production of "reasonably-priced" housing. S.M.A.R.T.<sup>TM</sup> Housing staff review all new or amended rules, ordinances and plans for impact on housing affordability.

- Website. AHFC and NHCD have launched a new website which provides increased access to homebuyer services, available through the Community Lending Office, community and economic development opportunities; and resources for low- and moderate- income persons seeking assistance with housing.

### ***Evaluate and reduce lead-based paint hazards***

The goals outlined in the Consolidated Plan 2000-05 addressed lead-based paint hazards:

- Conduct research and cost/benefit analyses on the effects of the lead-based paint rule change on housing repair and rehabilitation activities.
- Implement program modifications and change projected production goals and cost estimates as needed
- Utilize HUD funding to subsidize the implementation of these regulations.
- Implement lead hazard control program with grant funds awarded by HUD.

#### Proposed FY 2003-04 Accomplishments:

As of January 10, 2002, the City has been in compliance with all applicable lead-based paint regulations. All AHFC-administered programs are being conducted in accordance with the lead-based paint regulations in effect for those programs, based on funding source and contract date.

NHCD has been awarded \$1,851,741 by the U.S. Department of Housing and Urban Development (HUD) under the Healthy Homes and Lead Hazard Control Program. The objective of the project is to develop a citywide, lead-based paint awareness and inspection program using the Lead Hazard Control Grant for homes built prior to 1978. The program will serve families at all income levels. The goal for 2003-04 will be to abate the lead hazard in 44 houses. The City's Lead Hazard Control program will be fully implemented by April 2003 with continued operations into FY 2006-07. In FY 2003-04 there will be 142 inspections and assessments; 44 units completed and cleared; eight community outreach/education activities; and three skills training activities.

City staff will continue to conduct Lead Inspector and Lead Risk Assessor training for local nonprofit housing providers in its Community Housing Development Organization program and other sub-recipients. Other training in development includes internal training for supervisors, workers, maintenance staff, and health officials. This internal lead-based paint training is based on the "Work Smart, Work Wet, and Work Clean to Work Lead Safe" program. This HUD-approved training focuses on the proper procedures for the Interim Control Process. The program also includes OSHA training required by HUD.

### ***Reduce the number of poverty-level families***

- Economic Development: The City of Austin continues to provide operating assistance to critical organizations serving minority small businesses. Their primary goal is to create and retain jobs for low- and moderate- income residents. Businesses Invest in Growth (BIG), Community Development Bank, and several organizations located in the Business Assistance Center benefit from City funding.
- Child Care Services: This project, administered by the Austin/Travis County Health and Human Services Department (HHSD), increases the supply and quality of childcare. HHSD provides childcare vouchers for: 1) homeless and near-homeless families, 2) clients enrolled in self-sufficiency programs, 3) teenage parents and low-income working families. The Childcare Services project also provides training for childcare providers that serve low-income residents as a means of improving the quality of their services. Training is offered on a competitive basis to providers who accept HHSD childcare vouchers.
- Housing Activities: A variety of housing activities operated by the City are designed to reduce the number of families in poverty (see Chapter 2). The Tenant Based Rental Assistance Project, for example, provides temporary housing to low-income residents as they move to self-sufficiency.

- Housing Trust Fund. Austin City Council included in the fiscal year 1999-2000 annual budget \$1 million for the establishment of a Housing Trust Fund. This allocation was adopted as part of a larger Social Equity Initiative endorsed by the City Council, and Council continues to support the Fund.

NHCD continues to seek a dedicated source of revenue for the Fund, and determine funding priorities through its annual planning process. Because Housing Trust Fund dollars are more flexible than Federal housing grant funds, they will be used creatively to bolster the City's "Continuum of Housing Services" as a means of promoting economic development and self-sufficiency and assistance in meeting community housing needs. The Fund will also consider activities that serve residents earning up to 115 percent of median family income.

The City's goal for the Housing Trust Fund is to create a substantial principal amount that would not be spent, but kept "in trust." Therefore, portions of future revenues generated by and for the Housing Trust Fund will be set aside to enhance its balance.

***Overcome gaps in institutional structures and enhance coordination.***

- Community Action Network (CAN): CAN, a public/private partnership of 14 major community organizations interested in the social well-being of Austin and Travis County has identified 12 urgent issue areas covering the range of human needs -- from housing and health, to public safety and workforce development. CAN works to achieve sustainable social, health, educational, and economic outcomes through engaging the community in a planning and implementation process that coordinates and optimizes public, private and individual actions and resources.<sup>2</sup> NHCD's Director has been serving on CAN's Administrative Team since 2001.
- Coordination with Public Housing Authorities: The Housing Authority of the City of Austin (HACA) was involved in the Action Plan process in FY 2003-04. They attended numerous Stakeholder meetings, hosted the Community Needs Survey at their main location, contributed information about their processes and their clients who transition into CDBG- and HOME- funded programs. Regular contact and meetings with local PHA officials ensure that the City housing programs are linked to the needs of public housing residents.
- Continuum of Housing Services: In an effort to coordinate services, improve housing services for our residents, and better leverage housing resources, the City of Austin developed a continuum of housing services. This Continuum serves as the framework for investment to link housing programs through the community and to assist residents in moving into the private housing market. The continuum uses S.M.A.R.T.<sup>TM</sup> Housing as its foundation and extends across eight categories: homelessness, emergency shelter, transitional housing, public housing, assisted housing, rental housing, first-time homebuyer housing, and owner-occupied housing.

The City uses this framework to assess housing needs and encourage the development of programs to address gaps or complement private and nonprofit sector activities. Coordination of services in order to create a "stairway to self-sufficiency" serves as the foundation of an investment strategy for housing activities. This housing continuum allows us to evaluate how our programs assist residents in moving toward self-sufficiency. Also, and more importantly, it provides a framework for collaboration and partnerships among formally competing interests.

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<sup>2</sup> Community Action Network webpage; [www.caction.org](http://www.caction.org), Accessed: April 1, 2003.

### ***Foster public housing improvements and resident initiatives***

Public housing in the Austin area is provided by the Housing Authority of the City of Austin (HACA) and the Housing Authority of Travis County (HATC). Both HACA and HATC share updates on their progress at regular contact and meetings with City officials.

#### Housing Authority of the City of Austin.

HACA gathers input and ideas on capital improvements and resident initiatives through an annual series of meetings with Resident Councils, and surveys distributed to all public housing residents. This info is incorporated, where appropriate, into HACA's annual plans.

HACA has received the following in new allocations and grants:

- \$3,056,858 from the United States Department of Housing and Urban Development (HUD) for Capital Fund Program
- \$1,519,641 from HUD for Fair Share Housing Choice Voucher Program
- \$2,205,281 from HUD for Mainstream Housing Choice Voucher Program
- \$446,041 from HUD for Welfare to Work Housing Choice Voucher Program
- \$2,082,371 awarded to the City of Austin for Tenant Based Rental Assistance (grant period of January 26, 1998-September 30, 2003)
- \$500,000 from HUD for Resident Opportunity Self-Sufficiency Delivery Model
- \$66,800 from HUD for Resident Opportunity Self-Sufficiency Service Coordinator
- \$306,540 from HUD for Shelter Plus Care Program
- \$17,687 from Austin Community Foundation for Smart Kids Program
- \$6,600 from the City of Austin for the grant for Technology Opportunities
- A total of 10 graduates of HACA's Family Self-Sufficiency program have vacated their units, leaving these units available to other families.
- No substantial revisions were submitted to HUD for FY 2000 or FY 2001 Capital Fund programs.

#### Housing Authority of Travis County (HATC).

The Housing Authority of Travis County presently provides assistance to a total of 564 families. The waiting list consists of a total of 517 elderly, disable and families.

HATC has received the following new allocations and grants:

- \$330,000 from the Federal Home Loan Bank of Dallas to for an Elderly Multi-Family housing development in Manor, Texas
- \$500,000 from the Texas Department of Housing and Community Affairs for Home Program for Tenant Based Rental Assistance
- \$563,000 from the United States Department of Housing and Urban Development (HUD) for Mainstream Housing Choice Voucher Program
- \$373,464 from HUD for Shelter Plus Care Grant Renewal

#### HATC Recent Accomplishments:

- The construction on five houses in Manor, Texas was completed and sold to low-income families in Manor, Texas.

#### HATC Current Activities:

- The HATC has applied for Fair Share Vouchers under the Super NOFA, and is currently applying for additional Shelter Plus Care vouchers and Mainstream Housing Choice Vouchers.
- The HATC has opened discussions with Williamson County Judge Doefler and Commissioner Boatwright regarding the Commissioners Court of Williamson County officially acknowledging and supporting HATC in serving those residents in Williamson County, not being served by a municipal housing authority because they live outside of jurisdictional boundaries.

- The HATC has a Family Self Sufficiency program that assist families in becoming self-sufficient. The HATC has one family that has moved into homeownership with the utilization of the voucher to assist with the mortgage payments. There are two additional families in the process of looking for a home to purchase.
- The HATC has implemented its Homeownership Program; they have partnered with East Austin Economic Development to conduct Homeownership Training.
- The HATC will be hiring contractors to complete the installations of Sprinklers and New Grass, Replacing Storm Windows with double pane to trap water, Reinforce roof, level some units, replace side vents, replace railroad tie retaining walls, and paint complexes under the Capital Fund Program for public housing units. Total expenditures will be approximately \$85,000.
- The HATC has completed its project under the Capital Fund Program for the public housing units and closed out two of the Capital Fund Grants.

**HOUSING AUTHORITY OF THE CITY OF AUSTIN**  
**PROGRESS REPORT ON FY 2002 CFP WORK ITEMS (as of 3/31/03)**

HUD I.D. #	DEVELOPMENT/WORK ITEMS	# OF UNITS	STATUS
TX 1-01	<b>CHALMERS COURTS</b>	158	
	Interior Renovations (Phase II)		Complete
	Benches & Refuse Cans		In Process
TX 1-02	<b>ROSEWOOD COURTS</b>	123	
	Kitchen & Bath Renovations (Phase II)		Complete
	Common Area Improvements		
TX 1-03	<b>SANTA RITA COURTS</b>	97	
	Exterior Repair & Paint		Complete
	WH Closet Door Repairs/Replacements		Complete
	Replace Water Heaters		Complete
TX 1-04	<b>MEADOWBROOK</b>	144	
	Exterior Repair/Paint & Entry Mods		Under Contract
	De-Master Property		Under Contract
TX 1-06	<b>BOOKER T. WASHINGTON</b>	216	
	Roofing Replacements (Phase I)		
	Erosion/Drainage Improvements (Phase II)		In Progress
TX 1-07	<b>LAKESIDE APTS.</b>	164	
	Paint Interior Walls/Shower Repairs		In Progress
	Community Center Upgrades		
	Power Wash & Clean Exterior		
TX 1-08	<b>SALINA APTS</b>	32	
	Interior Renovations (Phase III)		
TX 1-09	<b>GASTON PLACE</b>	100	
	Interior Renovations (Phase II)		
TX-11	<b>THURMOND HTS</b>	144	
	Siding Repairs & Exterior Paint (Phase II)		Under Contract
	Office Renovations		
TX-12	<b>GEORGIAN MANOR</b>	94	
	Mechanical Closet Code Upgrades		Complete
	Fencing		Complete
TX 1-15	<b>NORTHLOOP</b>	130	
	Ventilation Improvements		In Process/In Design

HUD I.D. #	DEVELOPMENT/WORK ITEMS	# OF UNITS	STATUS
TX-16	<b>NORTHGATE</b>	50	
	Replace Water Heaters		
	Drainage Improvements, Guttering		In Process
TX 1-20	<b>RIO LADO</b>	90	
	Exterior Repairs & Painting		Under Contract
	Exterior WH Door Replacements		Under Contract
TX-17	<b>SHADOWBEND</b>	50	
	Exterior Repair & Paint		
TX-18	<b>MANCHACA II</b>	33	
	Drainage Improvements, Guttering		
TX-19	<b>MANCHACA VILLAGE</b>	33	
	Playground Improvements		Under Contract
	Landscaping, Drainage, Guttering		
TX-20	<b>RIO LADO</b>	90	
	Drainage Improvements		
	Foundations, Sidewalks, Stair Repairs		In Process
TX 1-22	<b>CORONADO HILLS</b>	48	
	Exterior Repairs & Painting		Under Contract
	Playground Improvements		
TX 1-27	<b>SCATTERED SITES</b>	22	
	Fencing		Complete
	Exterior Paint		Complete



**HOUSING AUTHORITY OF THE CITY OF AUSTIN**  
**PROGRESS REPORT ON FY 2001 CFP WORK ITEMS (as of 3/31/03)**

HUD I.D. #	DEVELOPMENT/WORK ITEMS	# OF UNITS	STATUS
TX 1-01	<b>CHALMERS COURTS</b>	158	
	Interior Renovations		Complete
	Replace Clotheslines (Phase II)		Complete
TX 1-02	<b>ROSEWOOD COURTS</b>	123	
	Kitchen & Bath Renovations & Int. Paint		Complete
TX 1-03	<b>SANTA RITA COURTS</b>	97	
	Interior Renovations		Complete
	Fencing		Complete
TX 1-04	<b>MEADOWBROOK</b>	144	
	Landscaping, Erosion/Drainage Improvements		Under Contract
TX 1-06	<b>BOOKER T. WASHINGTON</b>	216	
	Siding Repairs/Replacements (Phase I)		In Design
	Erosion/Drainage Improvements		In Progress
	Repair Heating Systems		Complete
	Replace Water Heaters		Complete
TX 1-07	<b>LAKESIDE APTS.</b>	164	
	Paint Interior Walls		
TX 1-08	<b>SALINA APTS</b>	32	
	Kitchen & Bath Renovations (Phase II)		In Design
TX 1-09	<b>GASTON PLACE</b>	100	
	Interior Renovations (Phase I)		In Design
TX 1-10	<b>BOULDIN OAKS</b>	144	
	Community Center Improvements		In Design
TX-11	<b>THURMOND HTS</b>	144	
	Common, Playground Improvements		Under Contract
TX-12	<b>GEORGIAN MANOR</b>	94	
	Electrical Upgrades		Complete
TX 1-15	<b>NORTHLOOP</b>	130	
	Common Area Improvements		Complete
	Ventilation Improvements		In Process/In Design
TX 1-20	<b>RIO LADO</b>	90	

HUD I.D. #	DEVELOPMENT/WORK ITEMS	# OF UNITS	STATUS
	Exterior Repairs & Painting		Under Contract
	Exterior WH Door Replacements		Under Contract
TX 1-22	<b>CORONADO HILLS</b>	48	
	Fencing		Complete
TX 1-27	<b>SCATTERED SITES</b>	22	
	Fencing		Complete
	Exterior Paint		Complete

**HOUSING AUTHORITY OF THE CITY OF AUSTIN**  
**PROGRESS REPORT ON FY 2000 CFP WORK ITEMS (as of 3/31/03)**

HUD I.D. #	DEVELOPMENT/WORK ITEMS	# OF UNITS	STATUS
TX 1-01	<b>CHALMERS COURTS</b>	158	
	Replace Water Lines & Locate Cutoffs		Complete
	Paint Exterior		Complete
	Roof Removal & Replacement		Complete
	Replace Clotheslines		Complete
	Replace/Repair HVAC in Community/Offices		Complete
TX 1-02	<b>ROSEWOOD COURTS</b>	123	
	Kitchen & Bath Renovations & Int. Paint		Complete
	Conversion of two existing units to ADA		Complete
	Replace Mailboxes		Complete
	Replace Water Lines		Complete
	Replace Clotheslines		Complete
	Handrailing at porch		Complete
TX 1-03	<b>SANTA RITA COURTS</b>	97	
	Replace Clotheslines		Complete
TX 1-04	<b>MEADOWBROOK</b>	144	
	Drainage Improvements		Under Contract
	Repairs at Family Learning Center/Daycare		Complete
TX 1-06	<b>BOOKER T. WASHINGTON</b>	216	
	Heater Repairs		Complete
	Handrailings at porch		Complete
	Dryer connections		Deferred/Impractical
TX 1-07	<b>LAKESIDE APTS.</b>	164	
	Closet Repairs/Shower Repairs		Complete
	Replace Ceiling at Breezeway		Complete
	Wash & Paint Exterior & Clean Windows		Moved to 2003
	Replace Entry Outdoor Carpet		Scope Expanded-In Design
	Upgrades/Repairs to Fire Suppression Sys.		Complete
TX 1-08	<b>SALINA APTS</b>	32	
	Kitchen & Bath Renovations (Phase I)		Under Contract
	Exterior Paint		Complete
	ADA Restroom at Community Rm		Complete
TX 1-09	<b>GASTON PLACE</b>	100	
	Elevator Upgrades		Complete
TX 1-10	<b>BOULDIN OAKS</b>	144	

HUD I.D. #	DEVELOPMENT/WORK ITEMS	# OF UNITS	STATUS
	A/C Repairs to Office & Community		In Process
TX-11	<b>THURMOND HTS</b>	144	
	Siding Repairs		Under Contract
	Exterior Paint		Under Contract
	Sewer Line Repairs		Ongoing
TX-12	<b>GEORGIAN MANOR</b>	94	
	Upgrade Mechanical Closets		Complete
TX1-13	<b>GOODRICH</b>	40	
	Electrical Repairs		Complete
TX 1-15	<b>NORTHLOOP</b>	130	
	Replace/Repair Chiller & Boiler		Complete
	Upgrades/Repairs to Fire Suppression Sys.		Complete
TX-17	<b>SHADOWBEND</b>	50	
	Kitchen & Bath Renovations		Complete
	Conversion of Two Existing Units to ADA		Complete
TX 1-20	<b>RIO LADO</b>	90	
	Smoke Detector Upgrades		Deferred/Currently Compliant
TX 1-22	<b>CORONADO HILLS</b>	48	
	ADA Laundry		Deferred
	Smoke Detector Upgrades		Deferred/Currently Compliant
TX 1-27	<b>SCATTERED SITES</b>	22	
	Interior Repairs		Complete

## APPENDICES



<b>APPENDIX I:</b>	<b>Grant Applications</b>
<b>APPENDIX II:</b>	<b>Certifications</b>
<b>APPENDIX III:</b>	<b>Geographic Distribution</b>
<b>APPENDIX IV:</b>	<b>HUD FY 2003 Income Guidelines</b>
<b>APPENDIX V:</b>	<b>Monitoring Plan</b>
<b>APPENDIX VI:</b>	<b>HOME Investment Partnerships Match</b>
<b>APPENDIX VII:</b>	<b>Community Needs Survey Results</b>
<b>APPENDIX VIII:</b>	<b>Public Comments</b>
<b>APPENDIX IX:</b>	<b>IDIS List of Projects</b>

**APPENDIX I**  
**GRANT APPLICATIONS**

# Application for Federal Assistance

## U.S. Department of Housing and Urban Development

OMB Approval No.2501-0017 (exp. 03/31/2005)

1. Type of Submission

☒

Application

☐

Preapplication

2. Date Submitted

8/14/2003

4. HUD Application Number

CDBG 29TH YEAR

3. Date and Time Received by HUD

5. Existing Grant Number

6. Applicant Identification Number

B-03-MC-48-0500

7. Applicant's Legal Name

CITY OF AUSTIN

8. Organizational Unit

NEIGHBORHOOD HOUSING AND COMMUNITY DEVLEOPMENT OFFICE

9. Address (give city, county, State, and zip code)

A. Address: 505 BARTON SPRINGS RD, SUITE 600

B. City: AUSTIN

C. County: TRAVIS

D. State: TEXAS

E. Zip Code: 78704

10. Name,title,telephone number,fax number, and e-mail of the person to be contacted on matters involving this application (including area codes)

A. Name: PAUL HILGERS

B. Title: DIRECTOR

C. Phone: 512 974-3108

D. Fax: 512 974-3122

E. E-mail: [paul.hilgers@ci.austin.tx.us](mailto:paul.hilgers@ci.austin.tx.us)

11. Employer Identification Number (EIN) or SSN

74-6000085

12. Type of Applicant (enter appropriate letter in box)

C.

A. State

I. University or College

B. County

J. Indian Tribe

C. Municipal

K. Tribally Designated Housing Entity (TDHE)

D. Township

L. Individual

E. Interstate

M. Profit Organization

F. Intermunicipal

N. Non-profit

G. Special District

O. Public Housing Authority

H. Independent School District

P. Other (Specify)

13. Type of Application

☒ New ☐ Continuation ☐ Renewal ☐ Revision

If Revision, enter appropriate letters in box(es)

☐ ☐

A. Increase Amount B. Decrease Amount C. Increase Duration

D. Decrease Duration E. Other (Specify)

14. Name of Federal Agency

U.S. Department of Housing and Urban Development

15. Catalog of Federal Domestic Assistance (CFDA) Number

14 --- 218

Title: Community Development Block Grant

Component Title:

16. Descriptive Title of Applicant's Program

Housing rehabilitation, acquisition, economic development, public services, public facilities, planning and administration of HUD programs.

17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.)

City of Austin, Travis County, Texas

18a. Proposed Program start date

10/1/2003

18b. Proposed Program end date

9/30/2004

19a. Congressional Districts of Applicant

10

19b. Congressional Districts of Program

10

20. Estimated Funding: **Applicant must complete the Funding Matrix on Page 2.**

21. Is Application subject to review by State Executive Order 12372 Process?

A. Yes

☐

This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date \_\_\_\_\_

B. No

☒

Program is not covered by E.O. 12372

☐

Program has not been selected by State for review.

22. Is the Applicant delinquent on any Federal debt?

☒

No

☐ Yes If "Yes," explain below or attach an explanation.

# Application for Federal Assistance

## U.S. Department of Housing and Urban Development

OMB Approval No.2501-0017 (exp. 03/31/2005)

1. Type of Submission

☒

Application

☐

Preapplication

2. Date Submitted

8/14/2003

4. HUD Application Number

HOME Year 12

3. Date and Time Received by HUD

5. Existing Grant Number

6. Applicant Identification Number

M-03-MC-48-0500

7. Applicant's Legal Name

CITY OF AUSTIN

8. Organizational Unit

NEIGHBORHOOD HOUSING AND COMMUNITY DEVELOPMENT OFFICE

9. Address (give city, county, State, and zip code)

A. Address: 505 BARTON SPRINGS RD, SUITE 600

B. City: AUSTIN

C. County: TRAVIS

D. State: TEXAS

E. Zip Code: 78704

10. Name, title, telephone number, fax number, and e-mail of the person to be contacted on matters involving this application (including area codes)

A. Name: PAUL HILGERS

B. Title: DIRECTOR

C. Phone: 512 974-3108

D. Fax: 512 974-3122

E. E-mail: [paul.hilgers@ci.austin.tx.us](mailto:paul.hilgers@ci.austin.tx.us)

11. Employer Identification Number (EIN) or SSN

74-6000085

12. Type of Applicant (enter appropriate letter in box)

C.

A. State

I. University or College

B. County

J. Indian Tribe

C. Municipal

K. Tribally Designated Housing Entity (TDHE)

D. Township

L. Individual

E. Interstate

M. Profit Organization

F. Intermunicipal

N. Non-profit

G. Special District

O. Public Housing Authority

H. Independent School District

P. Other (Specify)

13. Type of Application

☒ New ☐ Continuation ☐ Renewal ☐ Revision

If Revision, enter appropriate letters in box(es)

☐ ☐

A. Increase Amount B. Decrease Amount C. Increase Duration

D. Decrease Duration E. Other (Specify)

14. Name of Federal Agency

U.S. Department of Housing and Urban Development

15. Catalog of Federal Domestic Assistance (CFDA) Number

14 --- 239

Title: Community Development Block Grant

Component Title:

16. Descriptive Title of Applicant's Program

Housing rehabilitation, home construction, down payment assistance, rental housing development, housing development by CHDOs, and administration of programs.

17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.)

City of Austin, Travis County, Texas

18a. Proposed Program start date

10/1/2003

18b. Proposed Program end date

9/30/2004

19a. Congressional Districts of Applicant

10

19b. Congressional Districts of Program

10

20. Estimated Funding: **Applicant must complete the Funding Matrix on Page 2.**

21. Is Application subject to review by State Executive Order 12372 Process?

A. Yes

☐

This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date \_\_\_\_\_

B. No

☒

Program is not covered by E.O. 12372

☐

Program has not been selected by State for review.

22. Is the Applicant delinquent on any Federal debt?

☒

No

☐ Yes If "Yes," explain below or attach an explanation.



# Application for Federal Assistance

## U.S. Department of Housing and Urban Development

OMB Approval No.2501-0017 (exp. 03/31/2005)

1. Type of Submission

☒

Application

☐

Preapplication

2. Date Submitted

8/14/2003

4. HUD Application Number

ESG

3. Date and Time Received by HUD

5. Existing Grant Number

6. Applicant Identification Number

S-03-MC-48-0500

7. Applicant's Legal Name

CITY OF AUSTIN

8. Organizational Unit

NEIGHBORHOOD HOUSING AND COMMUNITY DEVLEOPMENT OFFICE

9. Address (give city, county, State, and zip code)

A. Address: 505 BARTON SPRINGS RD, SUITE 600

B. City: AUSTIN

C. County: TRAVIS

D. State: TEXAS

E. Zip Code: 78704

10. Name,title,telephone number,fax number, and e-mail of the person to be contacted on matters involving this application (including area codes)

A. Name: PAUL HILGERS

B. Title: DIRECTOR

C. Phone: 512 974-3108

D. Fax: 512 974-3122

E. E-mail: [paul.hilgers@ci.austin.tx.us](mailto:paul.hilgers@ci.austin.tx.us)

11. Employer Identification Number (EIN) or SSN

74-6000085

12. Type of Applicant (enter appropriate letter in box)

C.

A. State

I. University or College

B. County

J. Indian Tribe

C. Municipal

K. Tribally Designated Housing Entity (TDHE)

D. Township

L. Individual

E. Interstate

M. Profit Organization

F. Intermunicipal

N. Non-profit

G. Special District

O. Public Housing Authority

H. Independent School District

P. Other (Specify)

13. Type of Application

☒ New ☐ Continuation ☐ Renewal ☐ Revision

If Revision, enter appropriate letters in box(es)

☐ ☐

A. Increase Amount B. Decrease Amount C. Increase Duration

D. Decrease Duration E. Other (Specify)

14. Name of Federal Agency

U.S. Department of Housing and Urban Development

15. Catalog of Federal Domestic Assistance (CFDA) Number

14 --- 231

Title: Community Development Block Grant

Component Title:

16. Descriptive Title of Applicant's Program

Provision of shelter and supportive services for homeless individuals and families, homelessness prevention services, and planning and administration of program.

17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.)

City of Austin, Travis County, Texas

18a. Proposed Program start date

10/1/2003

18b. Proposed Program end date

9/30/2004

19a. Congressional Districts of Applicant

10

19b. Congressional Districts of Program

10

20. Estimated Funding: **Applicant must complete the Funding Matrix on Page 2.**

21. Is Application subject to review by State Executive Order 12372 Process?

A. Yes

☐

This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date \_\_\_\_\_

B. No

☒

Program is not covered by E.O. 12372

☐

Program has not been selected by State for review.

22. Is the Applicant delinquent on any Federal debt?

☒

No

☐ Yes If "Yes," explain below or attach an explanation.

# Application for Federal Assistance

## U.S. Department of Housing and Urban Development

OMB Approval No.2501-0017 (exp. 03/31/2005)

1. Type of Submission

☒

Application

☐

Preapplication

2. Date Submitted

8/14/2003

4. HUD Application Number

HOPWA

3. Date and Time Received by HUD

5. Existing Grant Number

6. Applicant Identification Number

TX59H03-FO49

7. Applicant's Legal Name

CITY OF AUSTIN

8. Organizational Unit

NEIGHBORHOOD HOUSING AND COMMUNITY DEVLEOPMENT OFFICE

9. Address (give city, county, State, and zip code)

A. Address: 505 BARTON SPRINGS RD, SUITE 600

B. City: AUSTIN

C. County: TRAVIS

D. State: TEXAS

E. Zip Code: 78704

10. Name,title,telephone number,fax number, and e-mail of the person to be contacted on matters involving this application (including area codes)

A. Name: PAUL HILGERS

B. Title: DIRECTOR

C. Phone: 512 974-3108

D. Fax: 512 974-3122

E. E-mail: [paul.hilgers@ci.austin.tx.us](mailto:paul.hilgers@ci.austin.tx.us)

11. Employer Identification Number (EIN) or SSN

74-6000085

12. Type of Applicant (enter appropriate letter in box)

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A. State

I. University or College

B. County

J. Indian Tribe

C. Municipal

K. Tribally Designated Housing Entity (TDHE)

D. Township

L. Individual

E. Interstate

M. Profit Organization

F. Intermunicipal

N. Non-profit

G. Special District

O. Public Housing Authority

H. Independent School District

P. Other (Specify)

13. Type of Application

☒ New ☐ Continuation ☐ Renewal ☐ Revision

If Revision, enter appropriate letters in box(es)

☐ ☐

A. Increase Amount B. Decrease Amount C. Increase Duration

D. Decrease Duration E. Other (Specify)

14. Name of Federal Agency

U.S. Department of Housing and Urban Development

15. Catalog of Federal Domestic Assistance (CFDA) Number

14 --- 241

Title: Community Development Block Grant

Component Title:

16. Descriptive Title of Applicant's Program

Provision of rent/mortgage/utility assistance, residential support services, and planning and administration of program.

17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.)

City of Austin, Travis County, Texas

18a. Proposed Program start date

10/1/2003

18b. Proposed Program end date

9/30/2004

19a. Congressional Districts of Applicant

10

19b. Congressional Districts of

Program

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This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date\_\_\_\_\_

B. No

☒

Program is not covered by E.O. 12372

☐

Program has not been selected by State for review.

22. Is the Applicant delinquent on any Federal debt?

☒

No

☐ Yes If "Yes," explain below or attach an explanation.

## Funding Matrix

The applicant must provide the funding matrix shown below, listing each program for which HUD funding is being requested, and complete the certifications.

Grant Program*	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other Revolving	Program Income	Total
CDBG	\$ 9,176,000.00						\$ 180,000.00	\$ 783,109.00	\$ 10,139,109.00
HOME	\$ 4,700,178.00	\$ 1,057,540.00						\$ 385,000.00	\$ 6,142,718.00
ESG	\$ 291,000.00	\$ 291,000.00							\$ 582,000.00
HOPWA	\$ 988,000.00								\$ 988,000.00
<b>Grand Totals</b>									<b>\$ 17,851,827.00</b>

\* For FHIPs, show both initiative and component

## Certifications

I certify, to the best of my knowledge and belief, that no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all sub awards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly.

Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

This application incorporates the Assurances and Certifications (HUD-424B) attached to this application or renews and incorporates for the funding you are seeking the Assurances and Certifications currently on file with HUD. To the best of my knowledge and belief, all information in this application is true and correct and constitutes material representation of fact upon which HUD may rely in awarding the agreement.

23. Signature of Authorized Official	Name (printed) Michael C. McDonald
Title Acting Chief of Staff	Date: 8/6/03

**APPENDIX II**  
**CERTIFICATIONS**

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**CERTIFICATIONS**

**GENERAL CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the Consolidated Plan regulations, the City of Austin certifies that:

**Affirmatively Further Fair Housing --** The City of Austin will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace --** It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying --** To the best of the City of Austin's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The Consolidated Plan is authorized under State and local law (as applicable) and the City of Austin possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Michael McDonald

8/6/03

Signature/Authorized Official

Date

Acting Chief of Staff

Title

## SPECIFIC CDBG CERTIFICATIONS

The City of Austin Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current Consolidated Plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

1. Maximum Feasible Priority: With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 01, 02, 03 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments: It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

Michael McDonald

8/6/03

---

Signature/ Authorized Official

Date

Acting Chief of Staff

---

Title



<b>SPECIFIC HOME CERTIFICATIONS</b>
-------------------------------------

The City of Austin certifies that:

**Tenant Based Rental Assistance** -- The use of HOME funds for tenant-based rental assistance is an essential element of the City of Austin's Consolidated Plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, the City of Austin will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Michael McDonald

8/6/03

Signature/ Authorized Official

Date

Acting Chief of Staff

Title

<p style="text-align: center;"><b>LOCAL GOVERNMENT GRANTEE</b> <b>2003 EMERGENCY SHELTER GRANTS PROGRAM</b> <b>CERTIFICATIONS BY THE CHIEF EXECUTIVE OFFICER</b></p>
--

I, Michael McDonald, acting on behalf of the Chief Executive Officer of City of Austin, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51, I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

- 1) The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which emergency shelter grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
- 2) The building standards requirement of 24 *CFR* 576.55.
- 3) The requirements of 24 *CFR* 576.56, concerning assistance to the homeless.
- 4) The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable Federal laws concerning nondiscrimination and equal opportunity.
- 5) The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
- 6) The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
- 7) The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
- 8) The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
- 9) The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG Program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
- 10) The requirements of 24 *CFR* 576.57(e) are met dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.
- 11) The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
- 12) The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that State and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of State and local resources.

- 13) HUD's standards for participation in a local Homeless Management Information Systems (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of completed and approved Consolidated Plan with its certification, which act as the application for an Emergency Shelter Grant, is authorized under State and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the Department of Housing and Urban Development.

Name and Title

Michael McDonald

8/6/03

Signature/Authorized Official

Date

Acting Chief of Staff

Title

## HOPWA CERTIFICATIONS

The City of Austin certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Michael McDonald

8/6/03

Signature/Authorized Official

Date

Acting Chief of Staff

Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
7. Place of Performance (Street address, city, county, state, zip code)  
505 Barton Springs Rd., Suite 600  
Austin, TX 78704

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

8. Definitions of terms in the Non-Procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

<p><b>APPENDIX III</b></p> <p><b>GEOGRAPHIC DISTRIBUTION</b></p>
--

# Low to Moderate Income Census Tracts

■ 51% or more L/M households    ▨ Partial 51% or more L/M households    □ Less than 51% L/M households



Source: 2000 Census  
U.S. Dept. of Housing & Urban Development



Percent Low Mod by Census Block Groups for Partial Tracts

Tract	Block	%LM	Tract	Block	%LM	Tract	Block	%LM	Tract	Block	%LM
2.01	1	31.6%	11.00	7	35.2%	18.13	4	67.8%	24.16	2	0.0%
2.01	2	72.0%	12.00	1	49.9%	18.17	1	56.1%	24.16	3	44.0%
2.01	3	61.4%	12.00	2	36.3%	18.17	2	28.1%	24.17	1	73.0%
2.01	4	68.6%	12.00	3	48.6%	18.17	3	36.8%	24.17	2	70.9%
2.01	5	58.7%	12.00	4	51.5%	18.17	4	66.4%	24.17	3	28.8%
2.01	6	20.1%	13.03	1	32.3%	18.17	5	14.8%	24.17	4	0.0%
2.03	1	50.0%	13.03	2	45.0%	18.18	1	48.8%	24.18	1	64.0%
2.03	2	69.0%	13.03	3	63.0%	18.18	2	66.3%	24.18	2	0.0%
2.04	2	29.2%	13.03	5	24.4%	18.18	3	48.0%	24.18	3	0.0%
2.04	5	65.4%	13.04	2	46.5%	18.21	4	48.8%	24.18	4	51.3%
2.04	6	47.3%	13.04	3	39.0%	18.21	5	34.1%	24.20	1	0.0%
3.01	1	62.5%	13.04	5	40.5%	18.21	6	54.8%	24.20	2	55.5%
3.01	2	40.2%	13.04	6	61.1%	18.22	1	60.1%	24.20	3	58.0%
3.01	3	69.8%	13.05	1	0.0%	18.22	2	35.3%	24.20	4	61.7%
3.01	4	53.1%	13.05	3	61.7%	18.22	3	71.2%	24.22	1	36.8%
3.01	5	37.7%	13.05	4	58.9%	18.33	2	27.5%	24.22	2	62.7%
3.01	6	70.5%	13.05	5	70.9%	18.33	3	43.7%	24.22	3	43.0%
3.02	1	54.2%	13.05	6	49.5%	18.33	4	55.4%	24.24	1	49.5%
3.02	2	62.0%	13.05	7	68.8%	18.34	2	55.9%	24.24	2	56.4%
3.02	3	61.9%	14.02	1	31.3%	18.34	6	25.7%			
3.02	4	58.9%	14.02	2	20.5%	18.35	1	59.4%			
3.02	5	40.2%	14.02	3	51.6%	18.35	2	43.6%			
3.02	6	81.3%	15.03	1	34.9%	19.11	1	39.2%			
3.03	1	42.9%	15.03	2	68.2%	19.11	2	58.4%			
3.03	2	78.5%	15.03	3	56.1%	21.04	1	56.6%			
3.03	3	82.3%	15.03	4	82.1%	21.04	2	44.9%			
3.03	7	47.0%	15.03	5	54.0%	21.06	1	69.3%			
4.01	1	36.2%	15.03	6	75.5%	21.06	2	42.4%			
4.01	2	81.5%	15.04	1	54.7%	21.06	3	36.8%			
4.01	3	0.0%	15.04	2	46.6%	21.07	1	85.0%			
4.01	4	48.5%	15.04	3	38.8%	21.07	2	50.2%			
4.01	7	76.1%	15.04	4	37.0%	21.07	3	45.2%			
4.05	1	60.1%	15.05	1	60.8%	21.07	4	75.9%			
4.05	2	0.0%	15.05	2	34.3%	21.08	1	73.7%			
4.05	3	0.0%	15.05	3	56.7%	21.08	2	50.7%			
4.05	4	51.0%	15.05	4	50.3%	21.11	1	84.6%			
4.05	5	32.6%	15.05	5	43.7%	21.11	2	72.2%			
6.01	1	82.5%	16.02	1	11.4%	21.11	3	0.0%			
6.01	2	0.0%	16.02	2	56.9%	21.11	4	69.2%			
6.01	3	0.0%	16.02	3	26.0%	21.13	1	57.7%			
6.01	4	100.0%	16.02	4	88.5%	21.13	2	41.4%			
7.00	1	0.0%	17.12	1	38.2%	24.02	1	35.1%			
7.00	2	0.0%	17.12	2	67.1%	24.02	2	67.0%			
7.00	3	48.0%	17.12	3	66.3%	24.02	3	35.4%			
7.00	4	0.0%	17.18	1	56.3%	24.02	4	73.1%			
7.00	5	79.3%	17.18	2	10.5%	24.03	1	59.2%			
7.00	6	49.7%	17.18	3	26.7%	24.03	2	49.3%			
7.00	7	68.2%	17.18	4	19.5%	24.09	1	32.0%			
11.00	1	100.0%	17.48	1	23.7%	24.09	2	51.6%			
11.00	2	0.0%	17.48	2	75.5%	24.09	3	45.6%			
11.00	3	12.7%	17.50	1	38.6%	24.11	1	0.0%			
11.00	4	35.4%	17.50	2	85.4%	24.11	2	74.3%			
11.00	5	74.0%	17.50	3	32.5%	24.11	3	74.2%			
11.00	6	34.3%	18.13	3	29.2%	24.16	1	99.0%			

# CDBG and HOME Priority Areas

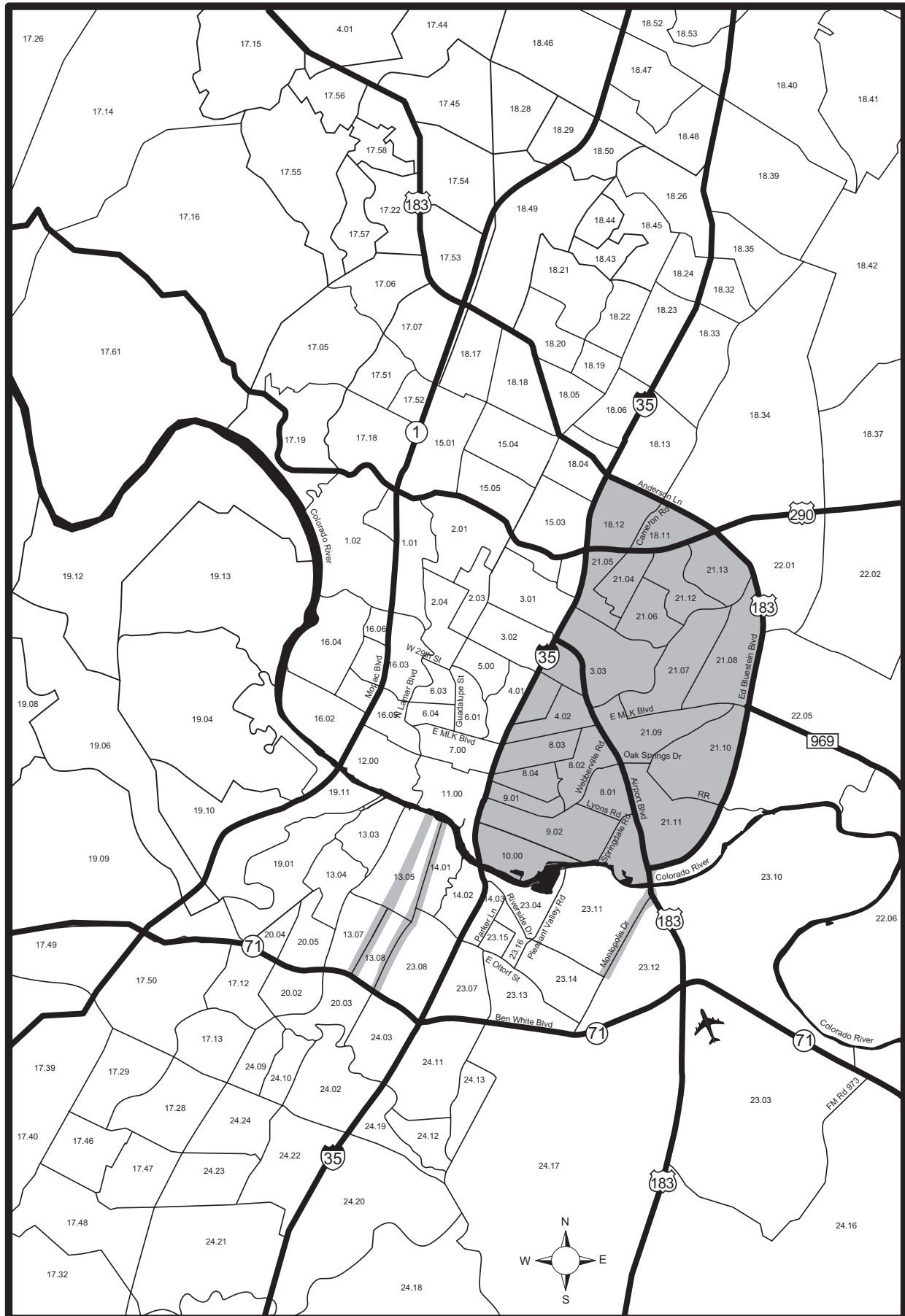
INSET



Source: 2000 Census

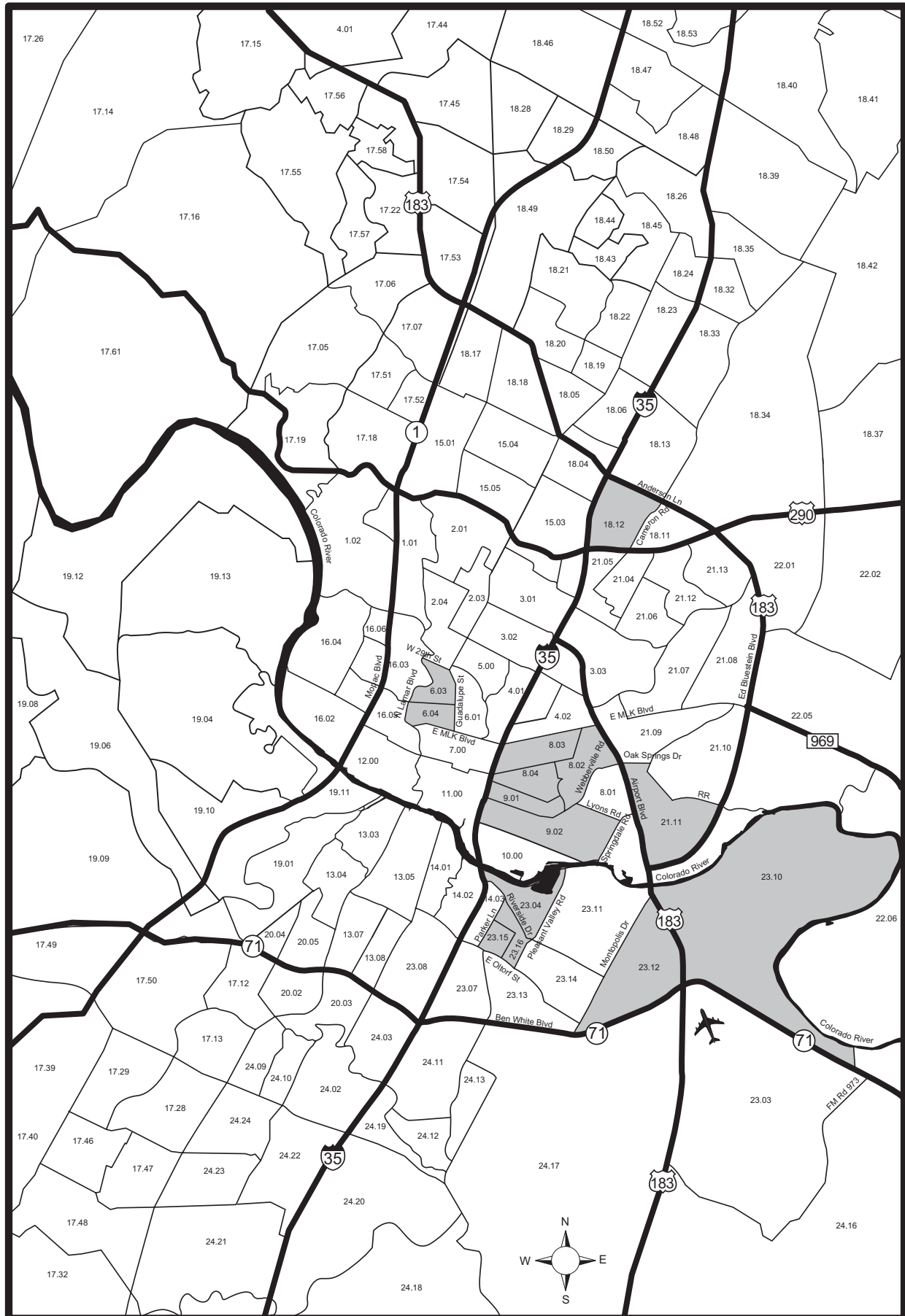
# Commercial Management Priority Areas

Includes South Congress, South 1st Street and Montopolis Corridors



Source: 2000 Census

# Mortgage Assistance Program Priority Areas



Source: 2000 Census

## **APPENDIX IV**

### **HUD 2003 INCOME GUIDELINES**

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**HUD Income Limits by Household Size**

**Effective Date: February 20, 2003**

***FY 2003 Area Median Family Income  
For Travis County, Texas  
\$66,900***

***MSA: Austin – San Marcos, TX.***

<b>Household Size</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>30% Median Income</b> <i>(30% of median defined by HUD)</i>	14,950	17,050	19,200	21,350	23,050	24,750	26,450	28,150
<b>40% Median Income*</b>	19,900	22,750	25,600	28,450	30,750	33,000	35,300	37,550
<b>50% Median Income</b> <i>(very low income defined by HUD)</i>	24,900	28,450	32,000	35,550	38,400	41,250	44,100	46,950
<b>60% Median Income*</b>	29,850	34,150	38,400	42,650	46,050	49,500	52,900	56,300
<b>65% Median Income*</b>	32,350	36,950	41,600	46,200	49,900	53,600	57,300	60,500
<b>80% Median Income</b> <i>(low-income defined by HUD)</i>	39,550	45,200	50,850	56,500	61,000	65,550	70,050	74,600

\* MFI figures were internally calculated and not defined directly by HUD to be used for other program purposes

**APPENDIX V**  
**MONITORING PLAN**

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

<b>MONITORING PLAN</b>
------------------------

The City of Austin's monitoring plan outlines the process of monitoring compliance of federally assisted programs and project activities. Two monitoring processes will be outlined in this section. The first addresses monitoring active contracts. The second addresses monitoring projects with an affordability period, or long-term monitoring requirements.

The goal of the City of Austin's monitoring process is to assess sub-recipient/contractor performance in the areas of program, financial and administrative compliance with federal, state and municipal regulations and current program guidelines. Under this plan, all programs and project activities are monitored annually through one or more of the following components.

**Active Contracts**

Prior to executing any agreement or obligation, monitoring takes the form of a compliance review. Verification is obtained to ensure that the proposed activity to be funded has received the proper authorization through venues such as the annual Action Plan, environmental review and fund release, and identification in the IDIS system. Funded activities generally are recognized in form of internal or external projects.

**Internal Projects.** For internal activities implemented by the City staff, compliance begins with written program guidelines, documentation and tracking mechanisms that will be used to demonstrate compliance with applicable federal, state and local requirements.

**External Projects.** For project activities implemented through external programs or third party contracts with non-profit, for-profit and community-based organizations, contract compliance may include:

- Development of a comprehensive Notice Of Fund Availability (NOFA)/Request For Proposals (RFP) which details performance, financial and regulatory responsibilities;
- Review and execution of a contract that includes, at a minimum, meeting the national objective, performance measures, a spending plan, a performance plan, a reporting format, reporting timelines, a budget and all applicable regulations referenced; and
- Subsequent verification of performance through desk, file, and/or on-site review.

Whether for internal or external projects, monitoring/compliance activities may include, but may not be limited to the following:

1. **Compliance Review prior to obligation of funds.** Prior to entering into any agreement or obligation of entitlement funds, the City conducts a compliance review to verify that the program activity has been duly authorized. The compliance review consists of:

- Verification that the program activity has been approved as part of the Action Plan for the specified funding source and year;



- Confirmation of the availability of applicable funds for the specific activity;
- Verification that the activity has received an environmental review and fund release;
- Verification that the activity has been set up and identified in the Integrated Disbursement Information System (IDIS); and
- Confirmation that the scope of work defined in the contract has adequately addressed performance, financial and tracking responsibilities necessary to report and document accomplishments.

After this information has been verified, staff may proceed to obtain authorization and utilize entitlement funds for the activity.

2. **Administrative Desk Audit.** Before processing an invoice for payment, staff reviews the information to be sure that the item or service is an eligible expense and it is part of the contract budget. Staff also reviews performance reports and supporting documentation submitted with invoices to ensure that the contractor is performing in accordance with the terms of the current contract, any amendments, and the scope of work. The contractor's insurance certificate is also reviewed regularly to ensure that it is still in effect. This level of monitoring is performed on an ongoing basis throughout the duration of the contract and is documented through the use of an Administrative Desk Audit Review (ADA).

Through the review of performance reports and other documentation submitted by the contractor, staff is able to identify problems early and facilitate corrections or improvements. Should staff identify problems, he/she will work with the contractor to provide the necessary technical assistance to reach resolution. However, if no resolution of identified problems occurs or the contractor fails to perform in accordance with the terms and conditions of the contract, staff has the authority to suspend further payments to the contractor until such time that issues have been satisfactorily resolved.

3. **Records Audit.** The review at this level includes a review of all file documents as needed. A file checklist is used to determine if the required documents are present. Through the review of performance reports and other documentation submitted by the contractor, staff is able to identify problems early and facilitate corrections or improvements. Should staff identify problems, he/she will work with the contractor to provide the necessary technical assistance to reach resolution. However, if no resolution of identified problems occurs or the contractor fails to perform in accordance with the terms and conditions of the contract, staff has the authority to suspend further payments to the contractor until such time that issues have been satisfactorily resolved.
4. **Selected On-Site Monitoring.** To determine the number of site reviews to be conducted, the City will use an internally conducted risk assessment. Based on the results of the risk assessment, a selected number of projects may have an on-site review conducted. The performance of contractors is reviewed for compliance with the program guidelines and the terms and conditions of the contract. In particular, staff verifies program administration and regulatory compliance in the following areas:

- Performance (*e.g.* meeting a national objective, conducting eligible activities, achieving contract objectives, performing scope of work activities, maintaining contract schedule, abiding by the contract budget);
- General management practices;
- Financial management practices (*e.g.* utilizing an accounting system, establishing and abiding by internal controls);
- Record keeping/reporting practices;
- Compliance with applicable anti-discrimination and accessibility regulations and ordinances (*e.g.* ADA, Section 504 of the Rehabilitation Act, Fair Housing Act, Visitability Ordinance; and

Additional activity-specific reviews (*e.g.* housing rehabilitation, economic development, public facilities, acquisition, disposition) may include the following activities:

- In-house preparation or desk audit-review of all City contract files
- On-site visit at the physical address of the contractor to review all contractor files

There will be follow-up, as necessary, to ascertain regulatory and program administration compliance.

5. **Project Closeout.** Once a project activity has been completed and all eligible project funds expended, the staff may require the contractor to submit a project closeout package. The project closeout will provide documentation to confirm whether the contractor was successful in completing all performance and financial objectives of the contractor. Staff will review and ask the contractor, if necessary, to reconcile any conflicting information previously submitted. The project closeout will constitute the final report for the project. Successful completion of a project means that all project activities, requirements, and responsibilities of the contractor have been adequately addressed and completed.

## **ON-GOING MONITORING**

As a condition to providing federal funds involving housing or real property, HUD and the City may require extended periods of obligation beyond the initial performance objectives of a project in order to justify the amount of funding provided. These extended periods of obligation, also known as affordability periods, may last in excess of 20 years or more. On-Going Monitoring (OGM) is the function to monitor compliance with these long-term obligations secured through the use of restrictive covenants, real estate deeds and notes. OGM is responsible for determining if long-term compliance obligations are continuing to be met. Staff verifies that beneficiaries of the City-funded programs adhere long-term obligations and conditions for the term of the affordability period, loan agreement, contract, etc.

On going compliance monitoring verifies that project managers, administrators, and contractors are operating in accordance with applicable federal regulations, program guidelines, and local requirements. This type of monitoring will be an important decision-making tool in evaluating and

demonstrating program success/performance. Identification of non-performing projects may require corrective action.

On-going monitoring activities may include, but may not be limited to, the following:

**1. Desk Review**

A desk review consists of reviewing compliance documentation such as periodic reports, tenant lists, income verifications, HQS inspection reports, etc.

**2. On-Site Review**

Based upon a risk assessment, OGM may conduct an on-site visit to confirm information provided, assess compliance, determine the adequacy of records, and/or note the property's general appearance and condition.

**3. Corrective Action Enforcement**

After identifying in writing any compliance deficiencies, OGM staff will provide directives to the project owners for corrective action to meet minimum compliance standards.

Technical assistance will be provided to cure deficiencies and insure the beneficiaries know and understand the requirements and conditions set forth in their respective lien documents.

**APPENDIX VI**  
**HOME INVESTMENTS**  
**PARTNERSHIP MATCH**

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**HOME INVESTMENT PARTNERSHIPS MATCHING FUNDS**

**Fiscal Year 2003-04**

<b>Calculation</b>	Grant Allocation	\$ 4,700,178
	Administration	\$ 470,018
	Amount Incurring Repayment	\$ 0
	Matching Requirement	
	Percentage	<u>25%</u>
	<b>Matching Requirement</b>	<b><u>\$ 1,057,540</u></b>
<b>Sources</b>	Bond Proceeds	\$ 264,385
	Non-Federal	\$ 793,155
	<b>Total Sources of Match</b>	<b><u>\$ 1,057,540</u></b>

**APPENDIX VII**

**COMMUNITY NEEDS SURVEY RESULTS**

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**COMMUNITY NEEDS SURVEY**

**Executive Summary**

***Survey Process***

The City of Austin conducted a survey in March 2003 as part of its efforts to incorporate citizen input for the Action Plan FY 2003-04, Austin's strategic plan to meet the City's housing and community development needs. In previous years, the surveys were directly mailed to approximately 3,000 citizens and stakeholders who have requested information about or applied for City programs and membership lists from area real estate and workforce development organizations. Due to the high number of returned surveys with incorrect addresses and a low response rate from low- to moderate- income individuals, the City used a survey board method. Boards with the survey and information about the City's funding process were hung in 20 neighborhood locations in areas with high numbers of low-income citizens. They included neighborhood centers, a homeless shelter, and HIV/AIDS clinic, and libraries.

Approximately 1,000 surveys were distributed on the survey boards in the community, and there were 226 responses, making the response rate twenty-three percent (23%). Using the questions on household size and income, Median Family Income was able to be determined for the 202 people who responded to both questions. Out of 202, 183 (91 percent) represented low- to moderate- income households. This is dramatically higher than previous years response from this population. Nineteen (19), or twelve percent (12%) represented households with incomes above HUD's low- to moderate- threshold. Survey respondents reported spending an average twenty-eight percent (28%) of household income on housing; their average monthly housing expense is \$618.85 out of an average \$2,218.58 monthly income.

***Survey Results***

Survey results confirmed a strong trend consistent in 2000, 2001, and 2002 ranking "lack of affordable housing" highest of citizens' concerns. Respondents consistently chose the need for an increased supply of affordable apartments and single-family houses as the two greatest needs of the community.

While "Child care services" has consistently been listed in the top three concerns in 2000, 2001, and 2002, the third highest concern in 2003 was "Job creation and training for low-income people." Child care ranked six. In light of the downturn of the economy and recent layoffs throughout the City, it was not surprising to see these priorities. The fourth most popular survey response was the need for "more homeless/emergency/domestic violence shelters", and fifth was "reduced waiting list for subsidized public housing." This question was new to the 2003 survey.

These differences in priorities can also be attributed to the difference in survey method. The survey method previously was a direct mail-out to citizens who had utilized our services and stakeholders who may or may not be low- to moderate- income.

**Fair Housing.** In the 2003 survey the City included a question about housing discrimination. The question is: "Have you ever had difficulty getting a loan or an apartment that you feel was based on your race, national origin, religion, sex, familial status, disability, sexual orientation, or status as a student?" These groups are protected by City's Fair Housing Ordinance. Out of the 226 respondents to the Community Needs Survey, fifty-five (55), or twenty-four percent (24%) answered "Yes," that they had been discriminated against. This number is much higher than anticipated. The results from the Community Needs Survey showed that of those who faced discrimination, the kind most often reported was disability (29%). The next most reported type of discrimination was familial status (24%) and then, race (16%). The other types of discrimination reported were: felony, national origin, age, sex, sexual orientation, and status as a student.



**COMMUNITY NEEDS SURVEY 2003**  
**City of Austin Neighborhood Housing and Community Development Department (NHCD)**

The City of Austin receives approximately \$13 million in Federal grant money each year from the U.S. Department of Housing and Urban Development. The monies benefit low- and moderate- income persons by providing housing and community development services. **Please fill out this survey to assist the City in determining budget priorities for next year. One survey per household please.**

**RANK YOUR COMMUNITY'S NEEDS**

Please rank EACH program from 1-5, how important of a need this is in YOUR community only.

**1- Very important need    2- Somewhat important    3 – Neutral    4- Less important    5- Not important**  
**at all**

- |   |   |
|---|---|
| <p>____ More homeless/emergency/domestic violence shelters</p> <p>____ Housing assistance for people with HIV/AIDS</p> <p>____ More affordable apartments/rental units</p> <p>____ Reduced waiting lists for subsidized public housing (Section 8)</p> <p>____ Affordable single-family homes (construction and down payment assistance)</p> <p>____ Accessible housing programs for disabled persons</p> | <p>____ Job creation and training for low-income people</p> <p>____ Small/minority business assistance and loans</p> <p>____ Fair housing counseling/ renters' rights</p> <p>____ Housing information and referral</p> <p>____ Neighborhood activities, community workshops</p> <p>____ Child care services</p> <p>____ Elderly/senior programs</p> <p>____ Other _____</p> <p>____ Other _____</p> |
|---|---|

**FROM THE LIST ABOVE, please list the top three programs to fund.**

**1st Priority** \_\_\_\_\_ **(most important)**

**2nd Priority** \_\_\_\_\_

**3rd Priority** \_\_\_\_\_

**YOUR COMMENTS**

\_\_\_\_\_

**TELL US ABOUT YOURSELF**

What kind of housing do you and your family currently live in?

\_\_ Homeowner    \_\_ Rental    \_\_ Temporary housing  
\_\_ Homeless    \_\_ Mobile Home

Have you ever had difficulty getting a loan or an apartment that you feel was based on your race, national origin, religion, sex, familial status, disability, sexual orientation, or status as a student? \_\_\_\_\_

If yes, which one? \_\_\_\_\_

How much do you spend every month on your housing? (Rent or house payments only, not electricity, water, etc.)

\$ \_\_\_\_\_

Approximately what is your total monthly family income?

\$ \_\_\_\_\_

Your zipcode: \_\_\_\_\_

How many people live in your household? \_\_\_\_\_

Thank you for your time! Please put the survey in the survey box on the board. If you have any questions please contact us at:

*City of Austin Neighborhood Housing and Community Development Department,*

*Attn: Planning, P.O. Box 1088 Austin, TX 78767*

*(512) 974-3100 nhcd@ci.austin.tx.us*

**Version español en dorso**

The City of Austin is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. Please call 974-3100 (voice) or 974-3102 (TDD) for assistance. The City of Austin does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs and activities. Dolores Gonzalez has been designated as the City's ADA/Section 504 Coordinator. Her office is located at 206 E. 9th Street, Suite 14.138. If you have any questions or complaints regarding your ADA/Section 504 rights, please call the ADA/Section 504 Coordinator at 974-3256 (voice) or 974-2445 (TTY). This publication is available in alternative formats. Please call 974-3100 (voice) or 974-3102 (TDD) for assistance.





## ENCUESTA SOBRE LA NECESIDADES COMUNITARIAS PARA EL AÑO 2003

Ciudad de Austin, Departamento de Vecindarios y Desarrollo de la Comunidad (NHCD)

Cada año, la Ciudad de Austin recibe 13 millones de dólares en asignaciones por parte del Departamento Federal de Vivienda y Desarrollo Urbano de los Estados Unidos (Department of Housing and Urban Development). Los fondos sirven para beneficiar a personas de escasos recursos por medio de los servicios de vivienda y desarrollo comunitario. **Favor responda esta encuesta y ayude a determinar las prioridades de la ciudad para los próximos años. Sólomente un cuestionario por casa.**

### CLASIFIQUE LAS NECESIDADES DE SU VECINDARIO

Díganos el orden de prioridad (1-5) que usted prefiere.

1 – Lo más importante	2 - Algo importante	3 – Neutral	4- Menos importante	5- No es importante
_____ Albergues de emergencia para víctimas de violencia doméstica			_____ Información sobre derechos de renteros/inquilinos y consejo sobre anti-discriminación.	
_____ Ayuda con viviendas para la gente con VIH/SIDA			_____ Información y asistencia en viviendas	
_____ Más apartamentos económicos			_____ Actividades en vecindarios	
_____ Reducir el tiempo de espera para vivir en casas públicas (Section 8)			_____ Servicios de guarderías para niños	
_____ Casas económicas (construcción y asistencia para el enganche)			_____ Programas para personas de mayor de edad	
_____ Viviendas propias para gente incapacitada			_____ Otros: _____	
_____ Crear trabajos y capacitación laboral				
_____ Préstamos para pequeños negocios y de minorías			_____ Otros: _____	

**DE LA LISTA ANTERIOR, señale los tres programas más importantes en que se debería de gastar.**

1st Prioridad \_\_\_\_\_ (más importante)

2nd Prioridad \_\_\_\_\_

3rd Prioridad \_\_\_\_\_

### SUS COMENTARIOS

### DÍGANOS MÁS SOBRE USTED

¿En qué tipo de casa vive usted y su familia? Marque solamente una respuesta.

\_\_\_ dueño de casa \_\_\_ rentero \_\_\_ vivienda temporal \_\_\_ casa móvil \_\_\_ sin vivienda

¿En su opinión, usted piensa que alguna vez ha tenido dificultad para obtener un préstamo hipotecario o un apartamento en renta como consecuencia de su raza, origen nacional, religión, sexo, estatus familiar, incapacidad, orientación sexual, o estatus como estudiante? \_\_\_\_\_

¿Si la respuesta es sí, indique cuál usted cree que fué el motivo? \_\_\_\_\_

¿Cuánto paga usted mensualmente por su vivienda? (renta o pago de casa, sin incluir los pagos de servicios como electricidad, agua, etcétera)  
\$ \_\_\_\_\_

¿Aproximadamente, cuál es el ingreso total por mes de su familia?  
\$ \_\_\_\_\_

¿Cuántas personas viven en esta casa? \_\_\_\_\_

¿Código postal: \_\_\_\_\_

Le agradeceríamos la gentileza de devolver el cuestionario en el sobre proporcionado. Si tiene alguna pregunta o comentario, favor de contactarnos en:

*Austin Neighborhood Housing & Community Development Department,  
Attn: Planning, P.O. Box 1088, Austin, TX, 78767  
(512) 974-3100 [nhcd@ci.austin.tx.us](mailto:nhcd@ci.austin.tx.us)*

La Ciudad de Austin está comprometida a cumplir con los requisitos de la Ley Americanos con Incapacidades (ADA) y con la Sección 504 de la Ley de Rehabilitación de 1973, y sus enmiendas. Bajo petición expresa, se harán las modificaciones que procedan y se proveerá igualdad de acceso a la información. Para asistencia, por favor llame al 974-3100 (voz) o 974-3102 (TDD). La Ciudad de Austin no permite discriminación sobre la base de incapacidad en la admisión o acceso para, o en el tratamiento o empleo, en sus programas y actividades. Dolores González ha sido designada como la Coordinadora de la ADA/ Sección 504 de la Ciudad de Austin. Su oficina está localizada en 206 E. 9th St., Suite 14.138. Preguntas o motivos de queja sobre sus derechos bajo la ADA/ Sección 504 deben ser dirigidas a la Coordinadora de la ADA/ Sección 504 al 974-3256 (voz) o 974-2445 (TTY). Esta publicación está disponible en formatos alternativos. Para asistencia, por favor.

**APPENDIX VIII**  
**PUBLIC COMMENTS**

**CITY OF AUSTIN  
ACTION PLAN FY 2003-04**

**PUBLIC COMMENTS**

The draft Action Plan FY 2003-04, was made available for public review and comment through public hearings and a thirty-day written comment period. From May 5 to June 4, the draft was available for review at the Main Library, Blackland Neighborhood Center, Del Valle Neighborhood Center, Dove Springs Recreation Center, East Austin Neighborhood Center, Housing Authority of the City of Austin, Montopolis Neighborhood Center, Rosewood-Zaragosa Neighborhood Center, St. John's Neighborhood Center, South Austin Neighborhood Center, and the City of Austin, Neighborhood Housing and Community Development Office (NHCD). Copies were available upon request from NHCD. Comments were considered from the City of Austin Housing Authority and Travis County Housing Authority. These entities attended the stakeholder meetings.

Public input was accepted at two public hearings held on March 18 and April 8 before the Community Development Commission (CDC). Notification of availability of the draft Action Plan appeared in the Chronicle, the Villager, and El Mundo. Public comments on the draft were accepted at two hearings before the Austin City Council on May 8 and May 22, 2003. Written comments were accepted by NHCD from May 5 to June 4, 2003. A summary of the comments and the City's response follows.

<b>Name, Organization</b>	<b>Type, Date</b>	<b>Summary of Public's Comments</b>	<b>City Staff's Response</b>
Mark Boyden, Windsor Park Neighborhood Association	Email comment regarding the Community Needs Survey, February 18, 2003	Suggest that the survey not be limited by number stamps, and have it available on line like in Neighborhood Planning. He also was concerned that it wasn't available at his neighborhood library.	The number stamps provided the ability to track the best locations for the survey boards for future survey board processes. The survey was targeted to low-income and very-low income Austin citizens. The locations were designed to reach these populations. This approach was successful and yielded a high response rate (approximately 20%) and high response rate from low-income people (90%).
Ann Tarleton, Salem Walk Neighborhood Association President	Email regarding the Community Needs Survey March 9, 2003	Concerned that she did not receive a letter about the Community Needs Survey and questioned the ability for us to get a representative sample by having the survey boards available only in certain neighborhoods.	NHCD adheres to a Citizen Participation Plan that requires notification through the newspapers regarding opportunities for the public to contribute input through public hearings, public comment period and the community needs survey. The Community Needs Survey notice was published in the papers and distributed to most neighborhood associations that were in a low-income priority area as an additional way to advertise. Not all neighborhood associations were notified due to the high number of associations in Austin. This distribution method was highly successful and yielded a high response rate from the low-income community.
Jay Felderman, Salvation Army's Passages Program	CDC Public Hearing, March 18, 2003	Supports the Salvation Army's Passages Program and requests current level funding of \$367,000 per year which will allow them funding to assist 50-	The Action Plan 2003-04 funds the Tenant-Based Rental Assistance at \$387,000 in HOME funds and an additional \$150,000 from the Housing Trust Fund. .

		54 families.	
Sam Persley, Austin Tenants' Council	CDC Public Hearing, March 18, 2003	Supports the Austin Tenants' Council. The Council serves primarily very low income individuals with in-house counseling and repair mediations.	The Action Plan 2003-04 funds the Tenants' Council at \$278,870.
Joyce Haight, Director of Programs, Family Eldercare,	CDC Public Hearing, April 8, 2003	Concerning elderly services and requests continued support for senior services and an increase in the funding allocation for the frail elderly. She further requests consideration be given to leveraging CDBG funds to compensate for other funding shortfalls. They have problems with waiting lists and the change in eligibility for frail elderly persons will cut approximately 2000 people.	The Action Plan 2003-04 funds Senior Services at \$121,918 which is no change to the current level funding. The City has also provided \$800,000 in support of the Family Eldercare Elderly Housing facility. NHCD is limited to spending a maximum of 15% of our CDBG funds on Public Services.
Jessica Smith Jara, Doug Lawrence, and Cathy Roach, Family Eldercare,	CDC Public Hearing, April 8, 2003	Concerning elderly services and stresses the need and continued support for the guardianship program. They will have to turn away people soon because the caseloads are so high.	The Action Plan 2003-04 funds Senior Services at \$121,918 which is no change to the current level funding. The City has also provided \$800,000 in support of the Family Eldercare Elderly Housing facility. NHCD is limited to spending a maximum of 15% of our CDBG funds on Public Services.
Kendra Peters, and John Porter, Family Eldercare	CDC Public Hearing, April 8, 2003	Concerning elderly services and stressed the need for and continued support for the Elder Shelter, a program targeting the elderly homeless.	The Action Plan 2003-04 funds Senior Services at \$121,918 which is no change to the current level funding. The City has also provided \$800,000 in support of the Family Eldercare Elderly Housing facility. NHCD is limited to spending a maximum of 15% of our CDBG funds on Public Services.
Myra Jansenns, Brent Webber, Betty Ellis, and Wayne Peacock, Family Eldercare	CDC Public Hearing, April 8, 2003	Concerning elderly services and continued funding for Family Eldercare. Mr. Webber discussed the need for money management assistance for elderly.	The Action Plan 2003-04 funds Senior Services at \$121,918 which is no change to the current level funding. The City has also provided \$800,000 in support of the Family Eldercare Elderly Housing facility. NHCD is limited to spending a maximum of 15% of our CDBG funds on Public Services.
Deb Roush, Nancy Gnor, Zahia Abdul- Manid, and Margaret Fox, Family Eldercare	CDC Public Hearing, April 8, 2003	Concerning elderly services and continued support for Family Eldercare's In- Home Care program. Without these services, many elderly would not be able to remain in their homes and out of institutions. This program greatly improves their quality of life and is the most cost-effective way to address their needs.	The Action Plan 2003-04 funds Senior Services at \$121,918 which is no change to the current level funding. The City has also provided \$800,000 in support of the Family Eldercare Elderly Housing facility. NHCD is limited to spending a maximum of 15% of our CDBG funds on Public Services.
Susan Gartner, ACC Child Development Center	CDC Public Hearing, April 8, 2003	Concerning childcare and continued support for the Child Care Quality Improvement Project which is an accreditation program for child	Childcare services are funded at \$650,000 in the Action Plan 2003-04 funds. NHCD is limited to spending a maximum of 15% of our CDBG funds on Public Services.

		care workers to improve the quality of child care to low- to moderate-income families.	
Gloria Neunaber, Trinity Child Development Center	CDC Public Hearing, April 8, 2003	Concerning childcare and education and requested continued support.	Childcare services are funded at \$650,000 in the Action Plan 2003-04 funds. NHCD is limited to spending a maximum of 15% of our CDBG funds on Public Services.
Enrique Rivera, Austin Families, Inc.	CDC Public Hearing, April 8, 2003	Concerning childcare for homeless families. He expresses his appreciation for past support and requests continued support. Mr. Rivera also expresses support for the Tenant Based Rental Assistance Program.	Childcare services are funded at \$650,000 in the Action Plan 2003-04 funds. The Action Plan 2003-04 funds the Tenant-Based Rental Assistance at \$387,000 in HOME funds and an additional \$150,000 from the Housing Trust Fund..
Jennifer McPhail, ADAPT	CDC Public Hearing, April 8, 2003	Concerning the importance of community support of the disabled community, incorporating those with disabilities into all neighborhoods rather than segregating or institutionalizing. She supports amending current building codes, affordable housing for the very low-income, the Architectural Barrier Removal Program, and S.M.A.R.T. Housing. State cuts will dramatically affect Texas disabled, and will put more burden on municipalities to provide services to those being cut from benefits.	Creating more affordable and accessible housing for Austin residents is a high priority for the City. NHCD and ADAPT are working with the S.M.A.R.T.™ Housing program to amend building codes. S.M.A.R.T.™ Housing is also working to building more accessible units. The City has worked to develop programs to address community needs including those of the disability community. The City is committed to continue the enforcement of the VCA beyond the expiration of the agreement.
Anna M. Diaz, ADAPT	CDC Public Hearing, April 8, 2003	Supports the Architectural Barrier Removal Program and the Austin Tenants' Council, and requests continued funding for these programs.	The needs of the disability community and addressing housing discrimination are a priority for the City of Austin and NHCD. We will continue to support these programs.
Surrena Schreiber, Homeless Task Force	CDC Public Hearing, April 8, 2003	Concerning the HUD Continuum of Care Homeless Assistance Program. There needs to be more housing proposals for this grant.	NHCD will work with HHSD to assist the Continuum of Care grant process.
Jennifer McPhail, ADAPT	City Council Hearing, May 8, 2003	There is a lack of deep subsidies for extremely low-income disabled people (below 15% MFI) Not only is there a barrier to find affordable housing in Austin, but finding affordable that is accessible is more difficult. Supports Architectural Barrier Removal program and ABR needs to be headed by staff with experience	The Action Plan 2003-04 funds the Tenant-Based Rental Assistance at \$387,000 in HOME funds and an additional \$150,000 from the Housing Trust Fund. .NHCD will also be funding a Pilot Program for Creating Homeownership Opportunities for People with Disabilities.

		in disability rights. The state cuts are going to adversely affect Austin disabled population.	
Kathryn Stark, Austin Tenants' Council	City Council Hearing, May 8, 2003	There needs to be an increase in CDBG for the Tenants' Council. The national study from HUD and the Urban Institute shows the need for the Tenants' Council by showing that Austin has a higher level of discrimination than the national average.	The current funding for the Austin Tenants' Council is \$278,870. NHCD is working to strengthen partnerships between the Human Rights Commission, the Austin Tenants' Council and the Mayor's Committee on People with Disabilities to address the problems of housing discrimination.
Jennifer McPhail, ADAPT	City Council Hearing May 22, 2003	The City Council should pay more attention to very-low income people and affordable housing and shouldn't be making economic development a high priority. And small businesses should be educated about making their businesses accessible.	The City has increased funding for programs serving low-income people. The Action Plan FY 2003-04 funds the Tenant-Based Rental Assistance at \$387,000 in HOME funds and an additional \$150,000 from the Housing Trust Fund. . The City will also be funding a Pilot Program for Creating Homeownership Opportunities for People with Disabilities. In the FY 2003-04 Action Plan, ABR will be funded with \$853,515 and serve 563 households including renters and Emergency Home Repair funded at 1,000,000 serving 475. NHCD will work with SMBR to educate small business owners about accessibility.
Dick Pierce	City Council Hearing May 22, 2003	In favor of the Action Plan	
Roy Jones, II Pastor, New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	They are building an education center and safe house, and will be providing job fairs, health fairs, meals for the elderly, and have just been donated 12 computers for a youth program. They would like public facilities money to help them build this facility.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Ruby Barnett, New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	Represents senior citizens in the New Hope neighborhood. She asks the Council to fund the New Hope facility.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Linda Berry, New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	On behalf of single parents in the New Hope neighborhood, she asks that Council fund the New Hope facility. There needs to be a safe place for the children to go after school	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Deacon Horace Winn, New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	Support of funding the New Hope public facility. This center will help people in this neighborhood change their	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in

		perception that the City doesn't care about them. Will help the youth with a hand up.	the fiscal year 2003-04. Staff will work with this organization to find other sources.
Archie Dove, New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	He grew up in the neighborhood and asks that Council fund this project because the neighborhood needs help with rehabilitation and outreach for its youth.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Harvey Rhodes, New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	School teacher and coach in the New Hope Neighborhood that sees that this kind of facility will allow his students a place to use computers for his assignments.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources..
Roy Jones, Senior New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	Supports a mentoring program at New Hope to help rehabilitate youth. The program is successful as it is but space is limited and have to turn people away.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Trinet Freeman, New Hope Missionary Baptist Church	City Council Hearing, May 22, 2003	Requests that the Council fund the facility to help the people in the New Hope neighborhood	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Randy Phillips, Heart at Home	City Council Hearing, May 22, 2003	Supports the Heart and Home public service project.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. Staff is still evaluating proposals prior to final award.
Jean Langendorf, Home of Your Own through United Cerbral Palsy	City Council Hearing, May 22, 2003	The Architectural Barrier Removal (ABR) program will become an in-house program of AHFC, and Ms. Langendorf recommends that this program be run by an organization with experience in disability advocacy. The ABR program should also serve renters, not just homeowners.	NHCD will work closely with ADAPT and other disability groups to make sure that this program is serving the disability population the best way possible. NHCD is working to strengthen partnerships between the Human Rights Commission, the Austin Tenants' Council and the Mayor's Committee on People with Disabilities to address the problems of housing discrimination. NHCD has no intention of ending its rental program. In the FY 2003-04 Action Plan, ABR will be funded with \$853,515 and serve 563 households including renters.
Dick Pierce, American YouthWorks	City Council Hearing, May 22, 2003	Spoke in support of NHCD's funding of their public facility Youth and Family Business Training Center. It has received much recognition for Green Building standards and the S.M.A.R.T. Housing programs. He supports the Action Plan as it is written.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. Staff is still evaluating proposals prior to final award.

Lara Atkins, Children's Services of Travis County	City Council Hearing, May 22, 2003	Supports the Action Plan and funding of the Youth and Family Assessment Center under Youth Services.	Youth Services activity is funded in the FY 2003- 04 Action Plan at \$226,854.
Chris Weber, Youth and Family Assessment Center	City Council Hearing, May 22, 2003	Supports the Action Plan and funding of the Youth and Family Assessment Center under Youth Services.	Youth Services activity is funded in the FY 2003- 04 Action Plan at \$226,854.
Diana Groves, AISD Guidance Counselor	City Council Hearing, May 22, 2003	Supports the Action Plan and funding of the Youth and Family Assessment Center under Youth Services.	Youth Services activity is funded in the FY 2003- 04 Action Plan at \$226,854.
Don Loving, Communities in Schools	City Council Hearing, May 22, 2003	Supports the Action Plan and funding of the Youth and Family Assessment Center under Youth Services.	Youth Services activity is funded in the FY 2003- 04 Action Plan at \$226,854.
Susan Dawson, American Youthworks	City Council Hearing, May 22, 2003	Spoke in support of NHCD's funding of their public facility Youth and Family Business Training Center.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. Staff is still evaluating proposals prior to final award.
Richard Halpin, American Youthworks	City Council Hearing, May 22, 2003	Spoke in support of NHCD's funding of their public facility Youth and Family Business Training Center.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03. Staff is still evaluating proposals prior to final award.
Susanna Juarte, Criminal Justice planner	City Council Hearing, May 22, 2003	Supports the Action Plan and funding of the Youth and Family Assessment Center under Youth Services.	Youth Services activity is funded in the FY 2003- 04 Action Plan at \$226,854.
Stephanie Thomas, ADAPT	City Council Hearing, May 22, 2003	The Council should take into account the very-low income and reconsider what they call "affordable" housing. The ABR program needs to serve renters. There are still huge problems in the Austin area for compliance with the Voluntary Compliance Agreement. This should be addressed and the City should make a policy NOT to build any more inaccessible housing.	Creating more affordable and accessible housing for Austin residents is a high priority for the City of Austin. The ABR program will serve renters and in FY 2003-04 is funded by \$853,515. AHFC new constructions units meet S.M.A.R.T. Housing standards. This means it complies with the Voluntary Compliance Agreement by making all units visitable. The City of Austin has continued its enforcement efforts since the Voluntary Compliance Agreement expired. This has resulted in seven additional properties completing their accessibility repairs through May 29, 2003.
Walter Moreau, Foundation Communities	City Council Hearing, May 22, 2003	Foundation Communities requests funding for a public facility which would provide a learning center for their affordable housing complexes. There should be an increase in the amount of money given to public facilities and a competitive bidding process.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan FY 2002-03. There is no additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Mona Gonzalez, Executive Director, River	Written Comments	Regarding funds to expand their existing youth facility in Dove Springs from its existing	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan FY 2002-03. There is no



City Youth Foundations		2,000 square feet to 6,000 square feet for a projected cost in the range of \$300,000 to \$450,000.	additional money available for public facilities in the fiscal year 2003-04. Staff will work with this organization to find other sources.
Leonard Ray Saenz, Truancy Court Pilot Program, Gardner-Betts Juvenile Justice Center	Written Comments	Support of the Youth and Family Assessment Center under the Youth Services project.	Youth Services activity is funded in the FY 2003-04 Action Plan at \$226,854.
Richard Halpin, CEO American YouthWorks	Written Comments	Support of the American YouthWorks public facility and notifying NHCD about the additional leveraging received from the private sector and low-interest loans.	The City Council has conditionally pre-awarded money to the two public facilities projects that are listed in the Action Plan 2002-03.
ADAPT	Written Comment	<p>While the Voluntary Compliance Agreement expired, the continued surveillance of properties is extremely important. It has taken too long for these properties to come into compliance. These properties are taking too long and the affordability period is expiring allowing them to be able to not come into compliance. This should be stopped.</p> <p>NHCD should continue to ensure compliance with the VCA and include it in the Action Plan.</p> <p>Regarding support of the Austin Tenants' Council</p> <p>Regarding support of the Architectural Barrier Removal Program.</p> <p>The ABR program should be consumer directed, rather than guided by the medical model where doctors orders are required.</p> <p>NHCD constructions should all be accessible.</p> <p>NHCD and S.M.A.R.T. <sup>TM</sup> housing units should be affordable to people at or below 30% MFI.</p>	<p>Only two multi-family owners cited by the City of Austin under the Voluntary Compliance Agreement had achieved compliance prior to the expiration of the Agreement in September 2002. The City of Austin has continued its enforcement efforts since the Voluntary Compliance Agreement expired. This has resulted in seven additional properties completing their accessibility repairs through May 29, 2003.</p> <p>The Buck Group was required to complete 20 reviews over the term of the Voluntary Compliance Agreement; they completed reviews or inspections on 44 multi-family projects during the term of the Agreement.</p> <p>Three additional properties have passed final inspection, and a fourth owner has requested final inspection.</p> <p>All S.M.A.R.T. <sup>TM</sup> Housing multi-family development that has completed construction through May 2003 will receive Buck Group accessibility inspection by June 30, 2003. Three of these developments will receive inspection reports within the next week.</p> <p>Most of the owners of multi-family development initiated prior to the Voluntary Compliance Agreement are not the current owners and managers of the multi-family site. Lower occupancy rates, decreased rental revenue, and claims against the original owners and design team are having an impact on the pace at which some owners are completing accessibility repairs.</p> <p>When an owner fails to submit an acceptable compliance plan or fails to complete accessibility repairs in a timely manner, the case will be referred to the City Attorney for appropriate action.</p> <p>The ABR program will be consumer-driven.</p>

**APPENDIX IX**  
**IDIS LIST OF PROJECTS**

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0013	Aids Services of Austin-HOPWA03	05Q Subsistence Payments	CDBG	\$ 0
			ESG	\$ 0
2ASH	Homeless & HIV/AIDS	570.204	HOME	\$ 0
			HOPWA	\$ 683,105
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	632 Persons with HIV/AIDS	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 683,105
	This project provides partial or whole monthly payments, depending on actual needs, to People Living With HIV/AIDS (PLWH/A). The money is paid directly to landlords and utility companies on behalf of eligible clients and their families to prevent them from becoming homeless or being without essential utilities.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? Yes Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0037	Business Assistance Center	18A ED Direct Financial Assistance to For-Profits	CDBG	\$ 322,000
			ESG	\$ 0
2CBD	Economic Development		HOME	\$ 0
		570.203(b)	HOPWA	\$ 0
	The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.		ASSISTED HOUSING	\$ 0
		12 Households (General)	PHA	\$ 0
			TOTAL	\$ 322,000
			Total Prior Funding	\$ 0
	The purpose of the project in partnership with the City's Department of Small and Minority Business Resources is to establish a one-stop shop that serves micro-enterprises and small and minority owned businesses needing procurement, management, marketing, micro-loans, and loan service assistance. In addition to the training provided the Business Assistance Center goal is the ultimate creation or retention of jobs for low- to moderate- income individuals. This project will be completed by 9/30/04.			

Help the Homeless?	No	Start Date: 10/01/03
Help those with HIV or AIDS?	No	Completion Date: 09/30/04
Eligibility:	570.208(a)(4) - Low / Mod Jobs	
Subrecipient:	Local Government	
Location(s):	Community Wide	

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0034	CDBG Administration	21A General Program Administration	CDBG	\$ 782,806
			ESG	\$ 0
9ADM	Planning and Administration	570.206	HOME	\$ 0
			HOPWA	\$ 0
	The objective is to provide planning and compliance services to City management and external organizations in order to improve the effectiveness of housing and community development programs.	0 People (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 782,806
	Funds support administrative costs of programs funded by Community Development Block Grant monies.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele  
Subrecipient: Local Government  
Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0010	Casa Marianella (Operations)-ESG03	03T Operating Costs of Homeless/AIDS Patients Programs	CDBG	\$ 0
			ESG	\$ 30,277
2TRH	Homeless & HIV/AIDS		HOME	\$ 0
		570.201(e)	HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.		ASSISTED HOUSING	\$ 0
		500 People (General)	PHA	\$ 0
			TOTAL	\$ 30,277
	This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate- incomes and most are 50 percent MFI or below		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Public 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0011	Casa Marianella Posada (Operations)-ESG03	03T Operating Costs of Homeless/AIDS Patients Programs	CDBG	\$ 0
2TRH	Homeless & HIV/AIDS		ESG	\$ 7,220
		570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.		ASSISTED HOUSING	\$ 0
		23 Households (General)	PHA	\$ 0
			TOTAL	\$ 7,220
	This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate- incomes and most are 50 percent MFI or below		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Addresses

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0019	Child Care Services	05L Child Care Services	CDBG	\$ 650,000
			ESG	\$ 0
2NER	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of Neighborhood Revitalization is to provide financial/technical assistance to eligible organizations to they can develop and implement neighborhood improvement and youth projects.	282 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 650,000
	This project, administered by the Austin/Travis County Health and Human Services Department (HHSD), increases the supply and quality of childcare by providing these services to children from low- income households (80 percent or less MFI) residing within the Austin city limits . HHSD provides childcare vouchers for: 1) homeless and near-homeless families, 2) clients enrolled in self-sufficiency programs, 3) teenage parents and low-income working families. The Childcare Services project also provides training for childcare providers that serve low-income residents as a means of improving the quality of their services. Training is offered on a competitive basis to providers who accept HHSD childcare vouchers.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(1) - Low / Mod Area  
 Subrecipient: Subrecipient Public 570.500(c)  
 Location(s): Community Wide



**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0038	Community Development Bank	18A ED Direct Financial Assistance to For-Profits	CDBG	\$ 108,335
			ESG	\$ 0
2CBD	Economic Development		HOME	\$ 0
		570.203(b)	HOPWA	\$ 0
	The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.		ASSISTED HOUSING	\$ 0
		50 Households (General)	PHA	\$ 0
			TOTAL	\$ 108,335
			Total Prior Funding	\$ 0
	The purpose of the project is to provide program delivery funds to a certified Community Development Financial Institutions (CDFI) to administer a loan program that provides flexible capital and technical assistance to small and minority businesses that are expanding or relocating to targeted areas. In addition to providing a loan program, the ultimate goal for this project is job creation or retention for low- to moderate- income individuals. This project will be completed by 12/31/04.			

Help the Homeless? No Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(4) - Low / Mod Jobs  
Subrecipient: Subrecipient Private 570.500(c)  
Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0018  2TRH	Community Partnerships for the Homeless (Trans Hsg)- ESG03	03T Operating Costs of Homeless/AIDS Patients Programs	CDBG	\$ 0
			ESG	\$ 35,898
	Homeless & HIV/AIDS	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	250 Households (General)	PHA	\$ 0
			TOTAL	\$ 35,898
	Transitional housing is housing that is available to people making the transition from homeless situations or shelter to permanent housing. Housing is available for a limited period of time, usually up to 24 months. Supportive or essential services, including case management, are provided along with the housing.		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
Subrecipient: Subrecipient Private 570.500(c)  
Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0030	ESG Program Administration-ESG03	21A General Program Administration	CDBG	\$ 0
			ESG	\$ 14,500
9ADM	Planning and Administration	570.206	HOME	\$ 0
			HOPWA	\$ 0
	The objective is to provide planning and compliance services to City management and external organizations in order to improve the effectiveness of housing and community development programs.	0 People (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 14,500
	Funds provide administrative costs for programs funded by ESG.		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
Subrecipient: Local Government  
Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0033	East 11/12th Street Redevelopment - Debt Service	19F Repayments of Section 108 Loan Principal	CDBG	\$ 772,575
2CMR	Economic Development  The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.  The City secured a \$9 million HUD Section 108 Loan Guarantee to implement the East 11th & 12th Street Revitalization Project. Repayment of the Section 108 loan will be in the form of annual payments from current and future CDBG grant funds for a 20-year period.	570.705(c)	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 772,575
			Total Prior Funding	\$ 0

Help the Homeless?	No	Start Date: 10/01/03
Help those with HIV or AIDS?	No	Completion Date: 09/30/04

Eligibility:	
Subrecipient:	Local Government
Location(s):	N/A

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0032	East 11/12th Street Redevelopment Program	17C CI Building Acquisition, Construction, Rehabilitation	CDBG	\$ 1,419,673
			ESG	\$ 0
2CMR	Economic Development		HOME	\$ 0
		570.203(a)	HOPWA	\$ 0
	The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.		ASSISTED HOUSING	\$ 0
		3269 Households (General)	PHA	\$ 0
			TOTAL	\$ 1,419,673
			Prior Funding	
			CDBG	\$ 617,396
			Total Prior Funding	\$ 617,396
	The project is designed to remove the blighting influences within the East 11th and 12th Street commercial corridors. This project includes but not be limited to, land acquisition, demolition of dilapidated structures, relocation of displaced persons/businesses, preservation of historic structures, redevelopment of abandoned and/or substandard structures, façade improvement and construction of new retail and office facilities. To assist in the implementation of the East 11th and 12th Street Redevelopment Project, the City secured a \$9 million HUD Section 108 Loan Guarantee; approved an Urban Renewal Plan to utilize urban renewal powers; and executed a tri-party agreement between the City of Austin, the Urban Renewal Agency of the City of Austin, and the Austin Revitalization Authority (ARA) which identifies each entities role and responsibility and establishes a process for how development will occur in the redevelopment area.			

Help the Homeless? No

Start Date: 10/01/03

Help those with HIV or AIDS? No

Completion Date: 09/30/04

**U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0020	English as a Second Language	05 Public Services (General)	CDBG	\$ 50,000
			ESG	\$ 0
2NER	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of Neighborhood Revitalization is to provide financial/technical assistance to eligible organizations to they can develop and implement neighborhood improvement and youth projects.	950 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 50,000
	The purpose of the Adult Basic Education (ABE) project is to provide English as a Second Language (ESL) services and Basic Education classes, which lead to achieving a GED. These skills include learning how to better participate in both school and community decision-making and by improving their literacy skills and English proficiency, students are able to further their educational and career goals. English classes are offered at no cost in collaboration with the Austin Independent School District Community Education Program through an inter-local agreement with the Austin/Travis County Health and Human Services Department.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele  
 Subrecipient: Subrecipient Public 570.500(c)  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0029	HOME Administration	21A General Program Administration	CDBG	\$ 0
			ESG	\$ 0
9ADM	Planning and Administration	570.206	HOME	\$ 491,330
			HOPWA	\$ 0
	The objective is to provide planning and compliance services to City management and external organizations in order to improve the effectiveness of housing and community development programs.		ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 491,330
	Funds provide administrative costs for programs funded by HOME.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0031	HOPWA Program Administration-HOPWA03	21A General Program Administration	CDBG	\$ 0
			ESG	\$ 0
9ADM	Planning and Administration	570.206	HOME	\$ 0
	The objective is to provide planning and compliance services to City management and external organizations in order to improve the effectiveness of housing and community development programs.		HOPWA	\$ 29,640
			ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 29,640
	Funds provide administrative costs for programs funded by HOPWA.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? Yes Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide



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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0017	Health and Human Services Clinic (Essential)-ESG03	05 Public Services (General)	CDBG	\$ 0
			ESG	\$ 36,456
2TRH	Homeless & HIV/AIDS	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	1200 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 36,456
	This project provides essential services that include supportive services, such as mental healthcare, healthcare, case management, child-care, and housing assistance and placement that homeless individuals and families need to help them overcome homelessness.		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0005	Home Ownership Development	12 Construction of Housing	CDBG	\$ 483,481
			ESG	\$ 0
2WNS	Housing	570.204	HOME	\$ 1,496,413
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	128 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			HOPEIII	\$ 232,940
			GF-CIP	\$ 781,450
			HAF-Sales Proceeds	\$ 1,000,000
			HTF	\$ 100,000
			TOTAL	\$ 4,094,284
			Prior Funding	
			CDBG	\$ 828,813
			HOME	\$ 78,275
			Total Prior Funding	\$ 907,088

Help the Homeless? No Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(3) - Low / Mod Housing  
Subrecipient: Subrecipient Public 570.500(c)  
Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0004	Homebuyer Lending Assistance	13 Direct Homeownership Assistance	CDBG	\$ 0
			ESG	\$ 0
2FTH	Housing	570.201(n)	HOME	\$ 1,610,435
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	200 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 1,610,435
	Homebuyer Assistance Project provides services for first-time homebuyers with low- and moderate- income to purchase a home. Eligible services may include lending of down payment, closing costs, and prepaids, the provision of mortgage credit certificates, inspections, foreclosure prevention lending, and information & referral.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
Subrecipient: Local Government  
Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0026	Homeless Shelter	19F Repayments of Section 108 Loan Principal	CDBG	\$ 332,855
			ESG	\$ 0
2PUB	Public Facilities		HOME	\$ 0
		570.705(c)	HOPWA	\$ 0
	The objective of Public Facilities is to provide financial assistance to eligible organizations so they can have the resources they need to address community priorities.		ASSISTED HOUSING	\$ 0
		300 Households (General)	PHA	\$ 0
			TOTAL	\$ 332,855
	The City of Austin originally allocated funding for the project by approving \$500,000 in fiscal year 1997-1998 CDBG funds, \$500,000 in fiscal year 1998-1999 CDBG funds and \$1.1 million in fiscal year 1999-2000. A pre-award of \$1.5 million in fiscal year 2001-02 CDBG funds has been de-obligated as a result of the City of Austin securing a \$6 million Section 108 loan from HUD, which will now be used to fund the construction of the shelter, and which will be paid back annually. Construction on the shelter is currently underway with completion by 2004.		Prior Funding	
			CDBG	\$ 105,759
			Total Prior Funding	\$ 105,759

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0022	Housing Information and Referral Services	05 Public Services (General)	CDBG	\$ 92,715
			ESG	\$ 0
2NER	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of Neighborhood Revitalization is to provide financial/technical assistance to eligible organizations to they can develop and implement neighborhood improvement and youth projects.	11000 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 92,715
	Austin's strong housing market has created an acute need to improve access to information about available affordable housing. NHCD provides technical assistance and referrals regarding housing and social services providers by telephone. Additional services are provided to potential homebuyers in the form of educational workshops, community outreach activities, and homeownership training.		Prior Funding	
			CDBG	\$ 46,534
			Total Prior Funding	\$ 46,534

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(1) - Low / Mod Area  
 Subrecipient: Local Government  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0003	Housing Rehabilitation Services	14A Rehab; Single-Unit Residential	CDBG	\$ 2,407,447
			ESG	\$ 0
2WNS	Housing	570.202	HOME	\$ 175,000
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	1128 Housing Units	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			LHCG	\$ 1,851,741
			HAF	\$ 21,483
			HTF	\$ 375,000
			TOTAL	\$ 4,830,671
	Housing Rehabilitation Services include the Architectural Barrier Removal (Owner), Emergency Home Repair, Homeowner Rehabilitation Loans, and Material Rebates. Program activities may include inspections, lead testing/abatement, demolition, rehabilitation, reconstruction, materials grants to nonprofit organizations, acquisition and rehab of existing properties, technical assistance, and information and referral.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0015	Lifeworks (Essential)-ESG03	03T Operating Costs of Homeless/AIDS Patients Programs	CDBG	\$ 0
			ESG	\$ 12,638
2TRH	Homeless & HIV/AIDS		HOME	\$ 0
		570.201(e)	HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.		ASSISTED HOUSING	\$ 0
		250 Households (General)	PHA	\$ 0
			TOTAL	\$ 12,638
	Essential services are supportive services such as case management, mental health care, primary health care, public health care, and legal assistance that homeless individuals and families may need to help them move out of homeless situations. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Public 570.500(c)  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0007	Lifeworks(Operations)-ESG03	05 Public Services (General)	CDBG	\$ 0
			ESG	\$ 24,609
2TRH	Homeless & HIV/AIDS	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	250 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 24,609
	This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding	\$ 0
Help the Homeless?	Yes	Start Date:	10/01/03	
Help those with HIV or AIDS?	No	Completion Date:	09/30/04	
Eligibility:				
Subrecipient:	Local Government			
Location(s):	Community Wide			



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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0039	Micro-enterprise Technical Assistance	18C Micro-Enterprise Assistance	CDBG	\$ 160,000
			ESG	\$ 0
2CBD	Economic Development	570.201(o)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.	40 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 160,000
			Prior Funding	
	The purpose of the project is to provide operational funds to train individuals in qualified micro-enterprises. (A micro-enterprise is a business with five or fewer employees, one being the owner.) This project will be completed by 9/30/04.		CDBG	\$ 1,923
			Total Prior Funding	\$ 1,923

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0027	Millennium Youth Center	19F Repayments of Section 108 Loan Principal	CDBG	\$ 735,478
2PUB	Public Facilities	570.705(c)	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
	The objective of Public Facilities is to provide financial assistance to eligible organizations so they can have the resources they need to address community priorities.		ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 735,478
	The Millennium Youth Entertainment Center, located at 1156 Hargrave Street has a bowling alley, a roller skating rink, a video arcade, a soft-play area for small children, a food court, and a movie theatre. The facility was completed and opened to the public in June 1999. A Section 108 loan in the amount of \$7,830,00 was secured by the City and used to fund the center's construction. The Section 108 loan will be repaid with future CDBG grant funds over 20 years.		Prior Funding	
			CDBG	\$ 1
			Total Prior Funding	\$ 1

Help the Homeless? No Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
Subrecipient: Local Government  
Location(s): Addresses

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0036	Neighborhood Commercial Management	18A ED Direct Financial Assistance to For-Profits	CDBG	\$ 41,045
			ESG	\$ 0
2CBD	Economic Development	570.203(b)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.	21 Jobs	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			Section 108	\$ 2,000,000
			TOTAL	\$ 2,041,045
	The purpose of the project is to provide a revolving loan pool that helps small businesses that have been in existence for two years or more to expand their operations by providing gap financing for fixed assets in exchange for job creation.		Prior Funding	
			CDBG	\$ 9,336
			Total Prior Funding	\$ 9,336

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(4) - Low / Mod Jobs  
 Subrecipient: Local Government  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0045	Neighborhood Commercial Management-Debt Service	19F Repayments of Section 108 Loan Principal	CDBG	\$ 151,000
			ESG	\$ 0
	Economic Development		HOME	\$ 0
		570.705(c)	HOPWA	\$ 0
	The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.		ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 151,000
			Total Prior Funding	\$ 0
	Planned Repayment of Section 108 Principal			

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient:  
 Location(s):

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0023	Neighborhood Support Services	05 Public Services (General)	CDBG	\$ 80,000
			ESG	\$ 0
2NER	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of Neighborhood Revitalization is to provide financial/technical assistance to eligible organizations to they can develop and implement neighborhood improvement and youth projects.	3000 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 80,000
	This project assists in the creation of working partnerships in priority neighborhoods to improve the quality of life in the neighborhood and increase resident participation in neighborhood activities. Partnerships include the City, neighborhood associations, community-based organizations, and volunteers. Priority neighborhoods are those where census tract records reflect the majority of residents' income level at 80 percent or below the area median family income.		Prior Funding	
			CDBG	\$ 123,816
			Total Prior Funding	\$ 123,816

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0014	Project Transitions-HOPWA03	05Q Subsistence Payments	CDBG	\$ 0
			ESG	\$ 0
2TRH	Homeless & HIV/AIDS	570.204	HOME	\$ 0
			HOPWA	\$ 275,255
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	19 Persons with HIV/AIDS	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 275,255
	This project provides apartment-style housing with 24-hour supportive services to PLWH/A clients and their families who are of low- or very low- income. Supportive services include: meals, homemaker services, personal assistance, counseling, client advocacy, and transportation.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? Yes Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0044	Public Facilities	03 Public Facilities and Improvements (General)	CDBG	\$ 633,009
	ESG		\$ 0	
	Public Facilities	570.201(c)	HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 633,009
			Prior Funding	
			CDBG	\$ 166,991
			Total Prior Funding	\$ 166,991
	The objective of Public Facilities is to provide financial assistance to eligible organizations so they can have the resources they need to address community priorities.			
Under certain federal grant regulations, the City has the ability to earmark a limited amount of anticipated future grant funds for specific project purposes. The process of obligating funds prior to receiving the grant is called Pre-Award. When future grant funds are pre-awarded, it will effectively reduce the availability of grant funds for other eligible uses by the amount of the pre-award funding for the designated year. The following projects were pre-awarded in the FY 2002-03 Action Plan to be expended in FY 2003-04. Under the Action Plan FY 2002-03, the City of Austin authorized the pre-award of \$500,000 in FY 2003-04 for the development of a Youth and Family Business Training Center using CDBG grant funds in accordance with 24 CFR 570.200(h). The use of the funds is also conditional upon the project meeting all applicable CDBG rules and regulations. Should this endeavor prove to be unsuccessful, the City will move to de-obligate the pre-award funding allocation for this pr				

Help the Homeless? No

Start Date: 10/01/03

Help those with HIV or AIDS? No

Completion Date: 09/30/04

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0006	Public Health (Essential)-ESG03	05 Public Services (General)	CDBG	\$ 0
			ESG	\$ 22,156
2TRH	Homeless & HIV/AIDS	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	1100 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 22,156
	Essential services are supportive services such as case management, mental health care, primary health care, public health care, and legal assistance that homeless individuals and families may need to help them move out of homeless situations. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
Subrecipient: Subrecipient Public 570.500(c)  
Location(s): Community Wide



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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
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0002	Push-Up Foundation (Womens-Trans Hsg)-ESG03	05 Public Services (General)	CDBG \$ 0
			ESG \$ 17,640
2TRH	Housing	570.201(e)	HOME \$ 0
			HOPWA \$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	135 Households (General)	ASSISTED HOUSING \$ 0
			PHA \$ 0
			TOTAL \$ 17,640
	This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding \$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0001	Push-Up Foundations (Mens Pgm-Trans Hsg)-ESG03	03T Operating Costs of Homeless/AIDS Patients Programs	CDBG	\$ 0
			ESG	\$ 17,360
2TRH	Homeless & HIV/AIDS		HOME	\$ 0
		570.201(e)	HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.		ASSISTED HOUSING	\$ 0
		161 Households (General)	PHA	\$ 0
			TOTAL	\$ 17,360
	This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Public 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0009	Rental Development	12 Construction of Housing	CDBG	\$ 235,587
			ESG	\$ 0
2REH	Housing	570.204	HOME	\$ 925,000
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	125 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			GF-CIP	\$ 190
			HTF	\$ 500,000
			TOTAL	\$ 1,660,777
	Rental development services are provided through the AHFC and include two main program areas: Rental Housing Development Assistance, and Multi Family Bonds. Rental Development Services activities may provide low interest loans and limited grants for acquisition, relocation assistance, demolition, new construction, rehabilitation, reconstruction, inspections, lead testing/abatement, information & referral, issuance of 501(c)3 bonds and private activity bonds, and refunding of both 501(c)3 and private activity bonds.		Prior Funding	
			CDBG	\$ 558,220
			HOME	\$ 870,118
			Total Prior Funding	\$ 1,428,338

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(3) - Low / Mod Housing  
 Subrecipient: Subrecipient Public 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
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0008	SafePlace Families' (Operations)-ESG03	05 Public Services (General)	CDBG \$ 0
			ESG \$ 28,711
2TRH	Homeless & HIV/AIDS	570.201(e)	HOME \$ 0
			HOPWA \$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	1000 Households (General)	ASSISTED HOUSING \$ 0
			PHA \$ 0
			TOTAL \$ 28,711
	This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding \$ 0

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0041	SafePlace Women's (Operations)-ESG03	05 Public Services (General)	CDBG	\$ 0
			ESG	\$ 7,785
2TRH	Homeless & HIV/AIDS	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	200 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 7,785
	This program uses Emergency Shelter Grant (ESG) monies to offer short-term shelter to homeless individuals as an alternative to living on the streets. The Austin/Travis County Health and Human Services Department (HHSD) contracts with several emergency shelters. Most shelters target specific sub-populations including single adults, families with children, survivors of domestic violence, youth, and Spanish-speaking individuals. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding	\$ 0
Help the Homeless?	No	Start Date:	10/01/03	
Help those with HIV or AIDS?	No	Completion Date:	09/30/04	
Eligibility:				
Subrecipient:	Local Government			
Location(s):	Community Wide			

**U.S. Department of Housing & Urban Development  
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Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0024	Senior Services	05A Senior Services	CDBG	\$ 120,000
			ESG	\$ 0
2NER	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of Neighborhood Revitalization is to provide financial/technical assistance to eligible organizations to they can develop and implement neighborhood improvement and youth projects.	187 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 120,000
	The Senior Services project currently provides operating costs to Family Eldercare, a local nonprofit that helps prevent and protect elders from becoming victims of abuse, neglect, or exploitation. Family Eldercare also enables elders to live independently for as long as possible. Persons served shall have a gross income that is no more that 80 percent of Austin's Median Family Income, are 55 years of age and older and reside within the city limits of Austin.		Prior Funding	
			CDBG	\$ 1,918
			Total Prior Funding	\$ 1,918

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0028	Small Minority Business Assistance	18B ED Technical Assistance	CDBG	\$ 177,058
			ESG	\$ 0
2CBD	Economic Development	570.203(b)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of the Commercial Revitalization is to provide financial and technical assistance to eligible organizations in order to improve the economic viability of neighborhoods and promote the creation and/or preservation of jobs.	8 Jobs	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 177,058
			Total Prior Funding	\$ 0
	The purpose of the project is to provide operational funds to train small and minority business owners through workshops, one-on-one technical assistance, and information referrals. In addition to the training provided, the ultimate goal is job creation or retention. This project will be completed by 9/30/04 date.			

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Public 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0012	Tenant Based Rental Assistance	05S Rental Housing Subsidies (if HOME, not part of 5% Admin cap)	CDBG	\$ 0
			ESG	\$ 0
2ASH	Housing	570.204	HOME	\$ 387,000
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	75 Households (General)	HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			HTF	\$ 150,000
			TOTAL	\$ 537,000
	The Tenant-Based Rental Assistance (TBRA) project provides rental-housing subsidies and security deposits to homeless persons with incomes at or below 50 percent of the median family income. Assisted persons/households are referred through the Passages Program and are provided appropriate supportive services to meet special needs and to assist in the attainment of independent living. The Passages Program provides services to the homeless, through collaborations of six service providers: Salvation Army, LifeWorks, SafePlace, Caritas, Foundations for the Homeless, and Austin Families.		Total Prior Funding	\$ 0

Help the Homeless? No  
Help those with HIV or AIDS? No

Start Date: 10/01/03  
Completion Date: 09/30/04

Eligibility:  
Subrecipient: Local Government  
Location(s): Community Wide



**U.S. Department of Housing & Urban Development  
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Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0035	Tenants Rights Assistance	05K Tenant/Landlord Counseling	CDBG	\$ 278,870
			ESG	\$ 0
2REH	Housing	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	630 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 278,870
	The objectives of the project are: 1.) Facilitate mediations between landlords and tenants resulting in completing health and safety related repairs to rental units, which will help maintain reasonable habitability standards, 2.) Provide direct counseling and technical assistance to low income renters regarding tenant/landlord issued, 3.) Provide public education and information through workshops and public forums on landlord/tenant relationships and the law, 4.) Identify fair housing issues, which may assist in resolving, reducing or minimizing discriminatory housing practices.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele  
 Subrecipient: Local Government  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0016	Texas Rural Legal Aid (Essential)-ESG03	05C Legal Services	CDBG	\$ 0
			ESG	\$ 15,750
2TRH	Homeless & HIV/AIDS	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	60 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 15,750
	Essential services are supportive services such as case management, mental health care, primary health care, public health care, and legal assistance that homeless individuals and families may need to help them move out of homeless situations. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0021	Texas Rural Legal Aid (Prevention)-ESG03	05C Legal Services	CDBG	\$ 0
			ESG	\$ 20,000
2TRH	Homeless & HIV/AIDS	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of housing is to provide construction and financial services to eligible residents and organizations in order to increase reasonably priced housing opportunities.	70 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 20,000
	Homeless Prevention Services/Emergency Assistance provides emergency assistance to individuals who are at risk of becoming homeless due to eviction, foreclosure, termination of utility services, or temporary financial problems. For FY 2003-2004, ESG funds for homelessness prevention will be spent to provide legal assistance related to housing and public benefits issues. All clients served have low- to moderate- incomes and most are 50 percent MFI or below.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
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**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0025	Youth Services	05D Youth Services	CDBG	\$ 104,815
			ESG	\$ 0
2NER	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
	The objective of Neighborhood Revitalization is to provide financial/technical assistance to eligible organizations to they can develop and implement neighborhood improvement and youth projects.	300 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 104,815
	The Youth Services Project funds Austin/Travis County Health and Human Services Department (HHS) to identify youth who are likely to engage in at-risk behaviors.		Prior Funding	
			CDBG	\$ 122,039
			Total Prior Funding	\$ 122,039

Help the Homeless? No Start Date: 10/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide



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The City of Austin is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. This publication is available in alternative formats. Please contact Natasha Ponczek at 974-3177 for assistance.

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